

# BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on  
Monday 10<sup>th</sup> December 2018.  
At the Memorial Hall, Bretforton.

## PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr A Adams	County Councillor.
Cllr R Davis	Chairman
Cllr G Collins	
Cllr A Grant	
Cllr J Johnson	
Cllr K Carter	
Cllr N Smith	
Cllr A Curry	

## APOLOGIES:

Cllr K Wright	District Councillor
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## OPEN FORUM:

- PC Jamie lee attended following a request from the PC regarding the increase in drug dealing and related incidents. PC lee gave the PC advice on security measures as well as advising what action the police are taking. He also suggested making contact with Rooftop Officer, Sophie Hickman, so that if required, offenders can be moved from village. PC will look into these measures.

## PARISH COUNCIL MEETING

### County Council:

See report which is displayed on school noticeboard and at [www.worcestershire.gov.uk/myparish](http://www.worcestershire.gov.uk/myparish).

### District Council:

No report.

## MINUTES:

Minutes of the Meeting held on 12<sup>th</sup> November 2018 were circulated. Proposed by Cllr Cleveland. Seconded by Cllr Grant. All in favour to accept the minutes.

## OPEN FORUM ITEMS:

## DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

NONE.

## PROGRESS REPORTS FOR INFORMATION.

**Clerk;**

**Chairman;**

- Conservation Area Presentation will be held on Thursday 13<sup>th</sup> December 2018 at The Fleece, all affected residents have received notification letters. Posters from Wychavon have incorrect date on but will be amended.

## FINANCE:

### Bank Account Reconciled Statement

<b>Lloyds Bank Instant Account</b>	<b>07881821</b>	<b>30-93-11</b>
Statement Number	9	
Statement Opening Balance	£3,486.22	Opening Date 03/07/18
Statement Closing Balance	£10,486.69	Closing Date 26/11/18
True/ Cashbook Closing Balance	£10,486.69	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
05/07/18	BACS180705LB	Lloyds Bank	0.00	485.00	3,971.22
05/07/18	Transfer		485.00	0.00	3,486.22
09/07/18	BACS180709LB	Lloyds Bank	0.00	0.14	3,486.36
09/08/18	BACS180809LB	Lloyds Bank	0.00	0.15	3,486.51
14/08/18	Transfer		3,000.00	0.00	486.51
10/09/18	BACS180910LB	Lloyds Bank	0.00	0.04	486.55
01/10/18	Transfer		0.00	10,000.00	10,486.55
10/10/18	BACS181009LB	Lloyds Bank	0.00	0.14	10,486.69

### Bank Account Reconciled Statement

<b>Lloyds Bank Current Account</b>	<b>01875579</b>	<b>30-93-11</b>
Statement Number	22	
Statement Opening Balance	£6,912.05	Opening Date 05/11/18
Statement Closing Balance	£6,456.78	Closing Date 01/12/18
True/ Cashbook Closing Balance	£6,456.78	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
05/11/18	Transfer		0.00	73.40	6,985.45

06/11/18	500277	R Hill & Sons	0.00	180.00	7,165.45
12/11/18	BACS181112AE	Andrea Evans	427.78	0.00	6,737.67
20/11/18	002223	Maurice Parkinson	390.00	0.00	6,347.67
20/11/18	002224	Maurice Parkinson	98.00	0.00	6,249.67
21/11/18	002220	HMRC	106.80	0.00	6,142.87
22/11/18	BACS181122AE	Andrea Evans	10.99	0.00	6,131.88
26/11/18	BACS181126AG	Angus & Celia Grant	44.10	0.00	6,087.78
27/11/18	500278	Bretforton Gardening Club	0.00	64.00	6,151.78
27/11/18	500279	Simply Stone	0.00	100.00	6,251.78
28/11/18	002221	Phil Moxon	105.00	0.00	6,146.78
28/11/18	002222	Limebridge Rural Services	312.00	0.00	5,834.78
30/11/18	BACS181130WCC	Worcestershire County Council	0.00	622.00	6,456.78

## Bretforton Parish Council

### Expenditure transactions - payments approval list start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
121	002229	£70.00	20500	10/12/18	Phil Moxon - Defib and play areas	£70.00
122	002227	£19.90	21400	10/12/18	Bretforton Memorial Hall - Hall hire for gardening club with difference of chair trolley	£19.90
123	002231	£25.00		10/12/18	M Parkinson/lock	£25.00
124	002232	£48.00		10/12/18	M Parkinson/lengthsman	£48.00
125	002228	£89.00		10/12/18	SLCC/membership	£89.00

**Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Collins. Seconded by Cllr Grant. All in favour.**

#### ITEMS FOR DISCUSSION.

1. BG- Amendments to burial rules/wording- next agenda.
2. Blue brick footpath repairs- No response received, clerk will order bricks.
3. Allotments-
  - (i) Plot 3- It was agreed that security deposit for plot 3 be used to recoup some of the costs incurred in maintaining the plot when not being used.
  - (ii) A request has been received to consider including allotment into Bretforton Open Gardens 2019, it was agreed that PC has no objections and will contact allotments holders.
4. Theatrebarn update - Letter received providing an update on proposed opening, circulated.
5. Recognition signs for Wychavon Sport winners- It was unanimously agreed that permission will be sought to have signs at entrances of village recognising Bretforton as Parish Games winners. Clerk to check period of wins and obtain permission.

**Wychavon District Council.**

**Worcestershire County Council.**

**CALC –**

**PLANNING – APPLICATIONS:**

**Parish Council comments recorded on Planning Portal.**

**Applications for Consideration:**

**18/02246/HP**

Byrds Cottage, The Cross, Bretforton, WR11 7JE

Conversion of garage with room over into ancillary accommodation-

**No Objections.**

**REFUSED:**

**APPROVAL:**

**W/18/02057/LB**

35 Main Street, Bretforton.

Rear porch and internal alterations.

**APPEAL:**

**WITHDRAWN;**

- **OTHER ITEMS**

- **ENFORCEMENT-**

**CORRESPONDENCE For Information.**

**Publications**

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

- Gardening Club Storage at Hall- Clerk to contact hall committee.
- Planning application on Weston Roads-notification received by Cllr but not PC as yet, investigate.
- Lengthsman- Clear bus shelters.
- HGV notice for Main Street to Appleby's Farm.

**Meeting closed at 8.10pm**

**Date of the next meeting; 14<sup>th</sup> January 2019.**

Signed: .....

Date: .....