



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 25<sup>th</sup> October 2018 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public.
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 27/09/18
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
  - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
  - 10.2 **BDC/WCC reports on actions**
  - 10.3 **Clerk CiLCA registration**
  - 10.4 **Speed Meeting details** – to be held at 10:30am on Monday 12<sup>th</sup> November 2018 at Catshill Methodist Church, Golden Cross Lane

**Relevant correspondence available from the Clerk:** includes weekly CALC updates October 2018; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Bromsgrove Advertiser, NALC Newsletter, Police Crime Commissioner newsletter, New Horizons leaflet, Traffic Management bulletin, CPRE Campaigns, Active Kitchen details, Suitcase Stories details, Men in Sheds details

11. Committee and Representatives Reports ***Background papers available***

Please note that the scheduled Finance and Staffing Committee for this month was cancelled due to lack of content

  - 11.1 **Planning Committee** – 18/10/18 (Cllr T Gillespie)
  - 11.2 **Any other report** from Parish Council representatives including those for:
    - **Events updates to include:**
      - Bonfire (Cllr B McEldowney)
      - Remembrance (Cllr P Baker) – to include the erection of the Tommy Figure
      - Christmas Light Switch On (Cllr O Sweeting)

- Christmas Meal Event (Cllr N Ward) – to include use of delegated powers to decide on a full catering package
- **Meeting with Richard Levett re: possible involvement with Village Hall** (report circulated) 10/10/18 (Cllr O Sweeting)
- **Village Hall Management Committee** – 15/10/18 (Cllr J Bate)
- **News Magazine** – (Cllr Masters)

12 Finance

**Decisions Required**

- 12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for October to be circulated)
  - 12.2 To consider paying an additional £100 to that previously agreed in order for the Clerk to continue with the CiLCA qualification. The cost from 1<sup>st</sup> October rose from £250 to £350.
  - 12.3 To note the End of Grant submission to Groundworks Ltd for the Neighbourhood Plan Steering Group
- 13. To confirm by resolution that the Parish Council holds on file, or publishes on its website, the appropriate documentation in order to apply for the Local Council Award Scheme Foundation Award (document circulated detailing appropriate documentation)
  - 14. To finalise comments from the Parish Council in response to Bromsgrove District Council's 'Issues and Options' consultation (deadline for response 19<sup>th</sup> November 2018). Available: <http://www.bromsgrove.gov.uk/council/policy-and-strategy/planning-policies/bromsgrove-district-plan-review/issues-and-options-consultation.aspx>
  - 15. To note the response provided on behalf of the Parish Council to the 'Bus Scrutiny Task Group' (deadline for response 22/10/18) (Cllr M Knight) (document circulated)
  - 16. To appoint Members to judge the 'Best Dressed Window Competition' on Thursday 29<sup>th</sup> November 2018
  - 17. To consider the Parish Council's involvement and approach to the 'Combatting Loneliness' initiative (documents circulated)
  - 18. Items for the next meeting
  - 19. Date and time of next meetings:
    - Neighbourhood Plan Steering Group – 7/11/18 (7pm)
    - Events Steering Group – 14/11/18 (7pm)
    - Finance and Staffing Committee – 15/11/18 (7:30pm)
    - Planning Committee – 22/11/18 (7pm)
    - Full Parish Council Meeting – 29/11/18 (7:30pm)

\* All meetings at Catshill Village Hall

Date for your diary:

Saturday 3<sup>rd</sup> November 2018 – Bonfire and Fireworks Event at the Meadow, 6pm

Sunday 11<sup>th</sup> November 2018 – Remembrance Service at the Social Club, 10am

Rebekah Powell  
Clerk to the Council 17/10/18

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Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,  
T Gillespie, V Harman, M Knight, P Masters, M Shepherd, C Stark, N Ward