

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 20th November 2017

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Present

Cllrs. Mrs V Nelson (Chair), Mrs J Burford, Mr M Davies, Mr P Hancock, Dr J Humphries, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

In Attendance

Mr Ron Barker (Welland Pheasant Group), Mrs Anne Brookes (Footpath Warden), Mr D Sharp (Clerk) and six members of the public.

128/17 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Miss J Biggs and Mr J Whitehouse (accepted). Also District Cllr. Mrs C O'Donnell. The Clerk confirmed that Cllr. Gillet had not attended a meeting for over six months and no apologies had been received. He was therefore excluded from the Council and a casual vacancy had been reported to MHDC.

129/17 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

130/17 Planning

To consider responses to any late submitted applications: No applications had been received.

131/17 To consider for adoption the minutes of the Parish Council meeting held on 16th October: These were accepted as an accurate record and they were signed by the Chairman.

132/17 Progress reports and other matters arising from these minutes

The Clerk confirmed that the new union flag and pull cord had been installed.

Five paving slabs outside the village hall were cracked and would be replaced.

The Clerk had met with a representative of Kompan who was to arrange to heighten the access platform to the zip wire and install railings on it.

It was most cost effective to remove the tree trunk from the village hall car park in one piece which meant that it could not be used for fire wood.

133/17 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies reported that the trials for the proposed alternate bin collections commencing April 2018 had been a success. On going assessment of the determination of planning applications showed continuing improvement as with enforcement cases. Revised proposals for Parliamentary boundary changes had been published in October and an eight week consultation period had started. Consultation was ongoing regarding proposed changes to traffic flows on Church Street in Great Malvern, including the proposal to make traffic one way. Finally the litter pick was planned for Wednesday 29th November and Cllr. Davies agreed to request a 13:30 to 15:30 time period.

134/17 Pheasant Inn.

Progress report by Welland Pheasant Group: A report had been circulated to councillors and Ron Barker from the Group outlined the current position. The area of land that had planning permission approved for up to 14 houses was now up for sale. MHDC had been asked whether it was legal to subdivide an Asset of Community Value in such a way and a response was awaited.

135/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: No further progress was reported.

ii. Communications Working Group: The next newsletter was being collated and would include new councillor details.

iii. Playing Fields/Open Spaces Working Group: It was agreed to weedkill the edges of the paths on the school field to try to improve the width.

iv. Orchard Working Group: The S106 grant application had been submitted, and the site had been marked out by a professional surveyor. Thanks were paid to all those who had helped in the production of an impressive and comprehensive application.

v. S106 Projects Working Group

Update on Spitalfield drainage project: The grass had received several cuts and the quality of the surface was encouraging. Some damage had occurred to isolated areas by the grass collecting equipment but DW Shotton were to repair and reseed. The pitch would be monitored over the winter. TGMS had produced survey levels of the distributed soil which would be used in the retrospective planning application.

vi. Highways Working Group

a. To receive reports on local construction vehicle parking and to consider any further action:

The obstruction of the footways on Drake Street by construction vehicles had generated many complaints recently and MHDC had issued an enforcement notice to get vehicles to park on site. The local police were monitoring the situation as well.

b. To confirm date of local litter pick: This was to be Wednesday 29th November between 13:30 and 15:30.

c. VAS: It was agreed to have the unit repaired for approximately £500. There was a little over £2000 in the funding account to cover the cost of a new unit to be installed near Castlemorton Common. The unit would cost £2500 excluding fitting which could be done in house.

136/17 Parish Council Promotions

Report on recent event at St James Church: The music event had been a great success and it was expected that about £300 had been raised for the road safety fund. The next event was to be held on 10th February.

The Christmas lights were to be turned on at 6:30pm on 8th December. Carols, mince pies and mulled wine were planned.

137/17 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
MHDC	*	Advisory Note - Adoption, maintenance and management of public open space
CALC	*	Worcestershire CALC Annual General Meeting
Local Policing Team	*	Update
MHDC	*	Welland Village Health Check
MHDC	*	Winter Ready
MHDC	*	Notification of Consultation on Revised Statements of Community Involvement (SCI)
WCC	*	Parish Newsletter
MHDC	*	Christmas Domestic collections calendar
CALC	*	Invite for Malvern Hills area to Bromsgrove Area CALC meetings December (13th)
Misc.	*	Drake Street Parking
Clerk	*	Play Area
HMRC	(i)	VAT Query
MHDC		Ripple PC Welcome Pack

(i) The Clerk had contacted HM Revenue and Customs seeking clarification of the necessity for the Parish Council to charge VAT on tickets to social events. Vat notice 701/47 indicated that Vat need not be levied on tickets for cultural events providing there is no objection from local bodies in the area who made similar supplies. As no other bodies existed the Clerk was to respond to HMRC indicating that the Parish Council was to exercise its exemption.

138/17 Finance

i. To consider payment of invoices presented: The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
TGMS	31/05	£2,400.00	Professional Fees
Laser Surveys	19/10	£594.00	Orchard Survey
	TOTAL	£2,994.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	31/10	£236.00	Lengthman Duties (Nov)
J Moore	31/10	£300.00	Work at Old St James Cemetery
Broadleaf Tree Care	-	£940.00	Removal of Tree
N Priday	19/11	£570.00	Hedge and Bank Cutting
Screwfix	01/11	£15.99	Flag Rope
AONB	-	£250.00	Donation
Royal British Legion	-	£20.00	Poppy Wreath
E Hardman	20/11	£104.00	Handyman (£130 Gross)
D Sharp	20/11	£386.06	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£2,822.05	

Accounts Summary

Reserves Lloyds B/F	£96.88		Main Account B/F	£9,150.36
Transfer from BOI	£2,875.33	£2,972.21		
Reserves BOI B/F	£2,875.33			
Transfer to Reserve Acc	-£2,875.33	£0.00	Misfits Car Boot	£14.25
Fête Account	£1,274.30	£1,274.30	WCC Ward Budget (Cllr. Wells)	£2,000.00
Buildings Account	£804.47	£804.47	BT Group	-£198.56
Neighbourhood Plan Acc	£5.65	£5.65	Transfer to Funding	-£900.00
Funding Account	£1,142.12		November Payments	-£5,816.05
Transfer from Main Acc	£900.00	£2,042.12		
Total C/F		£5,056.63	Main Account C/F	£4,250.00

139/17 Any other matters for report or for future consideration

The Clerk was to request a report from AONB on the success of the verge management scheme.

Concerns were raised over cars parking on the Green during school drop off and collect times.

Temporary fencing was to be put up to deter this and the Clerk was to contact the school to explore ways that congestion could be managed.

Several hedges obscuring visibility on highways were identified and the Clerk was to send letters requesting pruning.

Clerk to contact WCC Highways requesting a dropped curb by the village hall opposite the church to aid access for the disabled.

140/17 Date of the next meeting

The next Parish Council Meeting on Monday 18th December at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.20 pm.