

**To members of Knighton on Teme Parish Council**

You are duly summoned to attend the virtual meeting of Knighton on Teme Parish Council to be held at 7pm on Tuesday 2<sup>nd</sup> February, 2021.

**Agenda**

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7pm – 7.30pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meetings (previously circulated).

**5 Planning**

- a Applications received: none
- b Determinations received
- c Planning applications determined under delegated powers: none
- d Commonwood Villa – complaint to enforcement
- e Possible unauthorised planning rear of Stoneycross, Tavern Lane – complaint to enforcement

**6 Finance**

- a Clerks salary January-£265.46 & February-£265.46
- b Internet banking – update on Clerks telephone/internet access.
- c Data Protection annual fee - £40.
- d Third quarter accounts for approval

**7 Highways**

- a Lengthsman - December-£288 & January-£288 – for approval.
- b Cracked drain top opposite Mill Lane – passed to Severn Trent for repair
- c Complaint of mud/debris on the road / feedback from West Mercia Police
- d Litter pick – 21<sup>st</sup> March, 2021.
- e Width/restricted access sign on Church Hill - update

**8 Broadband issues in the parish** – to consider a community scheme  
Feedback from forms circulated in the parish, to discuss scheme going forward

**9 Safety along A456, Newnham Bridge**

- a Sites to place sign / permission from Highways
- b Lindridge Parish Council – to consider offer of renting their sign

**10 Vacancy for two Parish Councillors** – to consider applications received.

**11 Councillors' reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

**12 Date of next meeting** - To confirm the date of the next meeting – Tuesday 2<sup>nd</sup> March, 2021



Mrs Karen Yates,  
Clerk to the Council,  
27<sup>th</sup> January, 2021