

Martley Parish Council

Clerk: Mrs Janet Dale, 01886 888472

1 Vernon Close

Martley

Worcester

Email: martleypc@btinternet.com

To Members of Martley Parish Council

You are duly summonsed to attend The Annual Meeting of Martley Parish Council to be held on **Monday 13th May at 7.30pm** in the Village Hall

1. **Election of Chairman** and signing of Declaration of Office
2. **Election of Vice Chairman**
3. **Apologies:** To consider apologies and to approve reasons for absence.
4. **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

Democratic Period/Public Question Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

5. **Standing Orders:** To note Standing Orders
6. **Code of Conduct:** To note existing code
7. **Council's Scheme of Delegation:** To consider and appoint members to the following:
 - a. Staffing Committee
 - b. Planning Committee
 - c. Finance Committee
8. **To review Council's Financial Regulations, Risk Assessment and Insurance requirements**
9. **To nominate Councillors to the following outside committees:**
 - Old Grammar School Foundation
 - Martley Recreation Association
 - Neighbourhood Watch
10. **Minutes:** To consider the adoption of the minutes of the last meeting of the Council held on 8th April 2013

11. County and District Councillors Reports:

12. Planning: To consider 13/00458/HOU 23 Nash Close. Single storey extension to provide additional accommodation for dependent relatives on single level.
13/000016/CM – Replacement of existing landfill gas flare. Infinis Ltd.

13. Play Area – To review inspection report and risk assessment (previously circulated)

14. Correspondence:

Letter from Z Baril and N Skilbeck – re Play Area and noise from MUGA (previously circulated)
WCALC – Survey about their services
WCC Public Notices re road closures

15. Progress Reports:

Weighbridge renovations – Cllr Studer
Hollins Lane drains – Cllr Studer
Longside Radio – Clerk
Church Lane Trees – Clerk
Inland Revenue - Clerk

16. Discretionary Rural Rate Relief: To consider request for Discretionary Rural Rate Relief from Central Garage Martley.

17. Finance:

- To approve payments as previously circulated.
- To consider request from St Peters Church for assistance with cost of repairing the church clock
- To consider request from Wichenford Local Heritage Group for donation of £300

18. Lengthsman: To consider workload for May.

19. Clerk's Urgent Decisions: To receive report on any urgent decisions taken since previous meeting

20. Councillors' reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of next meeting: The next meeting is scheduled for Monday June 3rd in the Village Hall at 7.30pm.

J C Dale

Janet Dale
Clerk to Martley Parish Council
7th May 2013