

SUCKLEY PARISH COUNCIL

Clerk: Mrs Lynn Butler, 4 Old Forge, Whitbourne, Worcester, WR6 5SB
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5 November 2023

Notice is given that a meeting of the Parish Council will be held on **Monday 13th November 2023 at 7.00 pm in Suckley Parish Church.**

Yours sincerely

L. S. Butler

Lynn S. Butler (Mrs)
Clerk to Suckley Parish Council

PARISH COUNCIL MEETING – 13th November 2023 NOTICE & AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interests**
 - (a) Cllrs are reminded of the need to complete/update their Register of Interest form.
 - (b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
 - (c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of para 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 3. To consider Written Requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the Agenda.**

The Meeting will be adjourned for Public Question Time/Participation. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public are reminded that by doing this, the matters for discussion may be included in public Minutes and should give their consent to this prior to any discussion. The Chairman will give members of the public the chance to withdraw from the meeting if they so wish.

Members of the public may not take part in the Parish Council Meeting itself.

4. The Chairman will invite members of the public present to make short presentations to the Council.
- (a) Public presentation(s) (including planning applications representatives)
Planning (if on Agenda):-
 - (1) The Council Chairman will ask the applicant/s or their representatives (if present) to put forward any points he/she wishes to make regarding their application
 - (2) Other parishioners are then invited to put forward their comments
 - (3) The applicant/representative then has the opportunity to respond to any points raised if he/she wishes to do so
- (b) Report from County Councillor – Cllr Karen Hanks
- (c) Report from District Councillor
- (d) Lengthsman Report (*Clerk*)
- (e) Footpaths Report (*Cllr Helen Philpotts*)
- (f) Local Police Report

The Chairman will re-open the Meeting

5. **MINUTES**

To approve and sign Minutes of the Parish Council Meeting held on 11th September 2023

6. **COUNCILLOR'S ROLES**

To review and agree councillor's roles.

7. **PLANNING – MHDC**

a **For Consideration:** None

b **Decisions – for information only**

App Ref: M/22/01412/FUL

Location: Tundridge Stud, Suckley, Worcester, WR6 5DR

Proposal: Conversion of an existing building to create a live/work unit in conjunction with additional commercial workspace

Application has been Approved

8. **ADOPTION OF MODEL STANDING ORDERS – updated April 2022**

Draft version following September meeting has been previously circulated. Final amendments at sections 6d and 7a are needed then final adoption.

9. **PLAYING FIELD**

All items and issues relating to playing field, pavilion, astro turf, play equipment etc.

10. **RISK ASSESSMENTS**

11. **HIGHWAYS & BYWAYS**

12. **DRAFT BUDGET 2024/25**

Draft budget has been previously circulated. To review expected expenditure and set precept.

13. **COMMUNITY - Projects/items for discussion/update:-**

- (a) Parish Map Board – Cllr H Ormerod to report
- (b) John Palmer Trust – PC representatives
- (c) Village Signs

- (d) Village show
- (e) Lottery
- (f) History Society
- (g) Parish Survey
- (h) SPACE
- (i) Suckley Good Neighbour Scheme

14. **FINANCE**

The following payments to be approved:-

(a) **Gen Fund:**

Royal British Legion £76.50 – memorial crosses, reimbursement to Clerk
 Information Commissioners Office £40 – GDPR & data protection act renewal, reimbursement to Clerk
 L Butler £1,373.20 – clerks salary Sep & Oct 2023
 L Butler £44.40 – clerks expenses July – Sep 2023
 PCC of Suckley £30.00 - meeting 13/11/2023

The following accounts for Playing Field items to be reimbursed to Cllr S Gray - total £3,574.41 payable from general fund due to urgency.

Live4Soccer £2,415.00 - Portable Goals
 Alpha £750.00 – Pavilion CCTV cameras, monitor and labour
 Screwfix £119.99 – burglar alarm for pavilion
 Screwfix £99.99 – garage lock
 Screwfix £17.99 – keysafe
 B&Q £35.00 – paint
 GM Garden & Home £14.50 – Wheelie Klips
 GM Garden & Home £56.98 – Ramp
 GM Garden & Home £69.95 - Heavy Duty Trolley

(b) **Playing Field**

Smart Cut £600.00 - Cutting on 7th & 22nd Sep and 6th, 19th & 31st Oct
 WaterPlus D/D for Sep & Oct 2023 - £7.50 x 2
 EDF electricity - £84.49 July to Sep
 Cllr S Gray £88.68 – reimbursement for Land Registry fee, postage, dog sign & County Building Supplies stabilising solution
 Diplock Plumbing - £279.99 for replacement shower and plumbing
 Diplock Plumbing - £9,120.65

(c) Interim accounts 2023/24 previously circulated.
 To note interim accounts to 30 Sep 2023

(d) Closure of Playing Field bank account

15. **MATTERS FOR FUTURE AGENDA**