

Knighton on Teme Parish Council  
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Parish Councillors are summoned to attend a meeting of the Parish Council on  
Tuesday 7<sup>th</sup> December 2021 at 7pm at the Parish Rooms

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**Agenda**

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7pm – 7.30pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – David Chambers/Douglas Godwin

4 **Minutes:** To consider the adoption of the minutes of the previous meetings (previously circulated).

5 **Safety along A456, Newnham Bridge**

- a VAS sign – update on refund / bank investigation  
Lengthsman agreement / Risk assessment – feedback from Highways  
To consider purchasing a VAS sign – to obtain and consider quotes
- b Installation of white village gates and VAS post with Highways – awaiting date
- c Highways feedback to request for extension of 30mph speed limit past Wyrebrook Orchard

6 **Planning**

- a Applications received  
21/02131/AGR Newnham Court, Newnham Bridge. Agricultural building for hydroponic farming.
- b Determinations received
- c Planning applications determined under delegated powers-none.
- d Town Centre transformation plans – for discussion

7 **Finance**

- a Clerks salary November-£265.46 and December-£265.46. Expenses Oct-Dec - £12.12
- b 2<sup>nd</sup> qtr accounts for approval

- c Final budget/precept for 2022-2023 – for discussion/agreement
- d Grants for 2022-2023 – for discussion/agreement
- e General Reserves Policy – draft for consideration/adoption
- f Review of bank mandate

**8 Highways**

- a Lengthsman a/c - October £288, November - £288. Works update.
- b Cracked drain opposite Mill Lane – Severn Trent repair planned 11<sup>th</sup> January
- c Blocked drain outside High Hall. Camera work planned
- d Water leak at Bickley Lane/Tavern Lane junction – repairs planned.
- e Road sweeper through Newnham Bridge – completed-11<sup>th</sup> October
- f Drains to be jetted around The Talbot – reported.
- h Footpath at Bannersfield – update on access
- i Overgrown hedge at Jewkes Lane – reported
- j Hedge opposite The Talbot – obstructing the highway
- k Church Hill – state of road – reported
- l Risk assessment on assets – to agree/approve

**9 Broadband grant application** - update on feedback from BT Openreach / next steps

**10 Dogs/Litter:**

- Proposed snack bar in layby – feedback from Highways.
- To consider purchase of large bin in layby @ £359 + £41 delivery + VAT. Feedback from Highways
- Litter pick – 24<sup>th</sup> October - feedback.

**11 Email addresses.** Upgrade to .GOV addresses – to pursue in the new year

**12 Vacancy for two Parish Councillors** – to consider applications received.

**13 Election of Chairman** – to elect a Chairman following the resignation of Mrs K Redfern

**14 Election of Vice-Chairman** – to elect a Vice-Chairman (subject to decision at item 13)

**15 Councillors’ reports and items for future agenda**

- For reporting minor matters of information and to raise items for future agendas.

**16 Date of next meeting** - To confirm the date of the next meeting – Tuesday 1<sup>st</sup> February, 2022

*Karen Yates,*

Clerk to the Council, 1<sup>st</sup> December, 2021