

# SUCKLEY PARISH COUNCIL

Clerk: Mrs Lynn Butler, 4 Old Forge, Whitbourne, Worcester, WR6 5SB  
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5 September 2023

Notice is given that a meeting of the Parish Council will be held on **Monday 11<sup>th</sup> September 2023 at 7.00 pm in Suckley Parish Church.**

Yours sincerely

*L. S. Butler*

**Lynn S. Butler (Mrs)**  
Clerk to Suckley Parish Council

## **PARISH COUNCIL MEETING – 11<sup>th</sup> September 2023 NOTICE & AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interests**
  - (a) Cllrs are reminded of the need to complete/update their Register of Interest form.
  - (b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
  - (c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of para 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 3. To consider Written Requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the Agenda.**

**The Meeting will be adjourned for Public Question Time/Participation. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish.**

**Members of the public may not take part in the Parish Council Meeting itself.**

4. The Chairman will invite members of the public present to make short presentations to the Council.
- (a) Public presentation(s) (including planning applications representatives)
 

**Planning** (if on Agenda):-

  - (1) The Council Chairman will ask the applicant/s or their representatives (if present) to put forward any points he/she wishes to make regarding their application
  - (2) Other parishioners are then invited to put forward their comments
  - (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so
- (b) Report from County Councillor – Cllr Karen Hanks
- (c) Report from District Councillor
- (d) Lengthsman Report (*Clerk*)
- (e) Footpaths Report (*Mrs Helen Philpotts*)
- (f) Local Police Report

**The Chairman will re-open the Meeting**

**5. MINUTES**

To approve and sign Minutes of the Parish Council Meeting held on 17 July 2023

**6. CO-OPTION**

To co-opt into four parish council vacancies

**7. PLANNING – MHDC**

**a For Consideration:**

App Ref: M/23/01109/FUL  
 Location: Unit 4C, The Bruff Business Centre, Suckley, Worcester, WR6 5DR  
 Proposal: Flue, external doorway and maintenance walkway serving existing industrial enterprise - Retrospective

**b Decisions – for information only**

App Ref: M/23/00068/HP  
 Location: Dalvingtons, Suckley Road, Worcester, WR6 5RH  
 Proposal: Internal alterations, single storey extensions, detached double garage and garden mower store

App Ref: M/23/00069/LB  
 Location: Dalvingtons, Suckley Road, Worcester, WR6 5RH  
 Proposal: Internal alterations, single storey extensions, detached double garage and garden mower store

App Ref: M/23/00428/HP  
 Location: Chapel Cottage, Birchwood, Storridge, Malvern, WR13 5HA  
 Proposal: Single storey rear extension, Juliette balcony to rear facing bedroom, replacement front porch, enlarged window to west elevation

**All three applications have been Approved**

**c To Note Proposed Planning Law Changes – previously circulated**

8. **ADOPTION OF MODEL STANDING ORDERS – updated April 2022**  
Previously circulated, to be reviewed and adopted for future use.
9. **PLAYING FIELD**  
All items and issues relating to playing field, pavilion, astro turf, play equipment etc.
10. **HIGHWAYS & BYWAYS**
11. **RISK ASSESSMENT**  
Trees on Parish Council owned land
12. **COMMUNITY - Projects/items for discussion/update:-**  
(a) Parish Map Board – Cllr H Ormerod to report  
(c) Asset List  
(d) Memorial crosses & Service  
(e) Village Signs  
(f) Roll of Honour - relocation  
(g) Lottery  
(h) History Society  
(i) Parish Survey  
(j) Community Shop  
(k) Suckley Good Neighbour Scheme
13. **FINANCE**  
The following payments to be approved:-  
(a) **Gen Fund:**  
Zurich Insurance £1105.78 for 01/10/23 to 30/09/2024  
L Butler £1,373.20 – clerks salary July & Aug 2023  
HMRC - £225.60 tax July – Sep 2023  
PCC of Suckley £30.00 meeting 11/09/2023  
Malvern Hills DC £50 – uncontested election May 2023  
The Telephone Number Company - £72  
  
(b) **Playing Field**  
Smart Cut £348.00 Cutting on 25<sup>th</sup> & 26<sup>th</sup> July  
Smart Cut £120.00 Cutting on 9<sup>th</sup> Aug  
EDF for info – £47.39 in credit (at 25/07/2023) due to government cap payment  
WaterPlus D/D for June, July & August 2023 - £11.14 x 3  
Malvern Hills DC £32.00 Bulky waste collection  
S Gray £30 – reimbursement for copy of deeds  
Bromyard Tool Hire - £153.60 for roller hire  
Adam Cross – £ 73.00 & £105.00 - Mole control  
Duane Berry - £587.00 work on manhole & septic tank
14. **MATTERS FOR FUTURE AGENDA**