

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 11th January 2021.
Via Zoom.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr A Grant	
Cllr G Collins	
Cllr L Hall	
Cllr K Carter.	
Cllr N Smith	
Cllr T Appleby	
Cllr A Powell	District Councillor
Cllr A Adams	County Councillor

APOLOGIES (accepted):

Cllr K Wright.

OPEN FORUM:

PARISH COUNCIL MEETING

County Council:

- See report which is displayed, when supplied, on school noticeboard and at www.worcestershire.gov.uk/myparish or at www.Bretforton.net

District Council:

- Covid cases have gone up significantly in the area over recent weeks but vaccinations are now being rolled out locally.
- Council car parks remain free for the foreseeable future.
- Nothing has been received from Vicarage Nurseries with regard to planning.
- Appeal will be heard on 21st with regard to field on Station Road. Cllr Powell will attend for information purposes.
- Elections in May are unlikely to go ahead.
- Census in March will be online.
- Cllr Davis asked if there is any further information regarding new planning sites-Further update should be in March if schedule is being stuck to.

MINUTES:

Minutes of the Meeting held on 14th December 2020 were circulated. Proposed by Cllr Collins. Seconded by Cllr Grant. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

OPEN FORUM ITEMS:

- **Airband.**

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

Cllr Hall- Bretforton Silver Band
Volunteer at The Theatrebarn
Cllr Grant- Neighbour-Greystones-Planning

REPORTS FOR INFORMATION.

Clerk;

Chairman;

FINANCE:

- a. **Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Smith. Seconded by Cllr Hall. All in favour.**

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	45	Bank Statement No. 45
Statement Opening Balance	£2,129.08	Opening Date 01/12/20
Statement Closing Balance	£4,823.74	Closing Date 31/12/20
True/ Cashbook Closing Balance	£4,823.74	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/12/20	BACS	Eon UK Ltd	115.20	0.00	2,013.88
07/12/20	BACS201214ML	Memory Lane Memorials	432.00	0.00	1,581.88
09/12/20	BACS201214AE	Andrea Evans	481.95	0.00	1,099.93
11/12/20	BACS201211AE	Andrea Evans	14.39	0.00	1,085.54
11/12/20	BACS201211JK	Joseph King	50.00	0.00	1,035.54
11/12/20	Transfer		0.00	5,000.00	6,035.54
14/12/20	BACS201214MG	Merstow Green Care Home	0.00	130.00	6,165.54
14/12/20	BACS201214PM	Phil Moxon	70.00	0.00	6,095.54
16/12/20	BACS201216AT	Andy Tyrrell	867.00	0.00	5,228.54
17/12/20	BACS201214HMRC	HMRC	120.40	0.00	5,108.14
17/12/20	BACS201217MP	Maurice Parkinson	374.40	0.00	4,733.74

21/12/20	BACS201221BMH	Bretforton Memorial Hall	0.00	207.00	4,940.74
23/12/20	002383	Wychavon DC	117.00	0.00	4,823.74

Bretforton Parish Council

Expenditure transactions - payments approval list start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
149	BACS20011 1GPP	£100.00	21600	11/01/21	Graphic Print Partnership – Newsletter	100.00
150	BACS20011 1PM	£80.00	21100	11/01/21	Phil Moxon - Rec ground play area check	£80.00
151	BACS20011 1SLCC	£95.00	20400	11/01/21	SLCC – membership	£95.00
Sub Total		£275.00				
		£1,072.95			Confidential	
Total		£1,347.95				

- b. Precept request for 2021/22-** Precept currently stands at £36000 and to stay at this would increase precept by 1.09% (79p) for a Tax band D property. Discussion took place and agreement reached to increase precept to £37000 being an increase of 4.09% (£2.96) per tax band D property. Proposed by Cllr Smith, seconded by Cllr Appleby with a unanimous vote in favour to accept.
- c. Office furniture costs-** Costs have already been approved by PC. Clerk confirmed that final costs are £127.50 which includes £18.58 of VAT. It was unanimously agreed to support this.
- d. Fixed Deposit-** Fixed deposit in relation to BG has been re-invested for a further 3months with £360 withdrawn for essential memorial repair costs.

ITEMS FOR DISCUSSION.

1. Flood planning-Cllr Smith now has 5 volunteers that he will make contact with and get their full details. This will be sent to clerk for circulation.
2. New footpath-Recreation Ground.- i. Quotations have been received of £21950 +VAT (Henson), £28950+VAT (A Coldicott) and £29950+VAT (Henson) for tarmac. Cllr Smith proposed with a unanimous vote in favour to accept the Henson quote and apply for the release of NHB funds for this project. Prices for benches and signage will be added to quote before submission. .
ii. Feedback from residents- 3 responses to the newsletter have been received, largely supporting the path project. Newsletter was hand delivered to all homes in Bretforton in the week before Christmas. The newsletter covered the path as well as other important pieces of PC news. This was considered to be successful.
Cllrs are disappointed that the time limit for applying for NHB funds has meant that they are not able to support Bretforton Silver Band in its proposal to provide a new band room as this will not be far enough down the process for the NHB deadline. Cllrs have been contacted by Bretforton Silver Band asking for their support in any other project/location that they may consider locating the band room. This was agreed by cllrs. Cllr Davis will contact Bretforton Silver band and ask for more information on suggestions that they may have so that they can be considered more fully at future PC meetings.
3. Climate Emergency Action Day- In the current climate, it was agreed that the new website and newsletter should be the vehicles to advertise/promote this project.

4. The provision of disabled play equipment- Clerk has sought advice from CALC on requirements for providing disabled play equipment in the village. There is no requirement to do this, however, should funding be available from, for example section 106, then play areas could be enhanced. Similarly, if new developments have funds attached for play, then this should be at the forefront. It was unanimously agreed that clerk would carry out an assessment of current equipment and what else could be provided and look at funding sources specifically for disabled equipment.
5. Communication methods. i. Website- Cllrs have looked at an example of another PC website and largely supported the setting up of this facility. Cllr Grant advised that Bretforton already has a website, funded by PC that could be used. PC should have a dedicated site that is accessed by clerk to post key items such as agendas, minutes, financial audits and compliance documents. A vote was taken to support this project with 8 votes in favour and 1 abstention. Costs are as yet unknown but are likely to be around £500-£600. ii. success of newsletter- It was unanimously agreed that as the newsletter produced in December had been a success, that a newsletter will be produced, 3 times a year to provide dedicated PC news, in Spring, late summer and at end of year. Cllr Grant agreed to act as editor with clerk and cllrs forwarding important information to be included. Cllr Grant suggested that some local businesses may be interested in advertising in the newsletter.
6. Non- public footpaths-Cllr Grant- Next agenda.
7. Red telephone box/Book exchange- Update regarding doors- Doors are believed to be wood. A supplier specialises in their replacement, however, clerk has requested Andy Tyrrell to provide a quotation for similar, awaiting quote.
8. Theatre Barn- Correspondence has been received advising that Theatrebarn wish to encourage the use of the facility by local groups such as Silver Band and AmDram. It was agreed that Cllr Davis would make contact to find out what could be possible.
9. Annual audit of burial records- Deferred for 6 months for audit by cllrs.
10. Section 106-update Funds have now been received from Wychavon under Public Arts & Culture for the musical project at Bretforton School. There was an error in the funding amount by Wychavon who reduced it by £879.30. Clerk has contacted organisers to ask if they could advise what would not now be included due to shortfall, awaiting a response.
11. Allotment- renewals request- Request received by plotholder to ask who will not be taking their plots wef 1st March 2021 so that plots can be advertised. It was agreed that as renewals will be sent out in February, that this is all that is required. Clerk holds a waiting list. This year all plots have been filled and there are 2 residents hoping to take a plot when any become available.

Wychavon District Council.

Worcestershire County Council.

CALC –

LENGTHSMAN:

- Arrange scalplings for resurfacing car park at allotments.
- Clear mud from entrance of allotments.
- Clear mud from paths outside Cllr Davis' house and along Station Road particularly near Fallon Lane and up to Honeybourne Road.
- Clear path of vegetation along Station Road and New Street and any other area required.

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

Applications for Consideration:

20/02588/HP- Old Police House, Shop Lane, Bretforton.

Single storey wet room extension.

No objections.

20/02857/HP- Greystones, 33 Station Road, Bretforton.

Demolish conservatory and construct single storey rear extension.

No objections although councillors would like to see that the materials used are inkeeping with the village setting.

APPEAL:

REFUSED:

APPROVED:

20/02208/LB- Corner Cottage, 77 Main Street Bretforton

Replacement windows, removal and relocation of 20th century internal walls.

20/02219/HP-3 Squires Court Bretforton

Single storey rear extension and new front porch

- OTHER ITEMS
- ENFORCEMENT-

Publications

CLERKS REPORT on Urgent Decisions since last meeting

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- Report mud on Drinkwater Lane to Worcs CC.

Meeting closed at 8.55.pm

Date of the next meeting; 8th February 2021.

Signed:

Date: