

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 16th July 2018

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Present

Cllrs. Mrs V Nelson (Chair), Mrs J Burford, Mr P Hancock, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

In Attendance

Mr D Sharp (Clerk) and 7 members of the public.

82/18 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Miss J Biggs, Mr M Davies, Dr J Humphries, Mr T Pettigrew & Mr J Whitehouse.(accepted).
Also District Cllr. Mrs C O'Donnell

83/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

84/18 Planning

To consider response to the following and any late submitted applications:

Application No	From	Details
18/00846/FUL	Hillcourt Farm	Erection of proposed holiday let to replace existing outbuilding and change of use of land to holiday use
18/00829/RM	Boundary Cottage Gloucester Road	Reserved Matters application for appearance, landscaping, layout and scale following a grant of Planning Permission 15/00828/OUT for the erection of 1 dwelling.
18/00819/HP	Gate Cottage Hancocks Lane	Demolition of existing stables and garaging and erection of replacement detached three bay garage, single storey extension front and side extension and conversion of outbuilding to provide ancillary living accommodation.

The following responses were agreed:

18/00846/FUL - "The Parish Council has no objection to the application".

18/00829/RM – It was agreed to object to the application for concerns over the suitability of such a design in a particularly sensitive area, being a prominent site on the edge of Castlemorton Common.

18/00819/HP - "The Parish Council has no objection to the application".

85/18 To consider for adoption the minutes of the Parish Council meeting held on 18th June:

These were accepted as an accurate record and they were signed by the Chairman.

86/18 Progress reports and other matters arising from these minutes

The Clerk had received a letter from the owner of the field through which PRoW 511(C) crossed to join Woodside Drive. He would not support any efforts to make this more accessible.

It was still unsure who owned the land that PRoW 529(B) lay on as it approaches Drake Street. It had been hoped that some improvement to the surface of the path could have made it more accessible to the new housing developments. Further investigations to be made.

Fiona Argyle was to be invited to a Parish Council meeting to discuss these and any other issues relating to ProWs.

87/18 Reports by District and County Councillors and other Representatives.

No reports were made.

88/18 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: The meeting planned for 25th June had been postponed.

ii. Communications Working Group: The chairman confirmed that she had asked Cllr. Pettigrew to join the group. The next newsletter would be published in the autumn.

iii. Playing Fields/Open Spaces Working Group:

a. To review siting of recycling pods: The Clerk was to investigate the legal obligation for a disabled parking bay on Spitalfields car park.

b. Update on Spitalfields drainage scheme and to consider approval of irrigation scheme: At the site meeting with the contractor on July 4th his advice had been that the new pitch required irrigation. The handover would not take place until the recent drought was over and he was satisfied with that the pitch was fit for use. It was agreed to proceed with irrigation. The Pavilion group had given permission for their water supply to be used and the Clerk confirmed he had taken a meter reading. Several members of the public had offered to move the equipment regularly which would be used between 6pm and 10am.

It was noted that the fixings to the climbing frame were coming loose. Cllr. Hancock had already tightened some but the Clerk was to contact Kompan for advice.

iv. Orchard Working Group:

a. Update on Land Transfer: No further information had been received. Clerk to contact solicitor.

v. Highways Working Group:

a. Review of advertising signs in the village: It was agreed that advertising signs should be reduced to a minimum. Either allow them to be in place on the day of trade or for regular users to put up alternate months.

b. Update on installation of Speed Indicating Sign: The sign was to be installed once WCC had moved the post away from the carriageway.

Following further concerns raised about speeding in other parts of the village the Clerk was to look into the formation of a Community Speedwatch Scheme.

89/18 GDPR

Update: The Clerk had drafted privacy policies which were to be circulated and once approved loaded onto the website.

90/18 Parish Council Promotions

The attendance at the event following the village fête on 30th June was reduced from previous evenings due to several clashes. £155.78 had been raised.

The Tredegar male voice choir was booked for 6th October and Ashley Hutchins on 1st December. The Jaywalkers folk group was planned for February.

91/18 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
WCC	*	Elgar Archives Petition
Clerk	*	Spitalfield Irrigation
Malvern Hills AONB	*	Annual Review 2017/18
CPRE	*	Can affordable homes save rural communities?
Clive Allport		Footpath 511(C)

92/18 Finance

To consider payment of invoices presented: The following payments were approved from the main account:

From/Due To	Date	Amount	Details
J Moore	29/06	£236.00	Lengthman Duties (June)
J Moore	29/06	£400.00	Welland Court Cemetery
Broadleaf Treecare	18/06	£888.00	Crass Cutting (2 Cuts)
JRB Enterprises	16/07	£133.80	Dog Bags
Worcestershire CALC	23/05	£10.00	GDPR Training
Screwfix	05/07	£48.98	Irrigation Safety Equipment
HM Revenue & Customs	-	£364.40	PAYE (Apr-Jun)
E Hardman	16/07	£104.00	Handyman (£130 Gross)
D Sharp	16/07	£384.48	Clerk's Fee (£480.48 Gross SP25)
TOTAL		£2,569.66	

The following was approved from the Funding Account:

From/Due To	Date	Amount	Details
Elan City	16/07	£2,266.80	Speed Indicating Device

The following payments were approved from the Fete Account:

From/Due To	Date	Amount	Details
Welland Parish Hall	16/07	£500.00	Donation
Welland PCC	16/07	£500.00	Donation
Help for Heroes	16/07	£200.00	Donation
Welland Juniors FC	16/07	£100.00	Donation
TOTAL		£1,300.00	

Accounts Summary

Reserves Lloyds B/F	£2,973.11	£2,973.11	Main Account B/F	£16,053.00
Fête Account	£1,074.30			
	£1,658.70			
July Donations	-£1,300.00	£1,433.00	Malvern Joggers	£60.00
Buildings Account	£804.47	£804.47	Cemetery Fee	£50.00
Neighbourhood Plan Acc	£5.65	£5.65	WCC Lengthman Scheme	£354.00
Funding Account	£3,321.12			
Event	£155.78		July Payments	-£2,569.66
Elan City	-£2,266.80	£1,210.10		
Total C/F		£6,426.33	Main Account C/F	£13,947.34

93/18 Any other matters for report or for future consideration

Several councillors had attended a meeting at the Broad Oak Trout Lakes, Gilvers Lane, to brief the council on a forthcoming planning application.

Thanks were paid to all those who attended and help at the fête. Over £1,600 had been raised.

It was agreed that in future a meeting between Steam Rally organisers and the Parish Council should take place prior to the event.

94/18 Date of the next meeting

The next Parish Council Meeting was to be held on Monday 20th August at 7.30pm.

There being no further business the meeting concluded at 9.00 pm.