

Martley Parish Council

Clerk: Mrs Janet Dale, 01886 888472

1 Vernon Close

Martley

Worcester

Email: martleypc@btinternet.com

To Members of Martley Parish Council

You are duly summonsed to attend The Annual Meeting of Martley Parish Council to be held on **Monday 14th May at 7.30pm** in the Library

1. **Election of Chairman** and signing of Declaration of Office
2. **Election of Vice Chairman**
3. **Apologies:** To consider apologies and to approve reasons for absence.
4. **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

Democratic Period/Public Question Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

5. **Standing Orders:** To note Standing Orders
6. **Code of Conduct:** To note existing code
7. **Council's Scheme of Delegation:** To consider and appoint members to the following:
 - a. Staffing Committee
 - b. Planning Committee
 - c. Finance Committee
8. **To review Council's Financial Regulations, Risk Assessment and Insurance requirements**
9. **To nominate Councillors to the following outside committees:**
 - Old Grammar School Foundation
 - Martley Recreation Association
 - Neighbourhood Watch
10. **Minutes:** To consider the adoption of the minutes of the last meeting of the Council held on 2nd April 2012

11. County and District Councillors Reports:

12. Planning: To consider 12/00558/LBC – alterations to former cart house to form open garaging. Lower Horsham Farm, Horsham, Martley

13. Suggested alternative housing sites: To consider work carried out by Planning Group re alternative housing sites and to appoint Committee to continue this work if ratified by Council.

14. Correspondence:

WCC – Footway Enhancement Initiative 2012/13

WCC – Councillors' Divisional Fund Scheme

WCC – Compost Sales Leaflet & Posters

MHDC – An introduction to planning for Town & Parish Councillors

Community First – Village Agents Scheme/Assistance for Live Website

Villager – request for article re individual councillors

15. Progress Reports:

Jubilee Tree Planting

Jubilee Celebrations

16. Finance:

- To approve payments as previously circulated.
- To consider request from St Peters Church for assistance with cost of repairing the church clock

17. Lengthsman: To consider workload for May/June.

18. Clerk's Urgent Decisions: To receive report on any urgent decisions taken since previous meeting

19. Councillors' reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda, together with any road traffic collisions that have occurred within the previous month and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of next meeting: The next meeting is scheduled for Monday June 11th in the Library at 7.30pm.

J C Dale

Janet Dale

Clerk to Martley Parish Council

8th May 2012