

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 15th October 2018

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Before the meeting the following issues were discussed:

- The lack of a bus shelter on Drake Street near the new development: Cllr. Davies reported that WCC were trying to get this rectified as part of the S106 requirements.
- The possibility of further land for development in the parish being put forward for inclusion in the SWDP: It was understood that a list of proposed sites throughout the district would be published in November. These would then have to be assessed and undergo public consultation prior to inclusion.
- The top section of Byfields Lane becoming a PRow: This section was unadopted and allowed access to several existing PRow. The Clerk was to enquire how to get this section included as a PRow on the Definitive Map.
- Progress on cycle track on Spitalfields: It had been determined that the area was unsuitable for a 'pump' track, but the parish council planned to include a 'multi use' path around the field when finalising plans for the outdoor gym area.

Presentation By Mr Roy Pendleton

Mr Pendleton gave an overview of the recently submitted reserve matters planning application for 14 dwellings on land adjacent to the Pheasant Inn. He did not expect the application to be decided until the end of the year with work to commence soon afterwards if approved. He was able to answer several queries from members of the public.

Present

Cllrs. Mrs M Sumner(Chair), Miss J Biggs, Mrs J Burford, Mr M Davies, Mr P Hancock Mrs M Purser & Mr J Whitehouse.

In the absence of Cllr. Nelson the meeting was chaired by Cllr. Sumner.

In Attendance

District Cllr. Mrs C O'Donnell, Mr Roy Pendleton (Court Property), Footpaths Warden, Mr D Sharp (Clerk) and 6 members of the public.

121/18 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Dr J Humphries, Dr J Mortimer, Mrs V Nelson (accepted).

122/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllr. Sumner declared an ODI for planning application 18/01316/RM due to sharing a property boundary with the site.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllr. Sumner to discuss planning application 18/01316/RM: This was approved and would last until the next ordinary election.

123/18 Planning

To consider response to the following and any late submitted applications:

Application No	At	Details
18/01316/RM	Pheasant Inn Drake Street	Reserved Matters Application for details of appearance, landscaping, layout and scale following a grant of Planning Permission 16/01203/OUT for the Erection of up to 14 No. Dwellings and Retention of Existing Public House.
18/01278/AGR	Woodside House Woodside Lane	Proposed agricultural building for the storage of hay and machinery.
18/01379/FUL	Lyndhurst Gloucester Road	Proposed 3 no. - Variation of condition 2 on planning permission 18/01379/FUL allowed on appeal APP/J1860/W/17/3176866 - to amend design of new dwellings

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

18/01316/RM – Due to the importance of this application it was agreed to hold a public consultation event and invite Mr Pendleton. Following this the response was delegated to the Clerk in consultation with councillors.

18/01278/AGR - "Although the application states the building being agricultural it actually houses a crane on a rail line. Never the less the Parish Council has no objection."

18/01379/FUL - "The Parish Council has concerns over the new proposals, with larger and higher dormer windows to the rear. We request that MHDC satisfy themselves that the proposed properties do not overlook those on Welland Gardens."

124/18 To consider for adoption the minutes of the Parish Council meetings held on 17th

September: These were accepted as an accurate record and they were signed by the Chairman.

125/18 Progress reports and other matters arising from these minutes

It was noted that the organisers of the Welland Steam Rally were not able to attend a meeting until March 2019.

126/18 Reports by District and County Councillors and other Representatives.

District Cllr. Chris O'Donnell reported on the forthcoming visit of the BBC Children in Need Rickshaw Challenge on 13th November; Discussions over the relocation of the Tourist Information Centre to the Lyttleton Well; The installation of Silent Soldier Silhouettes across the District commemorating the centenary of the end of WW1; and finally her attendance at the Showcase of Services for Older People at Malvern Theatres.

District Cllr. Mick Davies reported that Universal Credit support was being dealt with by Citizens Advice; A Democracy Day was held for local High Schools; Get Active, an MHDC initiative' were involved with knitting poppies; A Dementia Friends session in the Village Hall on 30th October at 4pm; The publication of SWDP review on 5th November and the subsequent briefing session on 6th; The 'Protect your Farm' event on 22nd November and finally a recent prosecution against a waste carrier for fly tipping.

127/18 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group:

Update following meeting with David Clarke (MHDC): The meeting on 12th October had covered the restructuring of the Plan and the possible withdrawal of certain topics to a parallel document. The Housing Needs Survey being such a case. New housing sites and the redrawing of the Development boundary were to be addressed at the next meeting of the group on 29th October. An update on progress was to be included in the next newsletter.

ii. Communications Working Group: The next edition of the Newsletter was planned for late Autumn.

iii. Playing Fields/Open Spaces Working Group: The Clerk reported that the cost of new fence rails would be approximately £80 as was given permission to proceed. No issues had been reported with the efficiency of the new drainage on Spitalfields.

iv. Orchard Working Group:

a. Update on land transfer: This was progressing and any final decisions were delegated to the Clerk in consultation with councillors.

b. To consider for approval S106 grant funding agreement with MHDC: Several amendments had been made to the agreement and any final decisions were delegated to the Clerk in consultation with councillors.

c. Update on the formation of the Orchard Management Group: Once the transfer had been concluded it was hoped the Group would take over management responsibilities.

v. Highways Working Group:

a. To consider speed reduction scheme for Marlbank: A meeting with Hannah Davies had agreed a site for a speed survey to be undertaken near to the cemetery. A position for a speed indicating device was also agreed.

b. Update on Highways projects following meeting with Hannah Davies (WCC Highways): Work on the dropped curbs on Marlbank and the siting of a new gully near the school crossing point were imminent. Improvements to the path between the shop and the village hall would be looked at in next year's budget, as would the creation of a new section of footway at BrookEnd.

128/18 GDPR

To consider for adoption privacy notices and data protection policy: These were approved and the Clerk was to publish details.

129/18 Primary School

To present report following meeting with School Management: At the meeting on 12th October it had been reported that there were no plans to increase numbers prior to the gaining of Academy status from January 2019. There may then be some scope to allow siblings into the school who otherwise would be excluded. A request to make improvements to the path leading to the entrance on the school filed would be made soon. It was hoped that a permanent headteacher would be appointed to start in January 2019.

130/18 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
SWDP	*	Briefing for Parish and Town Councils 06 Nov 5.30pm-7.30pm
MHDC	*	Cancellation Parish Forum 22 Oct
Misc.	*	Hedge Cutting
Clerk	*	School Meeting
MHDC	*	Showcase of Services for Older People Event 2018 09 Oct 11am-2pm Malvern Theatres
WCC	*	Parish Conference 9 Oct
CALC	*	Worcestershire AGM 2018 14 th November 6.30pm
CALC	*	Malvern Hills Area meeting 23 rd October - postponed

131/18 Finance

To consider payment of invoices presented: The following payments were approved from the main account:

From/Due To	Date	Amount	Details
J Moore	02/10	£118.00	Lengthman Duties (September)
TGMS	30/09	£600.00	Spitalfields Contract Fee
John Goodwin	05/10	£1,200.00	Orchard Land Transfer Fee
S Maund	30/09	£520.00	Grass Cutting Spitalfields (May-Sep)
Broadleaf Tree Care	17/09	£740.00	Grass Cutting July/Sept
Mark Watlin	01/10	£35.00	Hedge Cutting Cemetery
PKF Littlejohn LLP	20/09	£480.00	External Audit Fee
JRB Enterprises		£133.80	Dog bags
HM Revenue & Customs	-	£366.20	PAYE (Jul-Sep)
E Hardman	15/10	£104.00	Handyman (£130 Gross)
D Sharp	15/10	£384.48	Clerk's Fee (£480.48 Gross SP25)
	TOTAL	£4,681.48	

Accounts Summary

Reserves Lloyds B/F	£2,973.11	£2,973.11	Main Account B/F	£11,308.83
Fête Account	£1,433.00	£1,433.00		
Buildings Account	£804.47	£804.47	MHDC Precept	£14,100.00
Neighbourhood Plan Acc	£5.65	£5.65	MHDC Rubbish Collection (dd)	-£55.64
Funding Account	£1,460.10	£1,460.10	October Payments	-£4,681.48
Total C/F		£6,676.33	Main Account C/F	£20,671.71

132/18 Any other matters for report or for future consideration

It was agreed that the Christmas Light switch on would be 14th December at 6pm.

133/18 Date of the next meeting

The next Parish Council Meeting was to be held on Monday 19th November at 7.30pm.

There being no further business the meeting concluded at 9.45 pm.