

Martley Parish Council

Clerk: Mrs Janet Dale, 01886 888472

1 Vernon Close

Martley

Worcester

Email: martleypc@btinternet.com

To Members of Martley Parish Council

You are duly summonsed to attend The Annual Meeting of Martley Parish Council to be held on **Monday 3rd June at 7.30pm** in the Village Hall

1. **Apologies:** To consider apologies and to approve reasons for absence.
2. **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

Democratic Period/Public Question Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

3. To review Council's Financial Regulations, Risk Assessment and Insurance requirements

4. **Minutes:** To consider the adoption of the minutes of the last meeting of the Council held on 13th May 2013

5. County and District Councillors Reports:

6. Planning:

Cala Homes – to discuss proposal made by Cala Homes at May meeting and subsequent public consultation

7. **Play Area** – Cllr Gardner's report on "informal" meeting held in May

8. Correspondence:

MHDC – Notification of planning appeal Charcam Gables

MHDC – New Public Notices Page

MHDC – Electronic Consultation on Planning Applications

9. Progress Reports:

Weighbridge – Update from Cllr Studer

Hollins Lane drains – Clerk

Inland Revenue - Clerk

10. Finance:

- To approve payments as previously circulated.
- To review 2012-2013 Internal Audit report
- To sign off 2012-2013 Annual Report for external audit.

- To discuss further the application for funding from Wichenford Heritage Group.
- To consider request to purchase replacement Union flag for playing field

11. Lengthsman: To consider workload for June.

12. Clerk's Urgent Decisions: To receive report on any urgent decisions taken since previous meeting

13. Councillors' reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14. Date of next meeting: The next meeting is scheduled for Monday July 1st in the Village Hall at 7.30pm.

J C Dale

Janet Dale
Clerk to Martley Parish Council
28th May 2013