

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 3 November 2008  
at Chaddesley Corbett Village Hall  
at 7.30 p.m.**



Present: Chairman, Cllr J Swift, Cllrs S Williams, M Bird, Mrs J Fox, D Thomas, M Walford, Mrs P Pardoe, L Stockford, Clerk Mrs Y Scriven. District/County Councillor S Clee

PC Sarah Brooks attended the meeting and reported that a truck had been stolen in the area and protestors had been noted at Brockencote Hall. New £20 forged notes are in circulation. There is a new telephone number for contacting the Police for non-urgent matters: 0300-333 3000

1. **APOLOGIES:** Cllrs G Vernon, K Bartlett and R Pugh
2. **DECLARATIONS OF INTEREST:** Item 11: Land at the rear of the Hemmingway:  
Cllr M Walford – Personal Interest

The meeting was adjourned for Public Question Time: None.

The meeting was re-opened.

3. **MINUTES OF A MEETING** held on 6 October 2008 were approved and signed by the Chairman. The Minutes of the Planning Meeting held on 6 October 2008 were formally accepted.

4. **NEIGHBOURHOOD WATCH**

Malcolm Inchley and Mel Clarke attended the meeting to report on progress with the re-launch of the scheme. It was possible to extend this to the whole of the Parish provided it was considered worthwhile and if it had the support of the Parishioners. Crime had risen in the last 12 months, although the Parish was still a safe place to live. SmartWater had been introduced and was available from the Co-Ordinator – to date 50 residents had taken up the offer. Text messaging was being considered because it was a cheap, fast and effective method of communicating information around the Parish. Assistance was required from the Parish Council by circulating information with their Annual Report, Newsletter, Parish Magazine and on the website. The scheme is low cost and currently funds are available, but it has to be self supporting. The Chairman thanked Mr Inchley and Mr Clarke for volunteering for this very worthwhile project which was of considerable benefit to everyone in the Parish.

5. **ENVIRONMENTAL GROUP**

Martin Kenrick attended the meeting and gave an update report. The battery boxes in the Post Office were very popular, but it was quite an expensive way of recycling these and they were looking at other possibilities. Printer cartridges are also being collected and sent for recycling. The Pre-school nursery had asked to be involved and the children had been given a book on recycling and rubbish and in January would have a worm bin for composting. Allotment holders were asking for egg boxes, cardboard rolls and old CDs. There was a stand at the August Fete with lots of useful material about recycling and energy saving. Volunteers to monitor their utility consumption were required – this could help them to save money and may give information to calculate the parish carbon footprint. The Group wanted to become involved with the new school to help save money and help the local community. A site for recycling containers would be useful. The Chairman thanked Mr Kenrick and his Group for their voluntary work and their helpful advice.

## 6. PROGRESS REPORTS

6.1 The Clerk had submitted a written report which included the following:

- The development of a Parish Web-site on the Worcestershire Hub had continued and could be viewed by logging into <http://www.worcestershire.gov.uk/MyParish>. There was also a link to the Parish Council and Chaddesley Corbett web sites, and others could be added as required.
- Work had been done on the Emergency Plan and this was being circulated for further input from Cllrs.
- Parish Design Statement was ready for printing and would be distributed in the next 1-2 weeks at an approximate cost of £1,000. £552 of this had been obtained from Cllr S William's District budget and £250 remained in the Parish Plan account. The balance would be met by the Parish Council.
- A schedule of dates for meetings next year was circulated.
- The recent banking crisis had affected many Parish Councils and consideration should be given as to whether to move some of our current reserves to another bank account.
- An application should be made to Community Housing to possibly help fund additional bus services.

### 6.2 Update on Possible Car Park

Cllr D Thomas reported that Highways had responded favourably to the proposed access across the Swan car park and negotiations with Warwick Trust were continuing.

## 7. CONSULTATION DOCUMENTS/MEETINGS

7.1 Worcestershire County Council Minerals and Waste Local Development Scheme 2008 – Refreshed Issues and Options – Cllr M Bird reported that he had studied the report and considered most of the proposals were sensible. It was agreed that he would reply to the consultation on behalf of the Parish Council. Cllr S Clee stated that Wyre Forest District Council would reconsider their Waste Disposal and Collection service next year.

7.2 **Wyre Forest District Local Development Framework** – Cllr M Bird submitted a written report which was noted. Site Specific Allocations of Land covers the allocation and designation of areas of land for particular uses or environmental protection, and sets out development policies for these sites. Public consultations on the Core Strategy would take place in January/February 2009, and draft proposals in August 2009.

7.3 **South Worcestershire Joint Core Strategy – Preferred Options** – Cllr J Swift had studied the report and noted that it was proposed that 25,000 more houses would be built, with a small number in rural areas.

7.4 **Making and Enforcement of Byelaws** – Deferred.

7.5 **Raising our Game in Worcestershire** – Cllr J Swift gave a report on his attendance at a recent briefing meeting.

7.6 **Freedom of Information Publication Scheme** – Legal Briefing received from CALC. Further proposals would be submitted at the next meeting.

7.7 **New Code of Conduct – Communities in Control – Real People, Real Power** : Cllr J Swift would study the document and report at the next meeting.

**Training on Breaches of the Code of Conduct:** - Meeting at Stourport Civic Centre on Monday 26 January 2009 at 6.00 p.m.

7.8 **Consultation on Water Management – and Wychavon District Council:** Deferred to next meeting.

7.9 **Alcohol and Substance Misuse Review Panel:** Wyre Forest District Council were seeking information from Parishes alcohol related anti-social behaviour. This was not considered to be a problem in Chaddesley Corbett.

7.10 **Children and Young People's Strategic Partnership – Newsletter** – Noted.

7.11 **Hartlebury – Proposed new Waste Disposal Centre.** Cllr S Clee reported that this had been generated by rumour and there were no current plans for a waste disposal centre at Hartlebury.

## 8. **FLOWER SHOW AND FETE**

It was proposed that the Parish Council should take a stand at the next Show to provide information to residents regarding on-going projects, environmental issues, neighbourhood watch, etc.

## 9. **DECRIMINALISATION OF ON-STREET PARKING**

Monitoring of on-street parking had previously been the responsibility of the police, but had now been transferred to Wyre Forest District Council. 8 new civil enforcement officers had been appointed, and penalty notices were handled on their behalf by Wychavon District Council. To date 11,600 penalty notices had been issued, 73% of which had been paid. It was anticipated that because of initial set up costs, the system would only pay for itself within 5-7 years.

## 10. **AFFORDABLE HOUSING**

Following further discussions with the District Enabler, it was agreed that a further meeting should take place with him and the Working Group to discuss the way forward.

## 11. **ALLOTMENT ORCHARD**

A detailed proposal had been submitted to lease a piece of the allotment land at the rear of Hemming Way to a Community Group, led by the Parish Council, as an Orchard. The project would be financed by donations from the public. The proposal was agreed but Cllr S Williams voted against the proposal.

## 12. **CHAIRMAN'S REPORT**

There had been a problem with mud on the A448, caused by water from the fishing pool at Winterfold. The road had been swept and investigations into the cause were continuing.

## 13. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES**

13.1 **Village Hall:** A fund raising event had raised £450.

13.2 **New School Project:** Cllr Mrs P Pardoe reported on progress since obtaining Outline Planning Permission. The design and funding had now been agreed and negotiations would commence for purchase of the site.

13.2 **Wyre Forest Area CALC:** Cllr M Walford and the Clerk had attended the AGM, which included a presentation from the Chairman of the National Executive of SLCC on the new Community Empowerment Bill which is due to be issued in the New Year. This would be shown to Cllrs at the next meeting.

Budgets forecasts indicated a loss of £17,430 next year, which would reduce reserves. Grants were being explored as well as providing other services to increase revenue.

13.3 **Parish Forum:** Cllr M Bird and the Clerk had attended the meeting which covered on-street parking and details of the District Councillor Leadership Fund. As a result of relaxation of planning controls there was a presentation on changes under the new legislation. The most significant change is the criterion for Permitted Development, which is now based on:

- Position relative to curtilage boundary
- Position relative to the highway
- Window sizes and positioning.

The proposed changes will mean that many applications will not be submitted to the Parish Council, nor to any neighbours likely to be affected. A formal training session will take place in December and all Cllrs were expected to attend.

**14. OFSTED REPORT ON CHADDESLEY CORBETT SCHOOL**

A full copy of the report had been circulated to Cllrs and was noted.

**15. LENGTHSMAN SCHEME**

Work to clear grips and headwalls/outfalls had taken place in Drayton Road, Bluntington, Woodrow Lane, Tanwood Lane, Barrow Hill Lane and Tandy's Lane. The road sweeper was required in Tandy's Lane. Discussions had continued with Highways about drainage work in the Parish but no indication had been obtained about when this work would be done.

**16. Financial Report**

16.1 The summary of Receipts and Payments and Bank Reconciliation had been circulated and were approved.

1.6.2 A schedule of payments and receipts had been circulated and was approved.

**Payments**

		Amount	VAT	Total
W Waldron	Lengthsman Scheme –July/August	297.00		297.00
Chaddesley Village Hall	Room Hire	37.00		37.00
Harry Grove	Web Maintenance 6 months	125.00		125.00
SLCC	Half Year Sunscription	45.50		45.50
Y L Scriven	Reimburse Repairs Strimmer	20.69	3.62	24.31
Y L Scriven	Reimburse Anti-Virus for laptop	21.27	3.72	24.99
M Kenrick	Reimburse battery boxes	75.00	13.14	88.14
Transfer to Deposit Account		8000.00		8000.00
		<u>8621.46</u>	<u>20.48</u>	<u>8641.94</u>

**Receipts**

Burial Fee	Palmer E21 (2 cremated remains)	120.00		120.00
Allotment Fees		110.00		110.00
		<u>230.00</u>		<u>230.00</u>

**18. ITEMS FOR NEXT MEETING:** Next meeting Monday 1 December 2008