

Knighton on Teme Parish Council  
<https://e-services.worcestershire.gov.uk/MyParish/Default.aspx>

Parish Councillors are summoned to attend the annual meeting of the Parish Council on  
Thursday 14<sup>th</sup> July 2022 at 7.00pm at the Parish Rooms

**Agenda**

1 **Apologies** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7pm – 7.30pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – David Chambers/Douglas Godwin

4 **Minutes:** To consider the adoption of the minutes of the previous meeting (previously circulated).

5 **Safety along A456, Newnham Bridge**

- a Update on VAS sign
- b Update on white village gates and VAS post with Highways

6 **Planning**

- a Applications received:
- b Determinations received
- c Planning applications determined under delegated powers-none.

7 **Finance**

**Accounts Paid since last meeting**

- a. I C Mapp & E Mapp – Lengthsman Services – May & June 2022 £576.00

**Accounts Unpaid**

- a. Mrs D Hubbard – reimbursement for commemorative coins for Jubilee £825.00
- b. Knighton-on-Teme Cricket Club – donation £100.00

- |  |         |
|--|---------|
| c. Clerks Salary & Expenses – June & July 2022 | £662.24 |
| d. HMRC – PAYE Payments – April & May 2022     | £ 78.93 |

## 8 Highways

- a. Two drains to be jetted around The Talbot - reported second time
- b. Overgrown hedge at Jewkes Lane – update.
- c. Update on replacement of notice board at Wyrebrook Orchard – Cllr Bolton to report back.
- d. State of road at Church Hill – reported second time.
- e. Report of Graffiti and bridge and emptying of overflowing waste bins

9 **Broadband grant application** - update on feedback from BT Openreach / next steps

10. To discuss adoption of Revised Code of Conduct.

11 **Email addresses.** Update on upgrade to .GOV addresses – to pursue in the new financial year

12 **Vacancies for two Parish Councillors**

13 **Councillors’ reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

14 Correspondence for Information

15 **Date of next meeting** - To confirm the date of the next meeting and discuss change of meeting dates.

Clerk to the Council  
Ms R Lambert  
Annexe at Whiteleys  
Frith Common  
Tenbury Wells  
Worcs WR15 8JX

Date 7 July 2022