

Knighton on Teme Parish Council
<https://e-services.worcestershire.gov.uk/MyParish/Default.aspx>

Parish Councillors are summoned to attend the annual meeting of the Parish Council on
Thursday 19th May 2022 at 7.00pm at the Parish Rooms

Agenda

1 Election of Chairman

2 Election of Vice-Chairman

3 Apologies: To consider the acceptance of apologies for absence from Councillors.

4 Declarations of Interest:

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7pm – 7.30pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

5 County/District Councillors Reports – David Chambers/Douglas Godwin

6 Minutes: To consider the adoption of the minutes of the previous meeting (previously circulated).

7 Safety along A456, Newnham Bridge

- a VAS sign – to consider purchasing new VAS sign – further quotes/information received
Lengthsman agreement / Risk assessment – feedback from Highways
- b Installation of white village gates and VAS post with Highways – awaiting date

8 Planning

- a Applications received:
- b Determinations received
- c Planning applications determined under delegated powers-none.

9 Finance

- a Review of bank mandate – when new Clerk in place.
- b Audit and accounts for y/e 31/3/22.
- c Council tax increase – for discussion
- d Calc subscription

10 Highways

- a Lengthsman a/c - April account - £240 + VAT. Works update..
- b Cracked drain opposite Mill Lane – Severn Trent – repairs due 21st April
- c Water leak at Bickley Lane/Tavern Lane junction – repairs planned.
- d Two drains to be jetted around The Talbot - reported.
- e Two drains to be jetted outside The Forge - reported
- f Overgrown hedge at Jewkes Lane – response to first letter sent from Highways
- g Replacement of notice board at Wyrebrook Orchard – Cllr Bolton to report back.
- h State of road at Church Hill – reported.

11 Broadband grant application - update on feedback from BT Openreach / next steps

12 Email addresses. Upgrade to .GOV addresses – to pursue in the new financial year

13 Vacancies for two Parish Councillors – to consider applications received.

14 Vacancy for Parish Clerk – update on interview/appointment for post

15 Queen’s Platinum Jubilee – to consider parish celebration/event

16 Councillors’ reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

17 Date of next meeting - To confirm the date of the next meeting and discuss change of meeting dates.

Clerk to the Council
Ms R Lambert
Annex at Whiteleysw
Frith Common
Tenbury Wells
Worcs WR15 8JX

Date 9 May 2022