



## NOTICE OF MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

The Neighbourhood Development Plan Steering Group will meet on **Wednesday 20<sup>th</sup> October 2021 at 730pm**

### Notice to members of the public

This meeting is being held at Catshill Village Hall. Members of the public wishing to “attend” the meeting please email the [parishclerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:parishclerk@catshillandnorthmarlbrook-pc.gov.uk) for further information.

### AGENDA

The Neighbourhood Development Plan is a community document and the Steering Group includes residents of Catshill and North Marlbrook Parish

1. Chairman’s Welcome
2. Apologies for absence
3. Declarations of Interest (Members’ Code of Conduct)  
Committee members are expected to declare the interest if an agenda item relates to their entry on the Members’ Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.
4. To consider members’ written requests for dispensation, if requested
5. Adjournment of meeting for Public Question Time  
Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins
6. Previous Minutes  
To reconvene the meeting and consider approval of draft minutes of meeting held on 13<sup>th</sup> May 2021  
**Decision required**
7. Election of officers  
**Decision required**
8. Review Terms of Reference of NP Steering Group  
**Decision required**
9. To consider procedures and organization required for implementation, monitoring and review of made Neighbourhood Plan  
**Decision required**
10. To consider time scales for the appointment of projects officer  
**Decision required.**
11. To agree date and time of next meeting.  
**Decision Required**

Catshill and North Marlbrook Parish Council, Catshill Village Hall, Golden Cross Lane, Catshill B61 0JZ