

Explanation of variances – pro forma

Name of smaller authority: **Kington on Teme Parish Council**
County area (local councils and parish meetings only): **Worcestershire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,565	5,234				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,320	10,000	3,480	53.37%	YES		An increase in Precept to account for the role of Parish Clerk Salary (£1699) to come into line with National Payscales. To also purchase replacement laptop for Clerk £892.50 inc. VAT. Update Website £800
3 Total Other Receipts	4,888	3,862	-826	17.62%	YES		Lengthman changed making differing of £120
4 Staff Costs	3,242	4,941	1,699	52.41%	YES		An increase in the Parish Clerk Annual Salary - as no increases had been accounted for over a period of time
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,297	6,758	-1,539	18.55%	YES		Stopped McAfee of £26. Stopped Zoom £30. Less CALC Training £240 Last year costs for Bins and Fencing - £1157
7 Balances Carried Forward	5,234	7,397			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,234	7,397				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	6,339	6,339	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable