

Pebworth Parish Council
DRAFT Minutes of the Meeting of the Parish Council
 Held at the Pebworth Village Hall on Monday 3rd June 2013.

Present: Cllrs. John Hyde, David Lees, June Haycock, Pam Veal & Albert Jeffrey

In attendance: John Stedman (Clerk), Ward Member Cllr. Alistair Adams and eight members of the public.

25. Apologies were accepted from: Cllr. David Cranage

26. Disclosures of Interests

- a. Members were reminded of the need to keep their register of interests updated.
- b. To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests None declared

Other Disclosable Interests – None declared

27. Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum: Clerk's report.

Mrs. Jane Davis, a neighbour of Crabtree Farm gave an extensive report on concerns regarding the Crabtree Farm planning applications which will be considered later in the meeting. She issued a printed report to all members and then presented it verbally. The Chairman thanked her for the report which was considered under the planning item.

Mrs Jane Cromack, the Village Hall Chairman, made a request to the council to consider funding from the New Homes Bonus scheme for the Village Hall improvements. She outlined the need to extend the building, install a sustainable heating system and have a new stage and lighting upgrade. The project and a feasibility study is underway.

Mr Roy Jeffrey reported on the blocked road gully in Priory Lane was still not resolved after rodding and tracer water tests had been carried out. Further investigation will be made by County Highways and Cllr Alistair Adams is liaising with County Council officers. A written report was received and noted from Cllr David Cranage regarding the Environment Agency actions and the proposed clearing of Nolan Brook by the landowner.

County & District Ward Member Cllr. Alistair Adams gave his report which is appended to the minutes.

28. Chairman Moved: The adjournment be closed at 7.50

29. Confirmation of the Minutes: The council agreed to insert into the annual meeting minutes: - Cllr Pam Veal is the member responsible for the Pebworth Discretionary Fund. It was then agreed the wording of the minutes of the annual meeting and the May ordinary meeting are correct and the Chairman signed them as a true record of the meeting.

30. The Clerk's Progress Reports.

- a) Clerk will be attending a Sec 106 funding meeting with Jeremy Teal and WDC officers on June 11th. Cllr David Cranage also intends to attend the meeting
- b) Street naming for the new developments, further information was requested from WDC and Cllr Simon Shiers returned a reason by email for the suggested Wesley Gardens.
- c) Ownership of The Close; Mr Richard Holland was given permission to extract and copy the deeds to The Close which are held at the County Council Archive in Worcester.
- d) Simms Fire: letter sent to the site manager regarding the impact on the village is awaiting a reply

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- e) A letter to residents regarding Dog mess is in the process of being delivered to the area around The Close
- f) Confirmation was given that the annual return has been sent to Grant Thornton

31. Planning Application considered

- a) **W/13/01001/PN:** Crabtree Farm, Dorsington Road, Covered silage pit and cattle yard.
- **W/13/01013/CU:** Crabtree Farm, Dorsington Road, Demolition of agricultural buildings, change of use of agricultural buildings to workshop, live-work unit and associated storage. The two applications for Crabtree Farm were considered together. Members considered there will be little or no impact of the village as the development is in open country with the exception of some nearby dwellings. It was agreed the Clerk should extract comments relevant to planning from the report handed to members in open forum to make up the Parish Council's observations on the two applications. The following comments will be made to the planning officers.

The farm complex should be for agricultural use only.
 The height of the silage pit roof is excessive at 9.5 m.
 Consideration of the environmental impact on nearby residencies.
 The Live/Work unit needs control measures to protect the local environment from excessive traffic movements and unsociable working times.
 Inaccurate planning information has been identified by local residents and needs to be considered when determining the application.

32. Planning Decisions Noted:

- a) **W/13/00422/CU** Mr & Mrs S Hall, Chalford House, 1 Mill Field. Change of use of the land from agricultural use including the erection of stables and a ménage Granted with 8 conditions
- b) **W/13/00361/CU:** Land opposite, Sims Metals, Long Marston, Change of use of gymnasium building to residential training and conference centre and erection of gabled extension to south elevation and porch to west elevation. Granted with 4 conditions

33. Neighbourhood Development Plan (NP) Working Group

The NP Chairman Cllr David Lees reported the data collection was still on going with a further month allowed to complete. An application for funding was made to Locality who has agreed to fund a consultant to be engaged by the NP group to move the plan forward and ensure the draft plan is correctly written, the first meeting will take place next Friday and the consultant's assignment will last 6 to 9 months. Cllr. Lees hopes a draft plan will be ready for Parish Council consideration in two to three months which will be followed by a public presentation in the Village Hall and a then the consultation process with WDC by the end of the year. One group member has resigned and a new member has joined retaining the group of 8 members. The meeting with Peter Luff MP was very successful and Mr Luff was impressed with the progress so far. The Clerk confirmed the total NP front runner fund available from WDC is £15,000 with £8,000 already received leaving £7,000 in reserve. A further funding allocation from central government has made a further £8,000 available if required in future.

34. Finance:

- a) Council agreed and approved the Payments, Receipts and Balances as in Appendix A
- b) Cllr David Lees requested that the neighbourhood plan funding balance should be shown on the accounts balances issued with agenda. The Clerk will add the fund balance.

35. Highways:

- a) New highway matters to be reported. – Members once again reported the manhole cover surroundings and the general surface deterioration of Back Lane was still not attended too and requested it is reported again.

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- b) Council considered a response letter from Giorgio Framalico the Head of Planning at WDC regarding the Parish Council's complaint over the installation of the Honeybourne Road signage. The letter suggested a meeting with Giorgio Framalico to try and resolve the matter and members agreed this and requested the Clerk to make meeting arrangements.
- c) New Salt grit bins: in consideration of a report from Cllr David Cranage and the need for highway safety it was agreed to install a grit bin in Friday Street and one at the Priory Lane road junction. Actual locations will be considered at the next meeting when the Chairman will bring photographs of the proposed sites.
- d) Parking problems in Broad Marston Road: The request for double yellow lines was made to County Highways on 20th May reference No 5629694 and no response has been received.
- e) Verge Mowing: Councils agreed to have the village verges mown in the first week of July and the Chairman will make the necessary arrangements with Mr Giddins
- f) Overhanging greenery in Back Lane: The Chairman will contact the property owner to request the overhang is cut back.

Lengthsman/ Handyman:

- a) Matters for the Lengthsman and Handyman's attention;
- g) New jobs agreed: -
 - (a) Cutting Front Street Verge
 - (b) Clearing the weeds from the footway in Front Street
 - (c) Strim the verges in Back Lane
 - (d) Strim the Verges in School Street opposite the school at the end of June
 - (e) Clean the polycarbonate glass in the youth shelter and shorten the fixing bolts.

36. **Public Rights of Way Reports. (PROW)** – loose PROW sign on 514c Back Lane; this has been reported to County Council and awaiting a replacement post and sign

37. **Street Lighting:** no faults reported

38. The Close and Recreation Field:

- a) The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site. The both sets of swing seats are cracked and worn and it was agreed to replace the two flat seats and the two basket seats on the swings sets. Clerk to order the seats from Wicksteed Leisure.
- b) Recreation field grant funding: Cllr David Lees requested the Clerk to get the funding application form from Sport England to move forward the development of sports use and facilities on the recreation field. Cllr Pam Veal questioned the progress with equipment including the Skate Ramp and the Clerk will report on funding availability for this following the section 106 funding meeting at WDC on June 11th

39. Allotments:

- a) A meeting was agreed for Tuesday 18th June at Pershore Civic Centre as requested by Vic Allison to discuss the proposed Community Land Trust, four members will attend.

40. **Pebworth in Bloom:** It was reported their newsletter had been circulated throughout the parish.

41. **Correspondence for consideration: None**

42. **Correspondence to note: None**

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43. Matters Raised by Members for Consideration and or items for future agendas.

a) **The Chairman** informed the meeting that coiled razor wire has been laid on private land near the road side on the Mickleton Pebworth parish boundary – The Clerk was requested to report the matter to the North Cotswold District Council.

b) **Cllr Pam Veal:** to consider the provision of Skate Ramps at the July meeting.

44. Next Meeting:

a) It was confirmed the next ordinary meeting of the Council is scheduled for the 1st July at 7.00 pm

There being no further business the Chairman closed the meeting at 9:25 pm

Chairman _____ Date _____.

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED Jun-13 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1381	Arbour Vale	Tree works	330.00		330.00
1382	J Stedman	Clerks salary and expenses	652.70		652.70
1383	Geoff Bradley	Internal Audit	85.00		85.00
1384	Limebridge RS	Mowing contract	597.60	99.60	498.00
			1,665.30	99.60	1,565.70

Account Transfers

Received from	Description	Amount	Date
	Total	0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	29879.60
CURRENT ACCOUNT	10563.73
TOTAL FUND BALANCE	40443.33
Reserve Lighting Fund	4000.00
Reserve Capital Fund	5000.00
Revenue available	31443.33