

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 11th June 2012.  
in the Memorial Hall

## **PRESENT:**

Cllr R Davis	Chairman
Cllr L Hall	Vice-Chairman
Cllr K Carter	
Cllr K Wright	District Councillor
Cllr N Smith	
Cllr J Johnson	
Cllr B Cleaver	

## **APOLOGIES;**

Cllr J Cleveland	
Cllr T Bean	County Councillor

## **OPEN FORUM:**

Two residents attended to raise the matter of advertising boards on Highways. They had received a letter from editor of Church magazine. Clerk to obtain correct guidelines and forward.

Resident had attended CALC meeting and provided information of interest to PC.

## **PARISH COUNCIL MEETING**

### **County Council:**

No report.

### **District Council:**

It is likely that by having one development on Station Road and not at Littlebrook Nurseries, the village will have a reduced number of housing.

### **MINUTES:**

Minutes of the Meeting held on 14<sup>th</sup> May 2012 had been circulated and were approved and signed.

### **DECLARATION OF INTEREST:**

Cllr Cleaver-Sports Club  
Cllr Wright- Code of Conduct-Member Conduct Committee.

### **OPEN FORUM ITEMS.**

Caravan-Coldicotts Close.- DC to chase response from Rooftop Housing.

## PROGRESS REPORTS FOR INFORMATION.

### Clerk;

- Clerk advised that she had omitted to include in the minutes of 9<sup>th</sup> January 2012 meeting, 'Open Forum' that a resident had raised the issue of gravediggers dog in Burial Ground which is not allowed. Reference was, however, made in April's minutes both to the first report in January 2012 and the subsequent report.
- Clerk advised that complainant relating to FOI Act adjudication of August 2011 had requested that full details of the decision be minuted as a matter of public interest. Anyone wishing to read the full details can do so at ICO website:www.ico.gov.uk, ref;FS50426571.

### Chairman;

Chairman thanked Councillor Hall on behalf of Parish Council for her hard work and that of her committee in achieving such a fantastic 'Fun day' on Monday 4<sup>th</sup> June 2012 in celebration of the jubilee.

A decision was made to order a further 20 jubilee mugs.

## ITEMS FOR DISCUSSION.

**Allotments-** Send a letter to landowner asking for map and advising that PC will be contacting prospective allotment holders to gauge interest. Clerk & Chairman to look at costs involved in finance for project. Cllr Wright to contact Jack Hegarty to look at funding support from Wychavon.

**Village Plan-** Clerk supplied a copy to each councillor of Offenham's survey for modification. To be looked at at next meeting. Possibly use a contact of Cllr Smith to prepare survey. Cllr Smith to deal.

**Recreation Ground-** i. **Storage-**No response from Sports Club.

ii **Fencing.** Decision due to cost not to progress further with this idea at this time.

**Projects for 2012/ Alternatives to Shelter.-** Next Agenda, 3 projects are to be considered:-

- **Village Structure.** Cllr Hall to obtain details from Chipping Campden of a structure that they have and to find out possible costs involved.
- **Youth Shelter or Alternative.** Cllr Carter to contact youth club to obtain ideas of what their members may like.
- **Gated Access.** Cllr Smith suggested that this may be a good idea as seen at Harvington. Clerk meeting with Roy Fullee so will obtain details.

**Tree Planting-** District Councillor to obtain map of village from Wychavon asap and forward to Clerk to mark on tree locations for next meeting.

**Speeding Results-** No information received.

**Mowing-** Several interested parties have come forward interested in BG mowing.

Requirements are:-

- Weekly mow from March to September.
- Monthly mow for remaining months as and when weather conditions allow.
- Provide own equipment and insurance.
- Use of mulch mower required and hand mower and trimmer (with cord end) between graves.
- Use of mulching mower or ride-on on extension section.

- Initially 2 year contract with a view to extending to 3 year after satisfactory 6 months period.

**Audit Commission- Appointment of External Auditor.** Clerk provided details but unable to advise best course of action to take so email asking for reasons for change, consequences and advising that Bretforton would prefer to stay as before. Proposed by Cllr Smith. Seconded by Cllr Wright. All in favour.

**Insurance Claim-** i. Street Light- 3<sup>rd</sup> party insurers have received details in readiness to complete claim and provide refund.

ii. Car Damage- All documentation and correspondence has been forwarded to insurers for assessment.

**Rooftop Housing-** Posters have been displayed.

**Harris Lamb Development Evening-** An open evening is to held by Harris lamb on Monday 25<sup>th</sup> June 2012 between 4.30pm and 8.00pm. No details have been circulated to residents or advertised locally. Clerk to ask for posters for noticeboards and immediate neighbours to be written to. NB. Since meeting Cllr Wright has arranged for publicity with Harris Lamb.

### Wychavon District Council

- i. **Members Conduct Committee-**Date and time.
- ii. **Code of Conduct Draft Model-** DC has obtained a copy in advance of training evening on 20<sup>th</sup> June 2012 so that a code can be adopted prior to 1<sup>st</sup> July 2012. Clerk has compared CALC draft and Wychavon and they appear to be identical and not far removed from existing code in place. DC highlighted changes in reported and dealing with complaints so that councillors could make an informed decision on adopting code. It is suggested by CALC that in the short term, *'PC delegates to the Clerk the ability to make changes needed amend the document as needed when a final version is made available, to make changes needed to standing orders to allow council to comply with procedural changes resulting from adopting the new code and that members will register interests with DC as soon as the regulations specifying them are published. Existing register of interest forms will remain in place until new ones are produced'*
- iii. **Report to Council SWDP-**Cllr Davis hoping to attend event. Pro-forma to be sent in by 15<sup>th</sup> June 2012.

### Worcestershire County Council.

CALC – As detailed above.

#### PLANNING - APPLICATIONS:

**Parish Council comments recorded on Planning Register**

#### APPROVAL:

**J & R Appleby, Bretforton House farm,**

Install Slurry handling channel & Reception Pit with Slurry Separator.

#### APPEAL:

**WITHDRAWN;**

- **REFUSED:**

- **OTHER ITEMS –**

- **ENFORCEMENT**

**CORRESPONDENCE For Information.**  
**Publications**

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

**Potholes –**

**Street Lights-**

**Other Items-** i. Hedges on Shop Lane and Main Street, send letters.

**Lengthsman Tasks-** weeds on footpath, tree opposite Cllr Carter's to be cleared.

**Finance:**

**May 2012.**

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	13462.18	A Evans	248.53
Investment Account	10875.81	Aon Insurance	2528.79
Fixed Deposit	15082.23+Int	Taylormade mugs	117.50
Interest	.35	NPower D/D	645.22
		Worcs CALC	437.93
		Eon	141.60
<b>Deposits</b>		John Hicks/play inspection	136.08
Chris Sherriff/memorial	150.00	Printer cartridges	48.94
		Wychavon-Bins	1333.67
		A Evans/End of yr Accounts	119.28
		Terry Miles	250.00
		Limebridge	883.20
		Joseph King	260.00
		Burial fee	25.00
		Church Clock maintenance	300.00

**Invoices to be approved:**

A Evans-Salary	248.53
Bretforton Splinter Band/Jubilee	1000.00
Limebridge Rural Services	637.20
Aon Insurance	942.18
K Carter/Balloons jubilee	55.00

Invoices and payments approved for settlement. Proposed by Cllr Hall. Seconded by Cllr Smith. All in favour.Meeting closed at 9.29pm

**Date of the next meeting; 9<sup>th</sup> July 2012.**

**Signed: .....**

**Date: .....**