

**To members of Knighton on Teme Parish Council**

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 5<sup>th</sup> February, 2018 at Knighton on Teme Parish Room.

**Agenda**

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7.30pm – 8pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – C Dell / K Pollock

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 **Correspondence**

6 **Planning**

- a) Applications received - none
- b) Determinations received
- c) Planning applications determined under delegated powers:  
18/ 01834/FUL Newnham Farm, NB. Covered yard for agricultural purposes.

- d) Station House – application to request locally listing the buildings
- e) Ongoing planning concerns at Tavern Lane – update from queries raised with Planning/HSE

#### 7 Finance

- a) Clerks salary January £247.55, February £247.55 – total £495.10
- b) Data Protection fee - £40
- c) Parish Room hire Jan-Dec 2018 - £300
- d) 3<sup>rd</sup> qtr accounts for approval
- e) Request to support application for Parish Rooms grant to improve thermal efficiency.
- f) Remembrance bench – request for support/financial assistance via grants/donation

#### 8 Highways

- a) Lengthsman - December £192 & January accounts £192.  
Training / equipment costs.
- b) Litter bins– order completed 3 x bins – total £417 + VAT
- c) Pothole outside Wrens Nest (Shropshire) – re-reported.
- d) Speeding concerns through Newnham Bridge – update on progress
- e) Overgrown hedges at Woodgates Green & Jewkes Lane – completed
- f) Sunken verge in Jewkes Lane – reported
- g) Bench near to caravan park – update on repair
- h) Litter pick – 24<sup>th</sup> March, 2019

9 Glass recycling in the parish – update on progress

10 Vacancy for a Parish Councillor

#### 11 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

12 **Date of next meeting** - To confirm the date of the next meeting – Tuesday 5<sup>th</sup> March, 2019  
To confirm the date of the annual meeting in May



Mrs Karen Yates,  
Clerk to the Council  
30<sup>th</sup> January, 2019