

# SUCKLEY PARISH COUNCIL

Clerk: Mrs Lynn Butler, 4 Old Forge, Whitbourne, Worcester, WR6 5SB  
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8 July 2023

Notice is given that a meeting of the Parish Council will be held on **Monday 17<sup>th</sup> July 2023 at 7.00 pm in Suckley Parish Church.**

Yours sincerely

*L. S. Butler*

**Lynn S. Butler (Mrs)**  
Clerk to Suckley Parish Council

## **PARISH COUNCIL MEETING – 17<sup>th</sup> July 2023 NOTICE & AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interests**
  - (a) Cllrs are reminded of the need to complete/update their Register of Interest form.
  - (b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
  - (c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of para 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 3. To consider Written Requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the Agenda.**

**The Meeting will be adjourned for Public Question Time/Participation. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish.**

**Members of the public may not take part in the Parish Council Meeting itself.**

4. The Chairman will invite members of the public present to make short presentations to the Council.
  - (a) Public presentation(s) (including planning applications representatives)  
**Planning** (if on Agenda):-
    - (1) The Council Chairman will ask the applicant/s or their representatives (if present) to put forward any points he/she wishes to make regarding their application
    - (2) Other parishioners are then invited to put forward their comments
    - (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so
  - (b) Report from County Councillor – Cllr Karen Hanks
  - (c) Report from District Councillor
  - (d) Lengthsman Report (*Clerk*)
  - (e) Footpaths Report (*Mrs Helen Philpotts*)
  - (f) Local Police Report

**The Chairman will re-open the Meeting**

5. **MINUTES**

To approve and sign Minutes of the Annual Parish Council Meeting held on 15 May 2023, Annual Parish Meeting held on 22 May 2023 and Planning Meeting held on 6 June 2023.

6. **SUCKLEY PRIMARY SCHOOL**

A presentation by pupils from Suckley School with Head Teacher Helen Field.

7. **PLANNING – MHDC**

**For Consideration:**

App Ref: M/23/00635/CU  
Location: Hop Kilns at (os 7128 5132), Suckley Court, Suckley,  
Proposal: Conversion of Hop Kilns to Single Dwelling

**Decisions – for information only**

App Ref: M/23/00401/HP  
Location: Orchard Bungalow, Suckley, Worcester, WR6 5DQ  
Proposal: Remodelling to create 4 bedroom dwelling with raising of the ridge with internal and external alterations and new garage/office building

**Application is Approved**

8. **HIGHWAYS & BYWAYS**

9. **RISK ASSESSMENT**

10. **COUNCILLOR VACANCIES**

To co-opt four new councillors

11. **COMMUNITY - Projects/items for discussion/update:-**

- (a) Parish Map Board – Cllr H Ormerod to report
- (b) BFG - thanks
- (c) Playing Fields - dogs
- (d) Items stored in playing field pavilion
- (e) Village Signs

- (f) Local Boundary Commission – extension of consultation
- (g) Revised South Worcestershire Development Plan
- (h) Neighbourhood Development Plan
- (i) Possible Parish Survey

**12. FINANCE**

The following payments to be approved:-

**(a) Gen Fund:**

- R Wilks Lengthsman – £430.80 May & June
- L Butler £1,373.20 – clerks salary May & June 2023
- L Butler £80.55 - clerks expenses April – June 2023
- HMRC - £225.60 tax April – June 2023
- M Griffiths £95.00 – payroll 2022/23
- Worcestershire CALC - £72.00 for two Cllr training sessions.
- Worcestershire CALC - £30.00 for Clerk training.

**(b) Playing Field**

- DJR Farm Services - £108 topping of field
- DJR Farm Services - £198 rolling and topping of field
- EDF for info – £89.60 in credit (at 24/04/2023) due to government cap payment
- WaterPlus D/D for March, April, & May 2023 - £11.14 x 3
- Replacement lock on pavilion £90 - reimbursement to S Gray

**13. PLAYING FIELD**

All items and issues relating to playing field, pavilion, astro turf, play equipment etc.

**14. MATTERS FOR FUTURE AGENDA**