

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 13th April 2015.  
in the Memorial Hall

## **PRESENT:**

Cllr N Smith	
Cllr K Wright	District Councillor
Cllr R Davis	Chairman
Cllr J Johnson.	
Cllr K Carter	
Cllr A Adams	
Cllr L Hall	
Cllr P Lisney	

## **APOLOGIES;**

Cllr A Grant	
Cllr J Cleveland	Vice-Chairman

## **OPEN FORUM:**

### **PARISH COUNCIL MEETING**

#### **County Council:**

**See report.**

#### **District Council:**

- Wychavon has been voted 29<sup>th</sup> out of 71 for rural quality of life.
- **SWDP**-Public examination is being held at sixways, Worcester. Inspector is currently scrutinising before it is resubmitted to minster. It is hoped that a result will be available in July 2015.
- 20<sup>th</sup> April 2015 is the closing date for voter registration.

## **MINUTES:**

Minutes of the Meeting held on 9<sup>th</sup> March 2015 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

## OPEN FORUM ITEMS.

### PROGRESS REPORTS FOR INFORMATION.

#### Clerk;

- **Annual Audit- a.** It was unanimously agreed to approve the Annual Governance Statement on the annual return for the year ending 31<sup>st</sup> March 2015. Proposed by Cllr Lisney. Seconded by Cllr Hall.
  - b.** It was unanimously agreed to approve the Report from the Internal Auditor on the annual return for the year ending 31<sup>st</sup> March 2015. Proposed by Cllr Lisney. Seconded by Cllr Hall.
- The Parish Clerk confirmed that VAT amount claimed as at 31<sup>st</sup> March 2015 is £3334.39.

#### Chairman;

- **Clerk's Review and pay rates (closed session).** It was unanimously agreed to increase payscale to SCP28 at a rate of £12.72 wef 1<sup>st</sup> May 2015.

### ITEMS FOR DISCUSSION.

1. **Allotments- Land-**Next agenda.
2. **Willow Trees-Back Lane-** Arrange site meeting with tree surgeon to assess.
3. **Rural Rate Relief-** It was unanimously agreed to support the rural rate relief request for JE James, Collingwood Garage of £81.65. Proposed by Cllr Hall. Seconded by Cllr Johnson.
4. **Bretforton Community Club-** Cllr Lisney is attending a meeting between Bretforton Shop and Community Club and will report at next PC meeting as to the current position of Community Club.
5. **Burial Ground- i. Dog Poo Bin-** It was unanimously agreed to provide a dog poo bin at entrance of footpath near BG gates. Proposed by Cllr Smith. Seconded by Cllr Carter.
  - ii. Correspondence relating to plot 600-** Correspondence was read out with regard to the Petition for Faculty and emails received by Solicitor detailing that there is additional information which means that Mrs Hall wishes the PC to withdraw it's request to the registrar. It was unanimously agreed that in the absence of the additional information being available to the PC for consideration, the position of the PC remains unchanged and the registrar should decide whether it is appropriate to continue with the petition after considering all the facts and information available to him. Proposed by Cllr Lisney. Seconded by Cllr Carter.
  - iii. Request for information relating to increase in burial fees-**A request has received to detail the admin fee payable to the Clerk for additional BG services. Chair has responded accordingly. A further email has been received and read out to the PC. It was unanimously agreed that the response should advise that the PC are the burial authority and decide the rules and regulations for the BG. Proposed by Cllr Lisney. Seconded by Cllr Carter.
6. **Bretforton Proms-** Details were read out by Clerk.
7. **Street Light Testing-** It was unanimously agreed to request that all street lights be tested at a cost of £24.85 so as to qualify for Worcs CC Parish Initiative. Proposed by Cllr Hall. Seconded by Cllr Johnson.
8. **Church clock Donation-** It was unanimously agreed to make a donation of £300 to church for upkeep of clock and churchyard. Proposed by Cllr Hall. Seconded by Cllr Smith.

**Wychavon District Council.**

- a. **Community Folder**- It was unanimously agreed to request a folder for the Community Shop.
- b. **Community Shop**-Request from Wychavon village signs directing to shop.

**Worcestershire County Council.**

**CALC**

**PLANNING - APPLICATIONS:**

**Parish Council comments recorded on Planning Register**

**Mr B Walters, Jangada, Shop Lane, Bretforton**

Proposed Detached Garage & Alterations to Existing dwelling.

**REFUSED:**

**Mr C Todd, 6 Weston Road, Bretforton.**

Proposed extensions to an existing dwelling with detached double garage and garden room outbuilding.

**APPROVAL:**

**APPEAL:**

**Mr W Down, 65 Weston Road**- Erection of 2 no. dwellings and detached garages.

**WITHDRAWN;**

- **OTHER ITEMS**

- **ENFORCEMENT-**

**CORRESPONDENCE For Information.**

**Publications**

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**Bretforton Memorial Hall-Solar panels.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

**Potholes** – Bridge Street- potholes-work due to commence. Weston Road-opposite Stoneford Lane-Already reported.

**Street Lights-**

**Other Items-**

**Lengthsman Tasks**- Chase quotation for posts, barrier at back of soil bin.

**Finance:**

**March 2015.**

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	11583.11	A Evans-Salary	287.53
Investment Account	4887.40	HMRC	20.40
Interest	.16	Stallard, March & Edwards	160.00
Fixed Deposit	23218.84	Bretforton PCC	45.00
		M Parkinson/lengthsman	160.00
		M Parkinson	50.00
		Bretforton Gardening Club	50.00

Ancient Oaks 600.00

**Deposits.**

Worcs CC/grass cutting 1552.82  
George Willcox/Cleaver 40.00  
Tomlin & Sons 175.00

A Evans Salary (bacs) 246.53  
HMRC 61.40  
A Evans/qrtly exp 164.62  
Eon 84.00  
Eon 84.00  
Eon 105.00  
Wychavon/RR relief/James 81.65  
Eon 475.18  
A Evans/VAT 49.27  
A Evans/consolidated pay/CALC 7.00  
Calc m/ship 516.81  
A Evans/burial fee 50.00  
Joseph King/burial fee 50.00  
Arien Signs/noticeboard keys 19.02  
Limebridge 288.00  
John Hicks/play inspection 136.08  
Npower 70.08  
Terry Miles/audit 250.00  
A Evans/audit/6hours 73.90  
Bretfoton PCC/church clock 300.00

Invoices and payments approved for settlement. Proposed by Cllr Smith. Seconded by Cllr Lisney. All in favour. Meeting closed at 9.05pm.

**Date of the next meeting; 13<sup>th</sup> May 2015.**

**Signed: .....**

**Date: .....**