

**The Minutes of Lindridge Parish Council Meeting**  
**Wednesday 18<sup>th</sup> July 2018 at Menith Wood Community Hall**

**Present:** Cllr S Workman, Cllr Mrs T Lowe, Cllr N J Benbow, Cllr D Evans, Cllr Mrs Hazeldine

**In Attendance:** Members of the Public:- Mr A Hudson, Mr and Mrs Brookes

**PC22 Receive Apologies for Absence**

Apologies received from: County Councillor K Pollock. Cllr Mrs Winwood.

Apologies not received from: Cllr Williams, District Councillor C Dell

**PC23. Declarations Personal and Prejudicial Interest**

Cllr Evans declared that the interest held in Freehold of land had now been finalised.

Cllr Benbow declared he was responsible for the Parish Hall's finances and a signature on their account.

**PC24. Minutes of the 9<sup>th</sup> May 2018 Meeting**

The Minutes were adopted and signed by the Chairman.

**PC25. Agree, check and minute accounts**

Cllr Mrs Lowe and Cllr Evans agreed, checked and signed accounts.

**Accounts paid since last meeting**

a)	Parish Clerk, Salary – May & June 2018	£637.00
b)	BHIB Insurance Brokers, Annual Insurance 2018/2019	£275.46

**Accounts Unpaid**

c)	Parish Clerk, Expenses for May & June 2018	£ 62.75
d)	Parish Lengthsman – May & June 2018	£462.00
e)	Lindridge Parish Hall – Hire of Hall 09/05/18	£ 36.00
f)	In2Out Property Services – Maintenance to Notice Board	£ 45.00
g)	In2Out Property Services – Grass Cutting May & June	£ 70.00
h)	HMRC – D/D Payment for April/May/June 2018	£ 10.60
i)	Worcestershire CALC, GDPR Training	£ 10.00

Members had received a copy of the Month End Financial Statement as of 30 June 2018. The figures were approved and the Chairman and RFO signed to agree.

**PC26. Progress Reports for Information**

**District Councillor** – Nothing to Report.

**County Councillor** – See attached report.

**Parish Hall Representative** – No report provided.

**Public Path Warden** – Please see attached report.

## **Councillors**

**Cllr Mrs Hazeldine** – Reported that there was still overgrown grass on the paths in Eardiston. The Chairman confirmed that this was being taken care of when the make-over took place by Ringway. Cllr Hazeldine confirmed that the overgrown vegetation at Pensmill Close had been cut back.

**Cllr Evans** – Confirmed that a replacement W.I. contact had been established for the updated Emergency Plan, since the departure of Cllr Mrs Pardoe. The Clerk was currently updating the Emergency Plan for distribution in near future.

**Cllr Workman** – Reported on the problem of the regular emptying of the rubbish bins in the Parish since the collection has gone to fortnightly. Particular problematic areas were Devil's Pitch and Woodston Layby. Malvern Hills District Council have confirmed that these bins would be emptied weekly; however, this does not appear to be happening. The Parish Council was keeping a data log of when bins were being emptied to present further evidence. Devil's Pitch bin was broken and a larger replacement would be sought in future. The Clerk to approach Stockton Parish to consider engaging their support for our approach to the District Council of the bin at Devil's Pitch.

**Clerk** – The Clerk reported on the recent GDPR training received via Worcestershire CALC; and confirmed that policies had begun to be implemented. Still more ongoing work to be completed on this. The Clerk would liaise with Cllr Mrs Lowe for advice on data stored on Councillors computers and Data Protection guide for all to refer to.

The Clerk had amended the Policy on Retention of Documents. This would be redistributed to Councillors before agreeing to the amendment.

Discussion was held regarding the purchase and installation of the printer/scanner which was to be purchased from the Transparency Grant. It was agreed for the Parish Council's IT support to install, alongside other annual maintenance works to be carried out. The Chairman Proposed and Seconded by Cllr Benbow.

The Clerk to follow up with the Website for the Parish Council.

**ACTION: Clerk to follow up.**

### **PC27 – Speed Reduction Measures in Eardiston**

The Chairman issued report – please see attached. The VAS unit was currently being repaired, but it was still under warranty.

### **PC28 – Road and Drainage Issues**

Cllr Mrs Lowe reported on the poor state of the road leading up into Menithwood and the recent patching was of poor quality. The Chairman confirmed this had been followed up with Worcestershire County Council. Cllr Mrs Lowe also commented that speeding had increased through the village.

The following items are currently outstanding:-

#### **1. Extension Posts for Eardiston Signs**

2. **Gully and kerb clearing by the Ringway Parish Make-over Lottery**
3. **Road surface Menith Wood road at the A443 junction.** Currently within the 20 week programme.
4. **Menith Wood road potholes.** These have been marked for repair for sometime.
5. **Traffic speed monitoring Menith Wood.**
6. **Footway Improvement Eardiston.**
7. **Outstanding Items at the road slip work Frith Common.** Removal of the temporary barriers, removal or replacement of the original railings.
8. **Damaged Council fencing entrance to Frith Common.**
9. **Mill Lane No HGV sign**
10. **Grey water from granite works Mill Lane -** Paul Saunders Regulatory Services is our contact?
12. **Poor state of the road A456 to Frith Common.** Initially this should be reported using the "Report It" on WCC website. Clerk to report that the storage of road chippings on this road is causing additional wear and tear.
13. **Damage to Lenghmans Mower**
14. **Ditch covered up by tarmac in Mill Lane.**

On a separate issue, the Clerk confirmed that two requests had been submitted to Worcestershire County Council for new grit bins to located at Featherbed Lane and Farm Lane. The main reason is that these two areas are serviced by local school buses. The requests were declined. The Clerk has been asked to follow up with the request for Featherbed Lane as this has a steep gradient and two school buses use this road twice daily.  
**ACTION: Clerk**

#### **PC29 – Review Standing and Financial Orders**

Cllr Benbow reported that no changes had taken place since 2016 for the Financial Orders, therefore no update or change required. The Standing Orders did require a change, but Cllr Williams would report on this at the next meeting.

#### **PC30 –Neighbourhood Planning Meeting**

Cllr Evans had submitted a resent housing survey in relation to the potential derelict sites located in Eardiston. This item to be carried over to next meeting.

#### **PC31 – Review planning matters, applications and decisions**

PLANNING REFERENCE – 18/00160/FUL

Change of use of agricultural land to outdoor accommodation with the siting of four safari tents and ancillary building.

Land at Lindridge Priory, WR15 8JQ

COMMENTS SENT TO MHDC

PLANNING REFERENCE – 18/00813/HP

Selridge, Dumbleton Lane, Eardiston, WR15 8JH

NO COMMENT

PLANNING REFERENCE – 18/00820/FUL

Little Orchard, Dumbleton Lane, Eardiston, Tenbury Wells, WR15 8JR  
Agricultural building for tractor and implements.

NO COMMENT

Application to amend the line of Footpath LL-526 on the Definitive Map and Statement in the Parish of Lindridge.

COMMENTS SENT WORCESTERSHIRE COUNTY COUNCIL

### **PC32 – Report of Matters Arising from Last Meeting –**

The Clerk reported that work to the Parish Website is still to be actioned.

The Chairman wished to thank Cllr Benbow for assistance of the annual insurance renewal.

### **PC33 – Correspondence for information –**

- a) Email from Parish Lengthsman – damage to equipment.
- b) Letter to VFRTS Methodology.
- c) Letter to District Councillors, Planning Officers – Grimley Letter.
- d) Email from and to Countryside Access Mapping Officer – Amend Footpath LL-526.
- e) Email received regarding potential use of container.
- f) Email to WCC re – damage to Lengthsmans equipment.
- g) Email update received of outstanding highway items within the Parish.
- h) Email sent to WCC to apply for grit bins in two new locations.
- i) Emails sent to Planning Enforcement Team regarding current planning issues.
- j) Letter sent to Woodlands House – request for memorial bench.
- k) Privacy Notices sent to all Parish Councillors
- l) VAT Reclaim for 2017/2018.
- m) Letter received from Lindridge Pre-School – request for donation towards the hire costs of air conditioner during the heatwave. After discussions, it was agreed to send a donation of £50.

### **PC34 – Items for Future Agenda**

- GDPR
- Standing Orders
- Highways Issues
- Neighbourhood Planning
- Smartwater

### **PC35 – Items for Teme Span and Next Meeting Date**

Items to be submitted:-

- Parish Councillor Vacancy

The next meeting will be on Wednesday 12<sup>th</sup> September at 7.00pm at Lindridge Parish Hall, Eardiston.

The meeting ended at 8.45 p.m.