

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 9th March 2020.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr K Carter	
Cllr J Cleveland	Vice-Chairman
Cllr Alastair Adams	County Councillor
Cllr R Davis	Chairman
Cllr N Smith	
Cllr A Grant.	

APOLOGIES (accepted):

Cllr G Collins
Cllr K Wright.
Cllr T Appleby

OPEN FORUM:

Headteacher from Bretforton First School together with Ross Grant attended to outline music project for school to use section 106 funding. This item will be considered as part of the meeting with information that was provided to get more musical instruments and instruction into the school.

PARISH COUNCIL MEETING

County Council:

See report which is displayed, when supplied, on school noticeboard and at www.worcestershire.gov.uk/myparish or at www.Bretforton.net

District Council:

MINUTES:

Minutes of the Meeting held on 10th February 2020 were circulated. Proposed by Cllr Carter. Seconded by Cllr Smith. All in favour to accept the minutes.

OPEN FORUM ITEMS:

None.

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

Cllr Smith- Section 106 for school music project and item 1: Memorial Hall Chairs.
 Cllr Grant - Section 106 for school music project- Potential pecuniary interest-Cllr Grant left the meeting for this item.

REPORTS FOR INFORMATION.

Clerk;

Chairman;

FINANCE:

a. To consider and approve the statement of accounts and authorise payments.

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11	
Statement Number	34		
Statement Opening Balance	£5,325.89	Opening Date	04/01/20
Statement Closing Balance	£2,893.14	Closing Date	31/01/20
True/ Cashbook Closing Balance	£2,893.14		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
08/01/20	Transfer		16,294.67	16,294.67	5,325.89
10/01/20	BACS190113AE	Andrea Evans	767.14	0.00	4,558.75
10/01/20	BACS200110WCC	Worcestershire County Council	0.00	370.00	4,928.75
16/01/20	BACS200116AE	Andrea Evans	3.05	0.00	4,925.70
17/01/20	0023514	Maurice Parkinson	117.60	0.00	4,808.10
17/01/20	d/d200117ICO	ICO	35.00	0.00	4,773.10
20/01/20	002347	British Poppy Appeal	25.00	0.00	4,748.10
20/01/20	002350	HMRC	156.62	0.00	4,591.48
20/01/20	BACS200120PM	Phil Moxon	70.00	0.00	4,521.48
23/01/20	002352	Eon UK Ltd	223.20	0.00	4,298.28
24/01/20	d/d200124NP	Npower	1,335.14	0.00	2,963.14
27/01/20	002349	Phil Moxon	70.00	0.00	2,893.14

Bretforton Parish Council

Expenditure transactions - payments approval list start of year 01/04/19

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
180	002360	£90.97	20500	09/03/20	Wychavon DC - bin at Coldicotts Lane	£90.97
181	002361	£25.00	21400	09/03/20	Bretforton PCC – magazine	£25.00
182	002362	£70.00	21100	09/03/20	Phil Moxon - defib and play area checks	£70.00
Sub Total		£185.97				

Total £758.73

**Invoices and payments approved for settlement including account balances and payments.
Proposed by Cllr Smith. Seconded by Cllr Cleveland. All in favour.**

ITEMS FOR DISCUSSION.

1. Memorial Hall- i. Signage- Sign has had to be repainted and will shortly be fitted
ii. Update on all matters relating to hall management- No applicants for cleaning role so Cllr Smith will organise temporary cover. Sample chair was inspected and agreed that folding chairs would be purchased using £500 grant from County Councillor fund, donation for old chairs and the remainder split between hall funds and PC funds. Proposed by Cllr Smith, seconded by Cllr Carter with a unanimous vote in favour. New booking form is being worked on, also full details of fees and rules needs to be considered. Chair has organised an architect to look at layout and at a disabled toilet. Hall committee meeting to be arranged.
2. Wildflower planting- Chair has met with County Council and agreed locations. It was agreed to ask lengthsman to look at carrying out clearance of area so that planting can take place. Cllr Grant asked for support in getting the village involved in 'Britain in Bloom'. This was agreed. He will get a team together for entry in 2021 and will outline ideas within the project over the next few months. This would include such things as litter picking around the village.
3. Land for village car parking-Cllr Appleby. Next agenda.
4. Bretforton Sports Club car park- Quotation and plan was considered but concerns were raised as to whether tarmac strip through centre of car park would cause issues. It was agreed to look at a disabled access to club as well as play area.
5. To consider the use of Facebook and a dedicated webpage-It was agreed that clerk could set up a Facebook page for providing information only and use the village webpage more fully.
6. Carbon Neutrality-Cllr Smith. Cllr Smith advised that he would like the PC to support small projects initially to follow a model in Sedgeberrow called Sesame: <http://www.sesame.me.uk/> He suggested that the organiser is invited to explain the project at PC meeting. This was agreed.
7. Amended April meeting date – April meeting will be held on Monday 6th April 2020 due to 13th being Easter Monday.
8. Flood planning-Cllr Smith suggested that village should have a local plan that would come into action in the event of flood or possible flooding. This would involve volunteers who would assist residents and key points that residents could go to if they needed help. Cllr Smith agreed to put together some ideas for further consideration.

Wychavon District Council.

- **Section 106 contributions held including Public Arts & Culture-** Councillors considered the information previously provided together with information in open forum and agreed to support the project once information on community engagement and how the measure the aims has been provided. The budget is £4585 and the project will use the majority of the funding available which can only be used for arts and/or culture projects.

Worcestershire County Council.

CALC – Community Led Housing.

LENGTHSMAN:

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

Applications for Consideration:

APPROVAL;

APPEAL:

APP/H1840/D/19/3243994

W/19/01540/HP- Juniper Cottage, 62 Main Street, Bretforton

Creation of an off-road parking area, partial removal of property boundary wall, new access and drop kerb.- **Dismissed.**

APP/H1840/W/19/3225566

W/19/00065/LB -The Rookery, 4 Weston Road, Bretforton, WR11 7HW

Proposed rear extension as approved under listed building consent ref. no. 17/02482/LB but without compliance with condition 4 (to amend list of approved plans and to allow for the insertion of a conservation type roof light on west elevation).- **Dismissed.**

REFUSED:

- OTHER ITEMS
- ENFORCEMENT-

Publications

Clerks and Councils Direct
The Clerk.

CLERKS REPORT:

Matters arising from 13th January 2020

- Housing need survey organised awaiting quotation from Wychavon- **Icards have been sent out to all properties.**
- Street light reported: Weston Road and Stoneford Lane- **Chased as lights have not been repaired**
- Defib child pads ordered-**Received and installed.**

Matters arising from 10th February 2020.

- Cleaning advert put on all noticeboards and village webpage.
- Adult defib pads for Community Shop-ordered, received and installed, matter closed.
- Rabbit clearance instructed at BG now fence has been repaired.
- Booking forms and rules for hall requested and received and forwarded to relevant councillors.
- Lengthsman requested to fill holes and complete paths.
- Appointment arranged with Barry Barnes and Chairman regarding wildflower planting.
- Appeal comments sent off before deadline.
- Standing water reported to Highways on Drinkwater Lane.

- **Headteacher of Bretforton First School contacted to attend PC meeting in March-agreed.**
- **Email sent regarding records of works carried out at hall, response received directing to treasurer, no response received.**

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- **Community Shop.**

Meeting closed at 9.24pm

Date of the next meeting; 6th April 2020.

Signed:

Date:

County Councillor Report- Bretforton

Month: March 2020

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

REMINDER AirBand – offer to Bretforton Residents - optic Fibre to The Premises

Airband are working hard to provide Bretforton residents a very fast Broadband speed of up to 250MBps. To find out more see

<https://www.airband.co.uk/demandled/bretforton/>

Some more good news that was hidden in the newspaper last month that you may have missed, so I reproduce it here:

The UK's CO2 emissions fell by 2.9% in 2019, according to Carbon Brief analysis. This brings the total reduction to 29% over the past decade since 2010, even as the economy grew by a fifth. The 2.9% fall in 2019 marks a seventh consecutive year of carbon cuts for the UK, the longest series on record.

Another 29% reduction in coal use last year was the driving force behind the decline in UK emissions in 2019. Carbon emissions from coal have fallen by 80% over the past decade, while those from gas are down 20%

And Worcestershire County Council is doing their bit to help by using “Warm Mixed Asphalt” to re-tarmac your roads. The council lays over 125,000 tonnes of tarmac each year and by using “Warm” Asphalt rather than “Hot” Asphalt saved 275,000Kg of carbon dioxide emissions. Worcestershire County Councils is one of the few councils in the country using “Warm Mixed Asphalt” and is proud to be a pioneer in this new method of road surfacing.

REMEMBER the Worcestershire Parkway Station is now OPEN for business

The Worcestershire Parkway Station opened its doors on Sunday 23rd February! So you can get on a train in Honeybourne and change at Worcestershire Parkway where the Cotswold Line meets the Cross Country Lines so you can change here to go South or North.

More Investment in our County's infrastructure. Last Month the County Council confirmed they would provide extra Capital Investment as follows:-

- An additional £5million on cutting congestion across the County
- An extra £6m on Highways with a further £6m for 2021/22 making Worcestershire Roads some of the BEST in the UK
- An extra £4m on pavements with a further £4m for 2021/22. There is still a lot to be done to improve our pavements but there are a lot of them and this will help
- An extra £1m on LED street lighting to make us more Eco
- An extra £1m on smaller flood mitigation with a further £1m in 2021/22 and I have already asked for some of this for our area!

Highways:

To keep up to date on the roads affected see

http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire

Or look at the national roadworks website below, and type in Bretforton in the top right box to search.
www.roadworks.org

1. **Lane at Main Street Bretforton WR11 7JJ** –. This has now been assessed and recommended for mini patching which will get done during 2020/2021.
2. Clayfield Rd Temporary Road Closure 10/05/2020 - railway maintenance
3. Grange Rd Temporary Road Closure 11/05/2020 - 20/05/20 carriageway re-surfacing
4. Stratford Rd – pavement needs repairing – I will chase.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Coronavirus (COVID-19) in Worcestershire

At the time of writing this report 10/3/20, there are no known cases of the virus in Worcestershire.

The latest information and advice from GOV.UK is available on <https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>

If you have returned from an affected area and are concerned about yourself or anyone who has been with you who may be displaying symptoms please ring the NHS on 111 and do not go to your GP or visit hospital.

The County Council website has a page dedicated to advice about Covid-19 and you can direct any member of the public seeking help, to the site; <http://www.worcestershire.gov.uk/coronavirus>

Crime is changing!

Instead of burglaries, or car thefts, crime is increasingly becoming more telephone based fraud or computerised fraud. Read the latest 2 reports from the Police below and heed their advice and make sure you don't become a victim of this new form of crime.

POLICE REPORT 1: Criminals are targeting members of the public with automated calls stating that the recipient has been charged for an Amazon Prime subscription.

Action Fraud has received over 500 reports from people about an automated call scam impersonating Amazon.

The recipient of the call is informed that fraudsters have used their personal details to subscribe to an Amazon Prime subscription, and are instructed to Press "1" if they'd like to cancel the purchase. When victims do this, they are automatically connected to criminals posing as Amazon custom service representatives who attempt to remotely access the victim's computer in order to steal personal and financial details.

The criminal tells the victim the Amazon Prime subscription was purchased fraudulently and that they need remote access to the victim's computer in order to fix a security flaw that will prevent it from happening again. The victim is instructed to download an application called Team Viewer and asked to log onto their online banking account. The software download grants the fraudster remote access to the victim's computer and allows them to see the victim's personal and financial details.

Other variants of the crime involve victims being told they are due a refund for an unauthorised transaction on their Amazon account.

What can you do to protect yourself?

Action Fraud is reminding people to never install any software as a result of a cold call.

"Unsolicited requests to remote access your computer should always raise a red flag. It's easy to feel embarrassed when faced with unexpected or complex conversations but its okay to stop the discussion if you do not feel in control of it. **JUST PUT DOWN THE PHONE AND HANG UP THE CALL.**

"If you've received an unexpected phone call, or other communication, stop and take a minute to think about whether an organisation would get in touch with you out of the blue in this way. Instead, contact them directly using a known email or phone number."

Remember, if you have been a victim of fraud or cyber crime, report it to Action Fraud online or by calling **0300 123 2040**.

If you or someone else is in immediate danger or risk of harm dial 999.

<https://www.actionfraud.police.uk/>

POLICE REPORT 2: Be on your guard of telephone callers pretending to be police, HMRC and from other official bodies

Please remain vigilant and on your guard. Make your neighbours, family and friends aware... 'to be forewarned is to be forearmed'.

A Worcestershire resident on the 9th Feb has become the latest victim of telephone fraudsters. They received a phone call from a person claiming to be from HMRC and informed the resident that they owed an amount of income tax. The caller then asked for some personal details and instructed the resident to obtain cash and gift cards which an "officer" would come round and collect. The caller also requested the reference numbers off the back of the gift cards.

We are continually urging people to be vigilant to Courier Fraud.

- Police officers, HMRC, banks will **NEVER** ask for account details or PINs over the phone.
- They also would **NOT** come around to your house to collect your cards or property.
- They will **NEVER** ask for payment in gift cards (this is the equivalent of handing over cash to the fraudster).
- If you receive a call by someone claiming to be a police officer, HMRC, Bank or other official body asking for money, **hang up immediately**, wait 10 minutes and call 101 using another phone if possible. In an emergency or if a crime is in progress call 999.
- Fraudsters can seem to be highly credible, but if someone you don't know contacts you out of the blue asking you to help with 'an investigation', be suspicious!

We would encourage anyone with elderly relatives or friends to talk to them about the Courier Fraud Scam, and make sure that they are aware.

County Council Divisional Fund

Divisional grants deadline is looming, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received in last 6 weeks are

1. Evesham Walking Festival – grant requested for 2020 event - paid
2. Cleeve prior Heritage Trust – grant for new machinery - Paid
3. Cleeve Prior Cricket Club – new equipment – paid
4. Honeybourne Harriers - new children's football kit – paid
5. Countryside Access Pebworth Volunteers –grant requested for gates
6. Offenham Village Hall – grant requested for the refurbishment of the village hall floor

**Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com
or mobile 07725 979 277 or www.alastairadams.org**