



# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 9<sup>th</sup> November 2023 at 19:30** in St Peter's Village Hall, Worcester, WR5 3TA. Anyone wishing to attend should make contact with the Clerk to book a place.

The business to be transacted is set out in this agenda. This meeting will include a period for public participation. Members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. Members of the public will not be able to speak during Agenda items outside the public session unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- 1) **Apologies for absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> October 2023.
- 4) **Public participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Police liaison**: Police Officer PC James from the Safer Neighbourhood Team, will discuss local Policing matters with the Parish Council. (Time guide 20 minutes).
- 6) **Bus services**: County Councillor and Cabinet Member for Highways and Transport, Mike Rouse will discuss bus services with the PC. (Time guide 20 minutes).
- 7) **Reports from District and County Councillors**: (by invitation of the Chairman). (Time guide 10 minutes).
- 8) **St Peter's Parish Festival**: To receive an update from the Festival Portfolio holder. (Time guide 5 minutes).
- 9) **Matters arising & action sheet**: Matters arising from previous meetings not covered elsewhere in the agenda. (Time guide 5 minutes).
- 10) **Highways, developments & planning**: To review updates. (Time guide 10 minutes).
- 11) **Electoral cycle**: An update on the proposed changes to the Parish Council election cycle. (Time guide 5 minutes).

**12) Finance:** (Time guide 5 minutes).

- a. The Clerk to provide a verbal update on current Council finances.
- b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment

**13) Clerks report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda. (Time guide 5 minutes).

**14) Website:** To receive updates on progress for the new Parish Council website. (Time guide 5 minutes).

**15) Budget:** To agree the draft budget and precept request for 2024/25 and to receive an update on budget setting following the recent budget working party meeting. (Time guide 10 minutes).

**16) Financial Regs:** To approve the updated Financial Regs following a review by the Finance portfolio holder and the Clerk. (Time guide 5 minutes).

**17) Portfolio Holder reports:** To receive reports from portfolio holders. (Time guide 10 minutes).

**18) Date of next meeting:** Proposed as **Thursday 11<sup>th</sup> January 2023**. Meeting in St Peter's Village Hall, Worcester at 19:30.