

# Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 18<sup>th</sup> January 2021

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Due to the Covid 19 restrictions this meeting was held online.

## Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Dr J Mortimer, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

## In Attendance

County Cllr. Mr T Wells, Natalie McVey and Sarah Gittings (Community Facilitators), Mr D Sharp (Clerk) and 3 members of the public.

## 01/21 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Miss J Biggs, and Mrs M Purser (accepted).

## 02/21 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## 03/21 Planning

**To consider responses to the following any late submitted applications:**

Application No	Location	Details
<a href="#">20/01794/HP</a>	Yew Tree Lodge Drake Street	Demolition of existing ground floor side and rear extensions and replacement with 2 storey side extension and single storey rear extension.
<a href="#">20/01862/HP</a>	1 Reynolds Close	First Floor Extension over existing Kitchen. Creating new bedroom and bathroom.
<a href="#">20/01968/FUL</a>	Grounds Farm Hancocks Lane	Change of use and conversion of agricultural building to two holiday cottages.
<a href="#">20/02008/HP</a> <a href="#">20/02009/LB</a>	Marlbank Farmhouse	Replacement of garage with garaging and plant room

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses was agreed:

20/01794/HP: "The Parish Council has no objection to the proposed development but are aware that the property lies near a blind bend and ingress and egress of construction traffic could compromise road safety. We suggest that further investigations be made to put mitigating measures in place."

20/01862/HP: "The Parish Council has no objection to the principle of the development but would like to see sufficient off road parking provided as mentioned by WCC Highways."

20/01968/FUL: "The Parish Council has no objection to the proposed development but would ask that designated parking spaces be included."

200/02008/HP: "The Parish Council has no objection to the proposed development. "

## 04/21 Minutes

**To consider for adoption the minutes of the Parish Council meeting held on 21<sup>st</sup> December:** These were accepted as accurate records and they were signed by the Chairman.

## 05/21 Progress reports and other matters arising from these minutes

It was noted that some residents were confused by the removal of 'dog waste' bins and were unaware that this could be deposited in general waste bins. Notices to go on waste bins and also facebook page.

## 06/21 Reports by District and County Councillors and other Representatives

**County Cllr. Tom Wells** had previously circulated his ward report but added that a Covid 19 vaccination centre was due to open at the Three Counties Showground on 1<sup>st</sup> February.

He also commented on the issue with contractor vehicles depositing mud on the Welland Road towards Hanley Swan and had notified police and Highways liaison officer.

**District Cllr. Mick Davies** reported on the ongoing financial support for businesses being affected by the current lockdown. The renovations to the Splash leisure complex were almost completed and it would reopen after lockdown.

## 07/21 Committee, Working Party & Other Representative Reports & Recommendations

**i. Neighbourhood Planning Working Group:** MHDC had been notified that sites other than the preferred options were being recommended for development. Technical support had been provided via Locality for creating design guides and indicative layouts and this was being progressed. The Local Green space report was being redrafted and it was hoped that internal consultation could commence end February with Regulation 14 consultation in early summer.

**ii. Communications Working Group:** Next newsletter still awaiting compilation.

### iii. Playing Fields/Open Spaces Working Group:

Following discussions, Welland Juniors FC were to apply for S106 funding for a new wooden storage shed to be placed near the pavilion.

The water to the exterior tap on Spitalfields had been isolated following a leak which was to be fixed when weather allowed.

Kompan had notified the Parish Council of a new range of equipment that may be suitable for the outdoor gym scheme. Meeting to be arranged when lockdown over.

**iv. Orchard Working Group:** Ongoing maintenance had been hampered by the weather. Twenty new trees had been planted. The Group was soon expected to gain charitable status and be in position to negotiate a lease on the orchard. Funding for the storage container and wooden entrance ramp had been received and work would commence soon.

### v. Highways Working Group:

The Clerk reported that the Highways liaison officer was to review potential VAS positions on Marlbank once lockdown was over. A series of works were currently being undertaken on Drake Street.

## 08/21 The Pheasant Inn

**Update on progress with PWLB funding application:** No news had been received and the Clerk was to contact the local MP for help.

Clarification had been requested over the position of the eastern boundary of the site with Court Properties.

## 09/21 Community Development Facilitator

Natalie McVey and Sarah Gittings gave their fourth update which had been circulated previously. They were still undertaking consultations of which 60 responses had been received but due to lockdown it was agreed that their hours would be reduced to a maximum of 8 per week, to increase when lockdown ceased. The Clerk had set up DBS accreditation for them via Worcestershire County Council. The website was to be updated with relevant information.

## 10/21 Parish Council Promotions

The planned February event had been cancelled.

## 11/21 Correspondence

**To consider responses to the following correspondence previously circulated:**

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
Misc	*	CORONAVIRUS —Information for Parish & Town Councils
SWDPR	*	Parish and Town Council Newsletter December 2020
Whatley Recordon	*	Pheasant Inn
Cllr Tom Wells	*	County Council Report Jan 2021
Robert Hartland	*	Welland Primary School Expansion- Commencement of work
D Smith	*(i)	Welland Primary School – Land Request
MHDC	*	Planning Training 11 <sup>th</sup> Jan
MHDC	*	Update for town and parish councils
Safer Neighbourhood Officer	*	Shed and outbuilding burglaries, catalytic converter thefts and Neighbourhood Watch
WCC	*	Drake Street Resurfacing closure
MHDC	*	Parish & Town Council Forum - Monday 25 January 2021
WCC	*	On-Line Budget Briefing for Parish & Town Councils and VCS Organisations 27 January 2021 5pm
Welland Juniors FC	*(ii)	Spitalfields Shed
MHDC	*	Planning Training Files from 11 <sup>th</sup> Jan
MHDC	*	Planning Training Schedule 2021

(i) – It was agreed that a request to allow the primary school exclusive use of part of the village field would only be considered if it came from the school itself.

(ii) – This item had been discussed at item 06/21iii.

**12/21 Finance****i. To consider payment of invoices presented.**

The following payment had been made between meetings from the **Neighbourhood Plan Account** and was ratified:

From/Due To	Date	Amount	Details
Pater Hamilton	23/12	£535.00	Professional Fees
<b>TOTAL</b>		<b>£535.00</b>	

The following payments had been made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Natalie McVey	-	£372.60	Community Facilitator (21 hrs. Dec) Payment should be £327.60 (overpaid £45)
Sarah Gittings	-	£351.00	Community Facilitator (22.5 hrs. Dec)
<b>TOTAL</b>		<b>£723.60</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	23/12	£236.00	Lengthman Duties (December)
Hillside Audio	06/12	£300.00	Light Show
Simon Williams	10/12	£330.00	Orchard Hedge Laying
Bradfor's Building Supplies	-	£628.73	Orchard Building Supplies
AJ Gammond	20/11	£222.73	Orchard Drainage Supplies
John Goodwin	05/11	£450.00	Pheasant Valuation
Solopress	16/11	£128.85	Newsletter Printing
HM Revenue & Customs	-	£390.60	PAYE (Oct-Dec)
E Hardman	18/01	£112.00	Handyman (£130 + £10 O/T Gross)
D Sharp	18/01	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
<b>TOTAL</b>		<b>£3,204.91</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,976.52</b>		<b>Main Account B/F</b>	<b>£63,420.96</b>
Interest	£0.03	<b>£2,976.55</b>		
<b>Fête Account</b>	<b>£1,832.36</b>	<b>£1,832.36</b>	S106 Orchard	£6,010.00
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>	Anonymous Donation	£150.00
<b>Neighbourhood Plan Ac.</b>	<b>£6,343.65</b>		MHDC Waste Collection (DD)	-£59.86
Peter Hamilton	-£535.00	<b>£5,808.65</b>	BT (DD)	-£287.11
<b>Funding Account</b>	<b>£1,091.33</b>	<b>£1,091.33</b>	Pre Payments	-£723.60
			January Payments	-£3,204.91
<b>Total C/F</b>		<b>£12,513.36</b>	<b>Main Account C/F</b>	<b>£65,305.48</b>

**ii. To consider budget for 2021/22 and set a precept.**

The budget was agreed and a precept of £31,960 was to be requested.

**13/21 Any other matters for report or for future consideration:**

Four bike racks, funded by WCC had been delivered and were planned to be installed near the outdoor gym.

Siding out of the Marlbank footway was to be investigated.

**14/21 Date of next meeting**

The next Parish Council Meeting was to be held on Monday 15<sup>th</sup> February 2021 at 7.30pm, venue to be arranged.

There being no further business the meeting concluded at 9.55 pm.