

Castlemorton Parish Council

Draft AGENDA

Members of the **public** are invited to attend the **Annual Meeting of the Parish Council**

to be held (**following** the Annual Parish Meeting) on Thursday 11 May 2023

Before the start of the meeting any members of the public present will be invited to speak and their views will be noted and discussed by the Council during the meeting under the appropriate agenda topic. (Duration: 15 minutes)

1. Election of Chairman and signing of the Declaration of Office
2. Election of Vice Chairman
3. To consider apologies and approve reasons for absence
4. Declarations of Interest:

- 1. Register of Interests.** Councillors are reminded of the need to update their register of interests.
- 2. To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.**
- 3. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) for those with Disclosable Interests to take part in discussions or voting.**

Councillors who have declared a DPI and or ODI which falls within the terms of paragraph 12 (3) of the Code of Conduct must leave the meeting for the relevant items unless a dispensation has been requested/granted.

5. To approve minutes of last meeting of the Council on Thursday 9 March 2023
6. Confirmation of Councillor Responsibilities incl. Planning, Highways, Footpaths, 4C's, PHT, CEAG.
7. Finance: a) Annual Return for the year ended March 2023 i) to approve Section 1: Annual Governance Statement 2022/23 & to approve Section 2: Accounting Statement 2022/23.
b) To consider and approve payments made since 9 March 2023 and to receive update on current financial situation.
8. Highways Report & Lengthsman Agreement
9. Footpaths Update with Bannut Tree application
10. Planning – an update of planning activity
11. Correspondence
12. Meeting Reports (4C's 15 March).
13. Parish Council Vacancies x 2 post May 2023 elections
14. Dates for next meetings. Thursday 6 July 2023

Subsequent Meetings:

Thursday 14 September

ThursThursday 23 May (Annuals)

Thursday 2 November

Thursday 11 January 2024

Thursday 7 March