

The Minutes of Lindridge Parish Council
Wednesday 9th March 2016 at 7.00pm in Lindridge Parish Hall, Eardiston

Present: Cllr Mrs T Lowe, Cllr Mrs A Winwood, Cllr N J Benbow, Cllr Mrs K Pardoe,
Cllr D Evans, Cllr H Williams, Cllr Mrs D Hawkeswood, Cllr S Workman.

In Attendance: - Cllr C Dell

PC91. Receive Apologies for Absence – Cllr K Pollock

PC92. Declarations Personal and Prejudicial Interest

Cllr Evans declared a personal interest in Public Open Space Grant Money on behalf of Millennium Green Trust and Cllr Mrs Winwood declared to having footpaths on her property.

PC93. Minutes of 13th January 2016 Meeting

The Minutes were adopted and signed by the Chairman.

PC94 – Agree. Check and Minute Accounts – Cllr Mrs Hawkeswood and Cllr Mrs Winwood signed, checked and agreed accounts. Cllr Williams and Cllrs Mrs Lowe signed the NS&I withdrawal application form for the interest on the account of £2.27.

Accounts paid since last meeting

- Parish Clerk, Salary – January & February 2016 £
543.88

Accounts Unpaid

- Parish Clerk, Expenses for Jan & Feb 2016 £ 60.66
- Parish Lengthsman – January & February 2016
£456.00
- Mr P Danby – Move and erect litter bin in lay by. £ 25.00
- C Baker – Internal Audit of Accounts to 31/03/2015 £ 45.00
- Eardiston Sawmill Ltd – Replace felt on bus shelter £ 96.00
- Menith Wood Community Association – hire of hall 13/01/16 £
20.00
- Temespan - Donation £100.00
- Baby and Toddler Group – Donation £ 50.00
- Lindridge Pre School – Donation £
50.00
- Mrs T Lowe – reimbursement for children’s competition
(new cheque issued due to last one lost). £
54.85
- Worcestershire CALC – Clerk Training £
10.00
- Menith Wood Millennium Green Trust – Balance of monies

Due to under S106 Grant.
£580.00

PC95. Progress Reports for Information

District Councillor – Cllr Dell reported that due to staff shortages in Planning that the applications are several months behind where decisions are concerned. Solar Farm at Stockton would be considered soon at a planning meeting. Unemployment was 20% down in the MHDC District. Cllr Dell recommended that any Brown Field Sites should be registered, for possible housing. Cllr Benbow suggested the Botanix Site in Eardiston.

County Councillor – Please see attached Cllr Pollock's report for the meeting.

Parish Hall Representative – Cllr Williams reported that some work was required with the electrics, particularly at improving the lighting in the car park. Further decorating would be planned stage by stage. A potential problem may occur from Calor Gas; the company said that there should not be any concrete fencing near to the tank. An alternative opinion was being sought.

Public Path Warden – Cllr Mrs Winwood reported that she was dealing with many issues surrounding dog fouling on footpaths. She was to clarify the legal aspect of this with MHDC. The Clerk was to issue a contact. Cllr Mrs Winwood also reported that the footpaths were in good condition. One bridge required clearing, but the County were aware of this and when the weather improved this would be dealt with.

Councillors

Cllr Williams reported that at the site meeting held at The Nags Head, he had asked the owners if the old sign could be donated to the Parish Council, as a project to be jointly held with Lindridge Primary School in designing a new sign for the Parish Hall. Cllr Williams had made enquiries with Cllr Dell if monies from his budget could be used towards this. Cllr Williams also commented on the increasing waste wheelie bins that are being left on the side of the verges in Frith Common. The Clerk was to make enquiries as to whether these should be taken from off the verge.

Cllr Workman asked if a covert camera could be installed at the layby at Broombank. Fly tipping problems occur many times over the year. If the offenders could be recorded, then a case of prosecuting could be backed up by the use of the camera. The Chairman advised that the picture would have to show clear identity, dated and time of incident. Costs were to be looked into for a camera. He also reported that he had installed a litter bin, and that this was being used. The Clerk was to ask WCC to empty on weekly services.

Cllr Mrs Winwood confirmed that the recent upgraded drains in Lower Frith Common, were all performing satisfactory. She reported that the drains in lower Frith

immediately after the flood causing cloudbursts of 9th March that herself and Cllr Williams had identified as needing attention were functioning correctly. The additional drains were doing nothing as no water was reaching them. This was as predicted, as long as existing drains were kept clear.

Cllr Mrs Hawkeswood reminded the Council that the Clerk had not yet provided costs for a replacement filing cabinet. Clerk to bring costs to next meeting.

Cllr Mrs Pardoe reported that the band of mud and grit outside the Parish Hall and Car Park was still causing a problem; stones getting onto the pavement and mud causing the drains to block. The Clerk to report.

Cllr Mrs Lowe reported that further new tracks were being dug out at the Moto X site at Menith Wood. Noise levels were being monitored.

Also, upcoming works would be starting in Menith Wood by Severn Trent for several weeks.

Clerk – Nothing to report.

PC96 - Public Open Space Grant Money – The Clerk reported that a letter had been received from MHDC, Community Services, confirming that our account of expenditure was all in order. Cllr Benbow proposed that the balance of monies due to the Menith Wood Millennium Green Trust should now be paid. This was seconded by Cllr Mrs Winwood. The Clerk was asked to prepare a cheque for £580 to the Menith Wood Millennium Green Trust. The Clerk was to forward photos of the works carried out of both the projects to MHDC.

PC97 – Emergency Plan – Cllr Williams reported that if the emergency shed was moveable, it would be relocated to Cllr Workman’s premises. Another boxful of aqua sacs would be required to be purchased. Cllr Williams had spoken with a representative at MHDC, and was recommended to look at Ripple Parish Council’s Emergency Plan. Cllrs Williams, Evans and Benbow agreed to meet to complete the Template issued by MHDC

It would need to be decided who would take on key posts. Along with Cllr Evans, Action Sheets had been produced providing instructions what to do on the day of an emergency. It was suggested that the emergency plan should be tested periodically with scenarios that could happen.

Cllr Williams was asked to contact the Housing Association for those properties located at Cutmill Bridge to make potential vulnerable tenants aware of what could happen if for example a flooding occurred. He was also asked to access the local flood map to identify problem areas.

PC98 – Road and Drainage Issues – Current issues were:-

- Road and bank dropping below Cherry View, Frith Common – Cllr Williams and Cllr Mrs Winwood reported that the road surface was cracking up further

and that the field below was showing signs of movement. The Clerk to contact WCC regarding this.

- Mill Lane – The Clerk is to meet with Parish Lengthsman and define the problem areas in Mill Lane.
- A456 – Broombank –Nothing to report at the moment.
- Road flooding at the end of The Tack Lane, Frith Common – could be culvert. Clerk to liaise with WCC and Mamble Parish Council.
- Lower Frith Common – “Fidoes Bank” was reported that the surface breaking up.
- Road past The Beeches, Frith Common was reported to be breaking up.
- Loose drain gully, tarmac disintegrating, near Cutmill Bridge, Eardiston.
- **PC99 – Speed Restrictions in Eardiston** – The Clerk reported that from the notice that was advertised in the Temespan asking for feedback to the speed related issues in Eardiston; that she had received correspondence from many of the villagers voicing their concerns of the speed of vehicles that currently travel through the village. The Clerk would collate the information received and pass these onto Safer Road Partnership and Cllr K Pollock. The Clerk would also ask Safer Road Partnership for an update of the data recorded to date. The Clerk was asked to contact the Clerk for Abberley to ask if the permanent speed signs had proved to be effective in their village.
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- **PC100 – Parish Awards** – Cllr Williams confirmed that the article had been advertised in the Temespan.
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- **PC101 – My Parish Website/Transparency Code** – Cllr Benbow commented that not all information had been displayed as it should be on the My Parish website in line with the Transparency Code. The Clerk assured all items were now up to date and would be regularly updated. It was suggested that the Emergency Plan and updated Parish photographs to be included on the site.
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- **PC102 – Parish Councillor Vacancy** – The Clerk reported that an application had been received. The Parish Council discussed and unanimously agreed that the applicant – Mrs M Morris to be co-opted onto the Council.
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- **PC103 – Parish Lengthsman Vacancy** – The Clerk reported that several applications had been received. Interviews would shortly take place. Item to be carried forward to next meeting.
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- **PC104 – Review planning matters, applications and decisions**

Appendix 2 Planning Matters

PLANNING REFERENCE – 15/01527/FUL

Proposed extensions, alterations and change of use of existing public house to form residential dwelling.

Nags Head, Lindridge, Worcestershire, WR15 8JQ

Mrs K Martin Smith

At the meeting some concerns were raised as to the openness and vulnerability of the derelict building. The Clerk was to contact the applicant and ask to make safe and secure.

PLANNING REFERENCE – 16/00259/HOU

Alterations and extensions to provide detached garage, ensuite bedrooms, relocated kitchen and utility.

Dumbleton House, Eardiston, Worcestershire, WR15 8JP

Dr & Dr Fairbrother

It was noted that within this application, one of the neighbours contacted was Tom Williams Steel company. As this business should no longer be operational, the Clerk was asked to check with Enforcement Officers at MHDC to clarify.

PC105 – Report of Matters Arising from Last Meeting - The Clerk was asked to write a cheque at the meeting to the Menith Wood Millennium Green Trust, final S106 payment of £580.00.

PC106 – Correspondence for information –

- Applications received for Parish Lengthsman role.
 - Various correspondence received regarding the advert to speed issues in Eardiston.
 - Email from Milson Parish Clerk – re: Defibrillators in the Countryside. Possible grant towards this.
 - Email from Bill Dallow, Great Witley resident – concerns of proposed new development at Great Witley and effects on local services.
 - Email from Mr A Bush – off road parking issues.
 - Letter to MHDC – confirming 2016/2017 Precept.
 - Email from MHDC – confirmation of Precept received.
 - Letter to Amanda Smith, MHDC – final confirmation details of S106 Grants to Lindridge Parish Council.
 - Letter from MHDC – Final letter confirming satisfactory requirements met with the S106 Grant Expenditure.
 - Parish Councillor application received.
 - Parish Lengthsman applications received.
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- **PC107 – Items for Future Agenda**
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- Emergency Plan
- Road and Drainage Issues
- Speed Restrictions in Eardiston
- Parish Awards
- Parish Lengthsman
- Lindridge Autumn Show/School Competition
- Standing and Financial Orders
- Insurance Renewal
- Audit Return
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PC108 – Items for Teme Span and Next Meeting Date

Items to be submitted:-

The next meeting will be on Wednesday 11th May 2016 at 7.00pm at Lindridge Parish Hall.

The meeting ended at 9.20 pm