



NOTICE OF MEETING – EVENTS STEERING GROUP

The Events Steering Group will meet
on **Monday 11th March 2019 at 7:00pm**
at **Catshill Village Hall, Community Room**
Golden Cross Lane, Catshill,
Bromsgrove, B61 0JZ

The Events Steering Group is a community group and includes residents of Catshill and North Marlbrook Parish

1. Apologies for absence
2. Welcome from the Chair
3. Declarations of Interest (Members' Code of Conduct)
Steering Group members are expected to declare the interest if an agenda item relates to their entry on the Members' Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.
4. To consider members' written requests for dispensation, if requested
5. Adjournment of meeting for Public Question Time
Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins
6. To agree the minutes of the previous meeting held 14/11/18
7. To appoint a Member to take minutes of the meeting in the absence of the Clerk
7.1 To note any report sent in by the Clerk
8. To debrief from the previous year's events to include:
 - 8.1 Bonfire Event**
 - 8.2 Remembrance Event**
 - 8.3 Christmas Light Switch On**
 - 8.4 Christmas Meal Event**
9. To agree a calendar of Events for the Year
10. To agree working parties for each of the agreed Events in the calendar to include a lead Parish Councillor for each
11. To agree the time, date and venue of the next meeting of the Steering Group
(Working Groups to agree their own)

Rebekah Powell
Clerk to the Council, 04/03/19

Parish Council Representatives on this Steering Group: Cllr N Ward (Chair), Cllr P Baker, Cllr M Ball, Cllr P Masters, Cllr B McEldowney, Cllr C Stark, Cllr O Sweeting (ex officio)
Catshill and North Marlbrook Parish Council, Catshill Village Hall, Golden Cross Lane, Catshill B61 0JZ
clerk@catshillandnorthmarlbrook-pc.gov.uk / tel: 01527 873266 or 07813 671899