

WARNDON PARISH COUNCIL

Clerk: M. Alexander, Guestwick, Suckley, Worcs WR6 5EH
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There will be a meeting of the PARISH COUNCIL to be held Monday 2nd July 2018
at Lyppard Hub commencing at 7.30pm

AGENDA

1. Apologies
2. Declarations of Interest and applications for Councillor dispensations in accordance with the Localism Act 2011

(The meeting may be suspended at this point to allow members of the public to address the Council)

3A. Confirmation of the Minutes of the -

- Ordinary Meeting held Monday 4th June 2018
- Extra-ordinary Meeting held 14th June 2018

3B. To note the content of the notes from the following meetings – (circulated with this agenda)

- Meetings with Worcester City Officers on 31st May 2018
- Financial Working Group meeting held 14th June 2018

4. To receive reports from –

- Police incorporating the VAS updates
- County Councillors
- Ward Councillors

6. Environmental / Parish Matters

- Councillor reports
- Parish Warden's report

7. Planning & Rights of Way matters

- Current applications / responses lodged
- Neighbourhood Planning to include Steering Group updates

9. Leisure & Community Affairs

- Councillor report
- Allotments
- Defibrillators
- Newsletter

10. Financial & Governance Matters

- Statement of accounts - Clerk

- Data Protection (GDPR) – draft documents (as circulated with this agenda)
- Rialtas Business Systems - allotments software

Finance Working Group – (see meeting notes circulated with this agenda)

- Internal Auditor role
- New Model Standing Orders review (circulated with this agenda)
- Financial Regulations (draft) for approval (circulated with this agenda)
- Insurance Policy – allotments cover
- Bank accounts – closure and new account proposed
- Ear Marked Reserves – amounts to be approved
- New PC laptop/printer/software/ink supply

11. To receive reports from Outside Bodies

- Lyppard Hub Management Board
- Worcester City Standards Committee
- Worcs CALC (as circulated)

12. Councillors reports & items for future agendas

13. Report of the Clerk

Accounts for payment –

- £837.02 Clerk's salary (incl back pay, salary award & tax adjustment)
- £51.25 Clerk expenses – £35.88 travel / £15.37 phone and internet (May/June)
- £528.17 PAYE Q1 HMRC
- £55.00 Internal Auditor R. Gurney
- £TBC Bank of Ireland transfer to Unity Trust Bank (if approved)

Next meeting to be held Monday 3rd September 2018

M. Alexander
Clerk