

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on **Tuesday 1st November, 2016** at Knighton on Teme Parish Room.

Agenda

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 County/District Councillors Reports – C Dell / K Pollock

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Correspondence

- a) Correspondence – noted overleaf
- b) BT Payphones consultation – removal of telephone kiosk

6 Planning

- a) Applications received:
- b) Determinations received:
- c) Planning applications determined under delegated powers:
16/01322/HOU. Station Bank Cottage, 4 Tavern Lane, NB,
Lean-to single storey extensions to front (entrance porch/utility) and to rear (day room). No objections.
- d) Development at Bickley Lane, rear of Old Post Office – update re: planning issues
- e) Station House
- overgrown hedges and trees, Japanese knotweed.

7 Finance

- a) Clerks salary £232.02
- b) 1st quarter accounts amended for approval
- c) 2nd quarter accounts for approval
- d) Conclusion of audit – 2015-2016
- e) Draft budget for 2017-2018

8 Highways

- a) Lengthsman - account for September & October
- b) State of road above railway bridge near to 30mph sign – reported.
- c) A456 road edge buckled - reported.
- d) Autumn litter pick – 30th October - feedback
- e) Wildlife verges: – review of wildflower seeds project
- f) Hedge below Tavern Lane – request to be cut back
- g) Noisy manhole cover on A456 - reported
- h) Damaged seat outside Maes Court – reported/insurance
- i) Woodland Trust – free trees for groups.

9 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

10) **Can we hear you?**– review of request for information from parishioners

11 **Date of next meeting** - To confirm the date of the next meeting scheduled for
6/12/2016 – 7.30pm.

Mrs Karen Yates,
Clerk to the Council, 26th October, 2016

Correspondence – Nov 2016