

**Pebworth Parish Council**

**Minutes of the Ordinary Meeting of the Parish Council**  
Held at the Pebworth Village Hall on Monday 2nd June 2014.

**Present:** Cllrs. John Hyde (Chairman), Pam Veal, David Lees, Simon Shiers, Albert Jeffrey, & June Haycock.

**In attendance:** John Stedman (Clerk) Cllr Alistair Adams and four members of the Public.

**27. Apologies were accepted from:** Cllr David Cranage

**28. Disclosures of Interests**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – None declared

**Other Disclosable Interests** – None declared.

**Chairman Moved:** The meeting be now adjourned for Open Forum.

**Open Forum:** There were no comments from the public

**County & District Ward Member** Cllr. Alistair Adams's member's written reports are appended to the minutes.

The Chairman closed the adjournment and reconvened the meeting at 7:05

**29. Minutes:** The Council agreed the wording of the minutes of the May ordinary meeting and the Annual meeting; the Chairman signed them as a true record.

**30. The Clerk's Progress Reports.**

- a) Standing Orders and Financial Regulations updated pages were issued to members.
- b) Flood alleviation grant payment from Cala Homes not received - Cllr Alistair Adams to pursue the matter.
- c) Exterior lighting timing on the Cala Homes site – Cala Homes confirmed the site lights would be switched of at the times requested.
- d) Pebworth Holt - Bridge knocked down and blocking the ditch, - the blockage is still not cleared and Cllr Alistair Adams will pursue the matter
- e) Parish Council computer files on a CD passed to the Chairman for remote archive

**31. Planning Application to Consider:**

- a) W/14/00953/PP - Orchard Barn, Buckle Street, Ullington; raise roof level of outbuildings. The Council has no objection or comment on the application.
- b) SDC Planning Consultation 14/01186/OUT Meon Vale 550 dwellings. The Council confirmed their objection to the application and wish to re-affirm previous objections and also agreed to support the comments made by the BARD group.

**32. Planning matters and decisions**

- a) **W/14/00657/PP:** Mrs S Wood, 15 Broad Marston Road, Pebworth: Remove existing concrete garage, attached sheds and front porch. Erect single storey utility, cloaks and garden store to side of dwelling and new front porch – **Granted** with 3 condition

## Pebworth Parish Council

### 33. Finance:

- a) Council approved the Clerk's schedule of Payments, Receipts and Balances.
- b) Asset register review and re-valuation, the chairman has not yet carried out the asset inspection and will report to a future meeting.
- c) Council considered and agreed to increase the Council mileage expense payments to 45p per mile which is in line with national policy and NALC recommendations.

**34. Neighbourhood Plan:** Update on NDP and communications with Sir Peter Luff; Cllr David Lees reported on Sir Peter Luff's visit to the village and his interest in the Neighbourhood Plan progress. The difficulties caused by ever changing government legislation were outlined to Sir Peter and he confirmed he would forward our comments to the appropriate ministers as Localism is not working as anticipated.

### 35. Honeybourne Road Street Signage:

- a) **Consultation Letters:** The Clerk reported on sending 21 consultation letters on 14<sup>th</sup> May to all residents listed in the electoral register on Honeybourne Road or with the postcode CV37 8XP. By the consultation closing date of 30<sup>th</sup> May 16 of the letters were returned, ten residents agreed to rename the road to Honeybourne Road (62%) and six wished to retain the legal name of Stratford Road (37%). Full information on the returned letters is appended to the minutes.
- b) **Extra Consultation Letter:** The Clerk reported on issuing an extra consultation letter requested from the residents of Pebworth Field Cottage. Members questioned the validity of the letter and questioned if the returned letter was from a family member who lived elsewhere as only two residents are listed on the electoral register. The matter will be brought to the attention of the District Council solicitor.
- c) **Request to Progress:** Council agreed that as the closing date for the return of the consultation letter had passed the 16 letters and the 149 named petition will now be forwarded to the District Council solicitor with a request to progress the road name changing as soon as possible.

### 36. Highway Matters:

- a) **New highway matters** to be reported. –
  - (a) School Road flooding; the Lengthsman reported the road drain had been cleared of vegetation which had improved the situation, the site will be monitored in appropriate conditions
  - (b) Back Lane drain blocked with road chippings and a further drain cover is jammed with tar – these matters will be reported to County Highways.
  - (c) Overgrown hedge on Back Lane; the Lengthsman will cut this back as the responsible property is un-occupied at present time.
- b) **County Highways verge mowing** – Following a request for information the Clerk informed the County Highways officer of the extent of verge mowing carried out by the Parish Council. This information gathering might lead to mowing grants being given to support the Parish Council's costs

## Pebworth Parish Council

### 37. Lengthsman/Handyman

- a) To receive the Lengthsman's report on works carried out.
  - (a) Ditch Clearance on Honeybourne Road. It remains un-cleared as the deliberate blockage/dam may be to divert the flow of water, the ditch will be monitored when high water levels are present.
  - (b) Reported fallen tree on the bridleway 567B. The tree was not on the route of the bridleway but on a route avoiding a very wet section. The riders have been informed of the situation.
  - (c) Ullington cross roads visibility strimming. This has been carried out and will be monitored for further attention as needed.
  
- b) **New Lengthsman matters:** To relocate the vehicle activated speed sign (VAS) as appropriate and report to the July meeting.

### 38. Public Rights of Way:

- b) Matters to be reported for action - Members requested the clearance of undergrowth on the footpath across the Slingate, it was agreed this would be carried out in conjunction with the June verge mowing.

### 39. Street Lighting:

- a) **Faulty lights to be reported.** No faults reported
  
- b) **New Lighting Columns:** Commencement was expected in May but no action has been taken, the Clerk will pursue a start date with E-on.

### 40. The Close:

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.  
**Pigeon droppings** have become an extensive problem on the swing seats as pigeons either roost on the swing frames or in the overhanging tree canopy. It was agreed to request the handyman to clean all the swing seats and cut back the tree canopy to prevent roosting over the swings. Investigations will be made to find a perching deterrent to fit on the swing frame if necessary.  
**Zip Wire:** members questioned the tension of the zip wire as it might be too slack. The Chairman said he would check the height of the seat in the centre of the wire and report any problems.
  
- b) **Fencing work:** The installation was reported to be completed and members commented on the excellent job done.
  
- c) **Picnic Benches:** Members considered the siting of the picnic benches placed alongside Chapel Road. No one used them because they are too far from the play equipment and too close to the road for child safety. Other considerations were made that if they were placed by the play equipment they would suffer destruction by vandals as previous benches have been destroyed. The matter remains unresolved.

### 41. Recreation Field

- a) **BMX track options;** Cllr Pam Veal reported that her efforts to arrange a meeting with the Wicksteed Leisure representative had failed and meeting arrangements with D. T. Leisure (UK) Limited of Kettering is being negotiated. All members will be informed when the meeting is arranged.

## Pebworth Parish Council

- b) Funding:** Confirmation from WDC on section 106 funding agreements indicated no funds were directly allocated to the Village Hall. The allocation of section 106 funds is for: -  
*Offsite POS: £11,479 for the enhancement of public open space*  
*Formal Sport: £20,400 to be spent on the Recreation Ground or Evesham Rowing Club*  
*Leisure: £12,660 as above*

A request from the Village Hall Chairman requesting the position of the Parish Council regarding the use of 106 funds for the Village Hall project was agreed in principle pending the outcome of further enquires. To enable projects for the Village Hall and Recreation Field to be formulated and meeting with Village Hall delegates and Parish Councillors, John Hyde, Pam Veal & David Lees will be arranged to consider further information on the available funds and the potential of funding from the New Homes Bonus.

- c)** Council agreed to a request to use the Recreation Field for the Fun Run event car parking in June. It will be made clear that The Close is not to be used as a parking area.

### 42. Cemetery

- a) Restoration Works:** The Clerk reported the Handyman has not carried out the restoration works to preserve the three wooden seats as the wood is too damp at the present time. Seats have been placed in the cemetery shed to assist them drying out.

### 43. Allotment Gardens:

The Clerk reported on receiving nine applications for plots from seven parishioners. It was agreed to hold a meeting with interested parishioners on Tuesday 24<sup>th</sup> June @ 7.30 in the Village Hall.

### 44. Pebworth in Bloom:

- a)** Cllr. Simon Shiers reported that the Friday Street fence painting was completed using paint supplied by the Parish Council and volunteers from Friday Street. A family celebration planting (with Pebworth School) held at St Peters Church and the School poly tunnel opened. PIB events planned for June are Town Pool tidy up and planting and Elm Close tidy up and planting.
- b) Asset transfer:** The council agreed to the adoption of the Pebworth in Bloom assets which will be inspected for valuation and suitability.
- c) 'Peace' tree:** Council agreed in principle to the request to plant commemorative 'Peace' tree(s) in the northwest corner of the recreation field. Cllr Simon Shiers informed the meeting that five Betula Utilis or 'Grayswood Ghost' would be planted in the autumn. A site meeting will be held to agree the actual planting site and the council will consider support funding when costs are obtained.

**45. Correspondence for consideration:** none received.

**46. Correspondence noted:** Parish Matters newsletter.

**47. Matters raised by members:** none received.

### 48. Next Meeting:

It was confirmed the next ordinary meeting of the Council is scheduled for the 7<sup>th</sup> July at 7.00 in the Village Hall

There being no further business the Chairman closed the meeting at 9:20 pm.

Chairman \_\_\_\_\_

Date \_\_\_\_\_.

**Pebworth Parish Council**

**Appendix B**

**Honeybourne Road Signage**

Consultation Letters Received by 31st May

		Support	Keep	Recv'd
		Change	as is	Date
Mrs Wright	Oak House Farm	Y		21/5
Mr Wright	Oak House Farm	Y		21/5
Mr G Terry	Hallams Barn	Y		21/5
Mr M Tery	Hallams Barn	Y		21/5
Ms C Davis	Ivy Bank	Y		22/5
Mr Avery	Ivy Bank	Y		22/5
Mr R Davis	Ivy Bank	Y		27/5
Mrs Key-Davis	Ivy Bank	Y		27/5
Mrs P Cotgrave	Pebworth Field Cottage		Y	27/5
Mr D R Cotgrave	Pebworth Field Cottage		Y	27/5
Mr A Cotgrave	Pebworth Field Cottage		Y	27/5
Mr Godard-Key	Fernlea	Y		30/5
Mrs. Godard-Key	Fernlea	Y		30/5
Ms Lewis	Pebworth Fields House		Y	31/5
Mr Lewis	Pebworth Fields House		Y	31/5
Mrs Lewis	Pebworth Fields House		Y	31/5
	Totals = 16	10	6	
		62%	37%	
	21 letters sent & 16 returned	76%		

**District Councillor Report - Pebworth**

**Month: June 2014**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

**Planning**

- W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth Appeal ref APP/H1840/A/13/2202364** – Last chance to write to Eric Pickles if you want to object to this planning - decision due 23 July. I would recommend to all residents to write to Eric Pickles saying you don't want or need this unsustainable development – his email address is [picklese@parliament.uk](mailto:picklese@parliament.uk)
- Stratford District Councils public consultation for 3500 new houses on the Long Marston Airfield.** The good news is Stratford District Council voted against this development as part of their core strategy. Hopefully this is now dead. A BIG thank you to BARD for helping to campaign against this.

**Cala Homes – Flood alleviation schemes**

I will chase Carla for the £5000 to be paid to the Parish Council which is to be used for annual flood maintenance/alleviation work for the village

**Cala Homes – verge damage – Britain in Bloom preparations**

I will ask Carla to repair the verges damaged by their vehicles around the village and to help tidy up their site in preparation for the BIB inspection

## Pebworth Parish Council

### Ditches – Broad Marston Rd

I will chase June Hiden at WDC to contact the landowner to clear the ditches

End of District Councillor report

### County Councillor Report- Pebworth

**Month: June 2014**

**Prepared by Alastair Adams**

**Littletons Division, Worcestershire County Council**

#### Issues - Points Raised with updates:

1. **Side of the road at junction Front Street and Back Lane outside Pebworth House – now repaired**
2. **Blocked road drain in School Lane – reported to Highways & photographs taken**
3. **Pavement in Elm Close needs tarmac repairs –Head of Highways has promised that this will be repaired soon**
4. **Pebworth Holt – damaged bridge – bricks in the stream – this has been reported**
5. **A better Low Bridge sign requested on Broad Marston Rd to stop lorries re Railway Bridge. – reported to Highways**
6. **A warning sign "Beware horse riders" in Middlesex - installed**
7. **Green Lane – flood alleviation** A meeting will take place on 17<sup>th</sup> June to discuss the next steps. Head of Highways met with Tony Jones – Flood engineer at WDC and has allocated £20,000 to the scheme. Also talks have taken place with Severn Trent and the EA to agree a wider flood alleviation scheme. The road drain in Priory Lane to be improved as discussed with David Lavender. The dams built by a resident to be investigated.
8. **Surface dressing of the roads repaired last year – most have now been done including Pebworth**

#### County Council News:

Broadband – The good news is Pebworth & Badsey telephone exchanges have been upgrade with fibre optic Superfast Broadband. The bad news is we have to wait for the fibre optic to be connected from the exchange to the cabinet in the village.

Honeybourne's cabinet is due to be connected in June/July 2014

No date has been set yet for connection to the Pebworth cabinet but it should happen within 12 months.

#### Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month:

1. Cleeve Prior Heritage Fund have requested monies for path improvements
2. Offenham Church have requested help for tables to turn their church into a community centre
3. Badsey Girl Guides have requested help with uniforms

End of report