



Catshill & North Marlbrook Parish Council
Catshill Village Hall, Golden Cross Lane
Catshill, BROMSGROVE B61 0JZ

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NOTICE OF MEETINGS

Parish Council meetings are held on the last Thursday of every month except August and December. Here are the next three meeting dates:

THURSDAY 24th NOVEMBER 2011

THURSDAY 26th JANUARY 2012

THURSDAY 23rd FEBRUARY 2012

The meetings are held at **CATSHILL VILLAGE HALL, GOLDEN CROSS LANE, B61 0JZ** and
start at 7.30pm

Members of the public are welcome to attend the whole meeting and may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas.

The County and District Council representatives and the Community Support Officers are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a personal interest as defined by the Members' Code of Conduct in any matter that is to be discussed in the meeting, must declare that interest as early as possible in the meeting; if that interest is also prejudicial he/she may speak on that matter during Open Forum only and must leave the meeting for the duration of any discussion and/or vote relating to the matter.

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Gill Lungley MILCM
Clerk to the Council
18th November 2011

CATSHILL AND NORTH MARLBROOK PARISH COUNCIL

Members of Catshill and North Marlbrook Parish Council are hereby required to attend the
Parish Council Meeting on Thursday 24th November 2011, 7.30pm at Catshill Village Hall

AGENDA

	Attachment
1. <u>Apologies</u> To receive apologies for absence, if any, from members	
2. <u>Members' Declarations of Interest</u> To declare any personal and prejudicial interest and the reason for it; members are reminded to notify any changes to their entry on the Members' Register of Interests as soon as possible to BDC via the Clerk (amendment forms will be available at the meeting)	
3. <u>Previous minutes</u> To consider for approval the minutes of the meeting held 27/10/2011	No. 1
4. To adjourn the meeting for Open Forum : to hear representations from members of the public and any representations from parish council members who have declared a prejudicial interest	
5. To receive reports from Worcestershire County Council's representative for the Woodvale Division, Bromsgrove District Council's representatives for the Catshill and Marlbrook Wards and any other community representative eg local Community Support Officer	
6. <u>Chairman's Report</u> To re-open the meeting and receive the Chairman's report	No. 2
7. <u>Clerk's update and list of communications</u> To answer queries and include progress reports not requiring councillor input	
8. <u>Committee and Representatives' Reports</u>	
a) Planning Committee meeting – 03/11/2011, minutes attached	no.3
b) Environment & Highways Committee meeting – 03/11/2011, minutes attached	no.4
c) Finance and Staffing Committee meeting – 10/11/2100, minutes attached	no.5
d) Clerk's attendance at WorcsCALC Executive Committee meeting 09/11/2011 and Clerks' Gathering (speakers from Planning Advisory Service and Pensions advisor) 16/11/2011	
e) BDC Planning training with reference to Highways matters 17/11/2011	
f) Other reports as advised at the meeting – reminder to members that all reports are to be provided in writing and circulated in advance	
9. <u>Parish Plan Review</u> – 6-month review; to discuss the update and agree actions.	no.6
10. <u>Budget</u> – to receive the recommendations from the Finance and Staffing Committee for the 2012/13 budget and approve a precept of £23,473 which equates to a rate of £9.68 on each Band D council tax property in the parish - please see attachment no. 5	
11. <u>Collection of precept</u> – to ask WorcsCALC Bromsgrove Area committee to request from BDC an explanation of how the excess amount from precept collection is spent; it appears BDC collects an excess of just under 10% of each parish council's precept	

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12. Communications working group – report and update on latest newsletter (verbal report from Cllr P Masters)
13. Special purchase – to approve the purchase of dog-waste bags (£50 for 5,000) for free distribution within the parish (purchase-share with Bournheath Parish Council) – item put forward by Cllr A Kelly
14. Financial Report
To receive information relating to the current financial status and bills for payment
15. Items for next meeting : Members to advise items for consideration at the next meeting
16. Date, Time and Venue of Next Meeting : 26/01/2012, 7.30pm Catshill Village Hall

Gill Lungley MILCM
Clerk to the Council
18/11/2011

Enclosures:

No.1 – Minutes of meeting held 27/10/2011

No .2 – Chairman’s report

No. 3 – Minutes of Planning Committee meeting held 03/11/2011 with update attachment

No. 4 – Minutes of Environment & Highways Committee meeting held 03/11/2011

No. 5 – Minutes of Finance and Staffing Committee meeting held 10/11/2011

No.6 – Parish Plan review (4 pages, ie The Plan 2011 x 2pp & Combined Parish Plan Actions – Nov 2011 x 2pp)