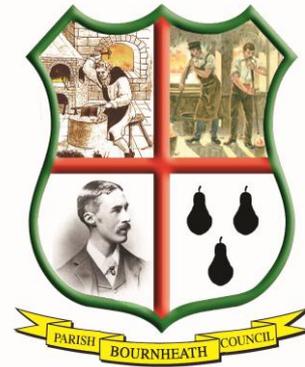


Bournheath Parish Council

Gill Lungley MILCM, Clerk to the Council
Grange Cottage, Birmingham Road
Hopwood, Birmingham B48 7AJ
tel: 07813 671899
e-mail: ournheathpc@hotmail.co.uk
website: www.worcestershire.gov.uk/MyParish



NOTICE OF MEETING

Members of Bournheath Parish Council are duly required to attend the
Annual Parish Council meeting to start at 7.30 pm on Wednesday 18th May 2011
at the Bournheath Village Hall

The meeting is open to all members of the public and the press. Residents of Bournheath civil parish are invited to attend and may address the meeting if required during agenda item 7

AGENDA

1. **Election of Chairman** If contested this will be by secret ballot if so requested
2. **Apologies:** To receive apologies and approve reasons for absence
3. **Co-option of member** If contested this will be by secret ballot if so requested
4. **Declaration of Interests:** With reference to items on the agenda, members are reminded of the duty to declare any interests as defined in the Members' Code of Conduct and to complete and submit to the Clerk their form for the Register of Interests
5. **Election of Vice-Chairman** If contested this will be by secret ballot if so requested
6. **Review as per Standing Order 2j** (copy attached) including acceptance of the minutes of the last meeting (copy attached)
7. **Public Participation / Question Time:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration. (Time allowed up to 15 min)
8. **District and County Council representatives' reports:** Woodvale ward representatives will be invited to submit a report (either written or verbal) on matters relating to the parish
9. **Police and PACT reports:** Police and CSO officers will be invited to submit a report (either written or verbal) on matters relating to the parish
10. **Chairman's report**
11. **Progress Reports** – limited due to short time lapse since last meeting

12. **Planning:** a) To consider any relevant planning applications including those shown below:

11/0222	04/05/2011	2 Doctors Hill, B61 9JE	Replacement garage
11/0356	03/05/2011	14 Parish Hill, B61 9JQ NB Outside parish boundary	Change of use of six domestic cat pens into commercial boarding pens, repositions of 7 boarding pens, new covered area, extending exercise areas and provision of translucent roofs to exercise area
11/0400	12/05/2011	18 Mount Road, B61 9LW	Demolish existing conservatory & construct new conservatory to rear of property

b) To be updated on any relevant plans

13. **Lengthsman update:** to advise of any areas requiring the Lengthsman's attention
14. **Training:** to confirm Chairmanship training on 1st June and training requirements generally
15. **Correspondence:** as per schedule
16. **Finance:**
 - a) To receive report from independent internal auditor (copy provided)
 - b) To confirm signatories to the bank accounts
 - c) To consider grant payment to Citizens Advice Bureau (copy of request provided)
 - d) To agree payments as per schedule
17. **Items for next agenda:** members' opportunity to mention items for consideration next time
18. **Date, time and venue of next Parish Council meeting: To be arranged**

NB. The Annual Parish Meeting will be held on Wednesday 25th May 2011, 7.30pm

Gill Lungley, MILCM
Clerk to Bournheath Parish Council
11th May 2011

18th May 2011
Agenda item 16d

Bank balances: As at 05/05/2011 current account = £11,834.22; deposit account = £4,705.73

Payments to date from 01/04/2011

V no.	Chq no	Payee	Net	VAT	Gross
01	551	Mr S Hall – key fobs to village hall gate	14.24		14.24
02	552	Pete Cassidy Signs – village hall signs	115.00		115.00
03	553	Worcestershire CALC – annual subs	169.58	29.70	199.28
04	554	Mrs G Lungley – postage, pc software	43.17	6.49	49.66
05	555	Came & Co – annual insurance	341.56		341.56
06	556	Allen Farnsworth – Lengthsman, April	176.00		176.00
07	557	Gill Lungley – 10 weeks’ salary at SCP 26	692.94		692.94
08	558	Diane Malley – Independent Internal Auditor	55.00		55.00
09	559	Catshill and North Marlbrook Parish Council – Staples stationery (paper, ink, envelopes)	80.83		80.83
10	560	Mrs K May – vouchers, past-service members	50.00		50.00
11	561	WorcsCALC – chairmanship training	120.00	24.00	144.00
Receipts					
R1		Bromsgrove DC – half annual precept			5250.00
R2		WCC – Lengthsman			784.00
R3		WCC – Lengthsman			44.00