

Pebworth Parish Council

**DRAFT Minutes of an Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 6th June 2011.**

Present: Cllrs. June Haycock, Pam Veal, David Cranage, Albert Jeffrey, and David Lees

In attendance – John Stedman (Clerk), Ward Member Cllr. Alistair Adams,
and one member of the public

1. **Apologies for absence were accepted from:** -
Cllrs. John Hyde, Simon Shiers and Ward Member Cllr. Tom Bean.
2. In the absence of the Chairman the Vice Chairman Cllr. David Lees chaired the meeting
3. **Cllr. Simon Shiers** confirmed via an email message he has returned his register of interests to the monitoring officer at WDC within the 28 day requirement.
4. **Register of Interests:**
 - a. Members were reminded of the need to keep their register of interests updated
 - b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.
Personal None declared
Prejudicial None declared
5. **Chairman Moved:** The meeting be now adjourned for Open Forum
Open Forum – A member of the public expressed the following concerns over several planning issues at Norton Hall. It was stated the new play house erected in the grounds of Norton Hall is not correctly sited and is not of the design and size indicated in the original planning application. A stone wall has been removed which was a feature in the conservation area. Several trees have been removed and material changes made to the driveway gates on the corner of School Road and Front Street.
Cllr. Alistair Adams informed the meeting that the District Council planning enforcement officer is aware of the situation and suggested a letter from the Parish Council would support his concerns, the council agreed to correspond with the planning enforcement officers.
6. **Ward Members Report:** Cllr. Alistair Adams report is appended to these minutes.
7. **Chairman to Move:** The adjournment to close at 7:25.
8. **Confirmation of the Minutes:** members agreed the wording of the two May 11 meeting minutes.
9. **The Clerk's Progress Reports.**
 - a. 300 copies of the Parish Pump were printed by the Clerk and delivered to Ron Thomas on 24th May; members reported some distribution had taken place
 - b. Letter sent regarding highway hazards at Simms Metals on Mickleton Lane
 - c. The Annual Return for 2010-11 was completed and posted on 19 May
 - d. Members details were updated and posted on all three notice boards
 - e. Letter of thanks received from David Kincaid for the PCC donation
 - f. Village Hall hire charges for Council meetings will increase from £210 to £225 PA as from 1st April 2011, this was accepted and noted
 - g. A response letter from Sims Metals regarding highway deposits stated they did not process any metal at the site only plastics and electronic equipment. The letter was noted and the situation will be monitored

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10. Planning – New Applications.

- a. W/11/00899/PN** Mr Hill- Charnwood, Back Lane – erection of new dwelling
After considerable debate the following observation will be made to the planning officers
- a) The Parish Council strongly objects to the proposed development for the following reasons.
 - b) The proposed site layout drawing is not correct because the erection of the garage in front of Charnwood that was approved in the previous application 10/00210 and now underway is missing. The effect of this omission is to create an impression that the site is more of an open space than is the case.
 - c) Question 15 of the planning application states that there are no trees or hedging that is an important part of the landscape. The proposed application is bordering the village conservation area and the existing trees and hedging form boundaries in an important part of the landscape in this part of the village Again this is misleading. We suggest that a consideration be given to retaining all boundary hedging to a height of 2 meters
 - d) The Parish Council expressed concerns over the size of the then, intended building in the previous application made by Mrs. Bonham 10/00210 This revised proposal increases the size of the proposed house from 145 Sq. M to 182 Sq. M. This would have the effect of increasing the house size by 21%. The building would be out of proportion to the plot size
 - e) Given that the proposed plot hemmed in on three sides by the village conservation area and the buildings on the boundary (The Forge and Orchard View) are 17th & 18th century low designs and that Charnwood is a bungalow, the erection of a large 4 bedroom house in what is a prominent and elevated position would be out of character within the village street scene and detract from the ambiance of the village conservation area.
 - f) Should the planning permission succeed in some form, we would like to see a working hours restriction of Monday to Friday 08:00am to 06:00pm and an 08:00am to 12:00 noon on Saturdays only, applied to minimize the disruption to the nearby residents
- b. W/11/01088/PP** Mrs Pridham, Pear Tree House, Ullington - 2 storey extension and part conversion of stables to home office and garage. After careful consideration the Council has no objection or comment on the application.

11. Planning Decisions – noted

- a. W/11/00434/PP** Mr Lewis, 2 Luton Cottage, Chapel St. New PVC front door – Granted
- b. W/11/00480/PP** Mrs Cotton, Dawn Cottage, Chapel St. New PVC front door – Granted

12. Planning Other:

- a.** Long Marston Depot development meeting attended by Cllr. David Cranage
The current planning issues were discussed by the Joint Parishes Group and the head of planning from Stratford-on-Avon District Council Mr Rob Weeks and other planning officers. The planning officers expressed their concerns over the discharge of the current planning conditions as the phasing of operations on the Long Marston site was questionable and non-conforming. All parties will monitor the developments progress.

13. Highways:

- a.** Highway defects to be reported;
 - a) Potholes on the Long Marston Road just past Mill Field
- b. New street name sign** for the Honeybourne Road. The request to WDC for the new signage met with confusion as Honeybourne Road is not listed in Pebworth but is called Stratford Road in the address register. To ensure the road is correctly signed and conforms with addresses the Clerk will write to all addresses in Honeybourne Road to ensure their postal address is not compromised by incorrect street signage. Further consideration will be given when a response to the letters is received.

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- c. **Dog waste bins:** Council considered the purchase of Dog waste bins for various locations in the village and agreed the initial and on-going costs were excessive in terms of benefit and agreed not to proceed with the issue at the present time.

14. Lengthsman/ Handyman:

- a. Report on matters raised with the Lengthsman.
 - a) The repair of sign opposite the Masons Arms, as no action has been taken to date, Cllr John Hyde has offered to carry out the repairs and charge 3 hours labour, Council agreed to the proposed charge and the offer to carry out the repairs.

15. Public Rights of Way Reports.

- a. Requests for the PPW's attention – No new items
- b. PROW 569 Priory Farm. Following the PPW's report the Chairman carried out a further inspection and confirmed the path was not adequately signed and the matter will be referred back to the PPW for attention
- c. New kissing gate to be installed on PROW 538 where it leads from The Close towards Friday Street. After considering the visual impact and actual need for a new metal gate Council agreed not to proceed with the matter as the existing stile was an important feature of the conservation area and gave adequate protection for stock control.

16. Street Lighting –

- a. **Streetlight faults to be reported.** – None
- b. Members agreed to the proposed new service charges from P D Long
- c. **Part night timers:** after considering all the available information it was agreed that a survey was necessary to ascertain the various types and wattage of all Parish Streetlights. The Council's lighting engineer will be asked carry out a full survey of the Streetlights and condition of the concrete poles; his report to be considered at the July meeting.

17. The Close.

- a. **Regular Inspection:** in the absence of Cllr. John Hyde no report was available
- b. A meeting date of 21st or 28th June was agreed for the working parties to consider recommendations for conditions to be applied to the use of The Close and Recreation Field
- c. The Chairman reported that some 80 cars had parked on The Close when the open gardens event took place. It was considered an unacceptable situation as the cars were in the children's play areas. The Chairman said the incidents highlighted the need for regulatory control of the usage of The Close and Recreation field.

18. Recreation Field

- a. **Maintenance** – Council agreed that the field would remain un-mown for mid-summer and a crop of hay removed later in the year, the members were mindful of the Pebworth Fun Fest requirement for parking on the field and would ensure it was cleared and available for the event.

19. Housing Matters

- a. Housing Survey: Members reported that the distribution of Housing Survey forms was almost completed.
- b. Housing Land Availability briefing at Pershore Cllr's David Lees and Albert Jeffrey hoped to attend the briefing and report to the July meeting.

20. Finance

- a. **Payments:** Council agreed the Payments and Receipts as listed in Appendix A.

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- b. New cheque signatories; a new bank mandate was delivered to Cllr. Simon Shires for his details to be added and will be returned to the July meeting.

21. Correspondence to be considered. None

22. Documents Noted

- a. Clerks and Councils Direct

23. Matters Raised by Members -

- a. **Cllr. Pam Veal:** Big Tree Plant scheme to be progressed with a meeting with the Clerk to be arranged in June
- b. Cllr. Pam Veal informed the meeting she had arranged for a Pebworth Discretionary Fund bank statement to be sent to the Clerk to enable the future of the fund to be considered. She also informed the meeting that a new Parish Vicar might be in place by next September when the matter of the fund could be further discussed by all parties.
- c. Cllr Albert Jeffrey asked if the WDC land off Chapel Road could be used as allotments; Clerk will make investigation through the Ward Member

24. Next Meeting:

It was confirmed the next Ordinary Meeting is scheduled for the 4th July at 7.00 pm
Cllr. June Haycock gave her apologies for the July meeting

25. There being no further business the Chairman closed the meeting at 8:55pm

Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Jun-11 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1210	Westhill	Stationary	108.26	18.05	90.21
1211	CAB	Donation	50.00		50.00
1212	Geoff Bradley	Internal Audit	80.00		80.00
1213	Limebridge RS	Mowing Contract	674.40	112.40	562.00
1214	J Stedman	Clerks Salary and Expenses	512.68		512.68
			1,425.34	130.45	1,294.89

Transfer

Payments Received

	Amount	Banked
Total	0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	20469.78
CURRENT ACCOUNT	8213.93
TOTAL FUND BALANCE	28683.71
Reserve Lighting Fund	4000.00
Reserve Capital Fund	4000.00
Revenue available	20683.71

Ward Member Report

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District Councillor report

Month: May 2011

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

This is my first report as District Councillor, Firstly I would like to express a BIG “Thank You” to everyone who voted for me.

The results were:

I received 649 votes, Tom Bean received 327, which gave me a 66.5% of the vote. There was a 51.86% turnout which is historically very high.

I attended the count on Friday 6th May at the Pershore Leisure Centre, and as soon as the results were announced, the work began! The first meeting was on Saturday 7th May at 11am, and I have since attended a meeting virtually every evening of the working week. Many of these meetings are for training so I can quickly learn how a council operates, and how hopefully I can make best use of the Council resources to help all residents of Honeybourne & Pebworth.

The first District Council meeting of the new council was held on Tuesday 17th May at 6.15pm. At this meeting a new Chairman was elected- Tony Miller, and Vice Chair – Richard Morris.

The Leader of the council, Paul Middlebrough was re-elected and he appointed his Executive Board (the cabinet) as Judy Pearce(Planning, Infrastructure and Housing), Audrey Steel(Localism), Bob Banks(Resources), Ron Davis(Community and Personal Health and Welfare), Tom McDonald(Economic Development, Skills and Transport), & Emma Stokes(Environment and Contracted Services)

I was appointed to join the Overview and Scrutiny Committee.

The Leader expressed his opinion that the main issues for the council in the coming year are the Localism bill, and the South Worcestershire Development Plan. I will keep you informed how these 2 issues will affect our villages once I have more information.

The main local issues I have been involved with so far are:

1. Worcestershire County Council’s proposed new bus routes that affect Pebworth – I have spoken to various residents, and they have completed the necessary feedback forms and returned them by the deadline. I have also spoken to Councillor John Smith who Chairs Transport at the County Council, and I expressed the importance of public transport to many residents in our villages.
2. Various planning applications
3. Social housing issues
4. Possible grants available from the council which village organisations can apply for.