

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7.00 pm on Monday 7th July 2014.

Present: Cllrs. John Hyde (Chairman), David Cranage Pam Veal, David Lees, & Simon Shiers.

In attendance: John Stedman (Clerk) Cllr Alistair Adams and six members of the Public.

49. Apologies were accepted from: Cllrs. Albert Jeffrey & June Haycock

50. Disclosures of Interests

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared

Other Disclosable Interests – None declared.

Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum:

A resident from Wesley Gardens requested the Parish Council' support to request Cala Homes not to install the three streetlights in the cul-de-sac of Wesley Gardens as every house has its own exterior lighting and a further light on their garage. A questionnaire had been circulated to the residents and the results indicated a majority support not to have the streetlights. The Parish Council debated the matter later in the meeting.

A resident informed the Council that a social house allocation of a 2 bed bungalow on the Cala development has been allocated to a non-parishioner when it is known a parishioner living in the parish is in the Gold group and should have had the allocation. The matter was passed to the District Council ward member Cllr Alistair Adams for investigation.

County & District Ward Member Cllr. Alistair Adams's member's written reports are appended to the minutes.

The Chairman closed the adjournment and reconvened the meeting at 7:15

51. Minutes: The Council agreed the wording of the minutes of the June ordinary meeting and the Chairman signed them as a true record.

52. The Clerk's Progress Reports.

- a) The large willow tree on the corner of School Street and Chapel Road to be reported to Rooftop housing as the tree is considered dead and potentially dangerous.

53. Planning Application to Consider:

- a) **W/14/01123/PP:** Mr Sharp, Pipers Green, Back Lane, Pebworth. Proposed part demolition of existing dwelling and erection of new 2 storey domestic extension together with associated alterations and works. The Council agreed the following comments will be made to the planning officer:
 - (a) The proposal will cause an over development and dominating feature of the site due to its size and dimensions.
 - (b) The visual impact of the proposal will be detrimental to the neighbouring properties due to its scale and height.

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54. Planning matters and decisions

- a) W/14/00953/PP - Orchard Barn, Buckle Street, Ullington; raise roof level of outbuildings.
Granted with 5 conditions
- b) AB/14/00888/AB Agricultural access off Long Marston Road, not granted as WDC planning officers consider a full planning application required.
- c) Members considered the written Ministerial Statement from Secretary of State for Communities and Local Government and noted the contents.
- d) Codex application for 380 dwellings at Simms metals - following the grant of the planning appeal the council wish to inform the Secretary of State and the planning minister Nick Bowles MP of their grievance over the total failure of the Localism Act to support the views of local people. A strong letter will be sent and copied to Sir Peter Luff.

55. Finance:

- a) Council approved the Clerk's schedule of Payments, Receipts and Balances.
- b) Council agree the first quarterly bank account reconciliation, accounts balances and budgets as circulated by the Clerk. In accordance with audit regulations Cllr David Cranage checked the bank statement and agreed the balances.
- c) The Clerk gave confirmation of the receipt of the £5,000 drainage grant from Cala Homes
- d) Asset register review and re-valuation, the Chairman has not yet completed the asset inspection and will report to a future meeting.

56. Audit:

- a) Clerk reported the return of the 2013-14 audit from Grant Thornton with no matters of concern.
- b) A letter from the Auditors regarding the accounting figures was read to the meeting and noted.
- c) The Clerk confirmed the notice of conclusion of audit has been placed on the village notice board.

Note: at 7.45 the Chairman adjourned the meeting to allow Cllr Alistair Adams to give his ward members report and take questions. His report is appended to the minutes
The council meeting was re- convened at 8.20

57. Neighbourhood Plan:

Cllr David Lees reported on a letter from Nick Bowles MP forwarded by Sir Peter Luff concerning the Pebworth Neighbourhood Plan, Cllr David Lees will reply to Sir Peter Luff on behalf on the Neighbourhood Plan group.

58. Honeybourne Road Street Signage:

- a) A letter from the WDC solicitor Meesha Patel was circulated to members and its content noted.
- b) The Clerk reported on a suggestion from Meesha Patel that some consultee's who had not responded should be approached to increase the overall returns of consultation letters, the outcome of this is still awaited.
- c) The Clerk reported on a parishioners request to change the June meeting minutes regarding the street signage and to receive an apology for the error. The Council noted the request and the Clerk's reply and agreed no further action was required.

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- d) The Clerk reported on receiving a letter sent to the editor of the parish magazine regarding the publication of the list of respondents to the street name changing consultation as appended to the council's minutes. The Council agreed to send a letter of apology to the sender and inform him the council has agreed not to send potentially sensitive appendices for publication in parish newsletters.

59. Highway Matters:

- a) **New highway matters** to be reported. – None at this time
- b) Matters reported to County Council since the last meeting.
- (a) A road gully discharge pipe under the Broad Marston Road footway collapsed creating a hole in the footway
- c) To receive the Lengthsman report on the Vehicle Activated Sign (VAS) data.
The following data was collected within the 30mph zone during June: -
- | | | |
|------------------------|-------------|--------------------|
| (a) Back Lane | for 10 days | 46 infringements |
| (b) Broad Marston Road | for 7 days | 479 infringements |
| (c) Little Meadows | for 14 day | 2472 infringements |
| (d) Broad Marston Road | for 7 days | 1286 infringements |
- d) It was agreed the Clerk would offer thanks to Honeybourne Parish Council for the loan of the VAS for a month.
- e) The Lengthsman reported that the VAS had been tampered with while it was in Little Meadows whereby it was turned around to face the opposite direction and in doing so the machine was damaged and parts lost.
- f) The Clerk reported that the scheduled verge mowing for June was completed in the first week of July at the request of the Pebworth in Bloom members. Members wish to inform the contractor not to take instructions from anyone but the council.
- g) Members noted the temporary road closure orders for Broad Marston Road for culvert repairs from 28th July for 26 days as the culvert walls and head wall need to be re-built.

60 Drainage matters

- a) Council considered the use of the Cala Homes donation for watercourse maintenance and agreed an inspection of the ditch from the Cala site to the Friday Street culvert should be carried out to appraise the necessary work. The Chairman and Cllr David Cranage agreed to carry out the inspection and report to a later meeting. A further consideration will be made when flood conditions exist to access the effectiveness of the Cala Site balancing ponds.

61 Lengthsman/Handyman

- a) To receive the Lengthsman's report on works carried out.
- (a) Clear vegetation obscuring highway signage at the Holt railway bridge. Completed
- (b) The footway under the Halt Bridge is in need of clearance. Completed
- b) To consider any new Lengthsman or Handyman matters.
- (a) Strim Ullington cross roads visibility splays as necessary
- c) Council noted the receipt of the 2014 Lengthsman/Handyman's public liability insurance.

62 Public Rights of Way:

- a) No new matter for attention
- b) The PROW at the Slingate has been cleared by contractors

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63 Street Lighting:

- a) **Faulty lights to be reported.** No faults reported
- b) **New Lighting Columns:** E-on confirmed that the installation will start on the 4th August
- c) **Lighting in Wesley Gardens:** Correspondence received regarding Street Lighting in Wesley Gardens was considered along with a questionnaire which had been circulated by the correspondent to all the Wesley Gardens residents. The outcome indicated the three streetlights partly installed by Cala Homes were not required as every dwelling has two exterior lights plus other low level amenity lights. The Council supported the views of the residents and will write to Cala Homes accordingly. It was further considered that the streetlight on the junction of Wesley Gardens and Honeybourne Road would be of benefit as it will illuminate the junction. Cala Homes will be asked to consult the residents of Orchard Close regarding the proposed streetlight in The Close.

64 The Close:

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- b) Council considered a quotation from DT Leisure for a new roundabout on The Close and agreed it should be part of the recreation project funded from the developers section 106 funding.
- c) **Zip wire:** The Chairman reported the tension of the zip wire is within tolerance and will continue to monitor the situation.
- d) **Seat cleaning:** Clerk reported the swing seat cleaning and tree canopy clearance over the swings was completed and satisfactory.

65 Parish Projects:

- a) The Clerk reported on the potential funding availability from Section 106 and the New Homes Bonus scheme.
- b) After considering all the quotations and funding options the following project proposals were put to the council.

Cllr Pam Veal proposed: -

- i. The provision of a BMX track on the Recreation Field
- ii. A new Youth Shelter on the Recreation Field.
- iii. A new roundabout on The Close.

These three items to be funded from the Section 106 fund with a budget of £25,000:
The proposal was agreed by council.

Cllr David Lees proposed: -

- iv. The provision of Allotment gardens on the Recreation Field to be funded from the Section 106 fund with a budget of £5,000:
The proposal was agreed by council

Cllr David Lees proposed: -

- v. The provision of sports pitches on the Recreation Field to include an adequate field drainage scheme to be funded from the Section 106 fund with a budget of £25,000:
The proposal was agreed by council

Cllr David Lees proposed: -

- vi. To support the Village Hall refurbishment project with the provision of any remaining Section 106 funds after the above projects are fully funded.
The proposal was agreed by council

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- c) A letter from the Village Hall Chairman requesting the Parish Council to facilitate the administration for the Village Hall refurbishment was agreed in principal by the Council.

66 Recreation Field

- a) A site meeting in June with DT Leisure to discuss options for a BMX track and other facilities resulted in receiving quotations for the Recreation Field development project.
- b) It was agreed the Clerk will arrange a site meeting with a representative from Phil Day Sport to consider field drainage and sports pitch creation.

67 Cemetery

- a) **Restoration Works:** The Clerk reported the Handyman had completed the restoration works on the three cemetery seats. Matter resolved
- b) The Clerk reported on the installation of two new memorials for Ralph and Winifred Bennett. Noted
- c) Council considered a request for remedial works to clear the excessive ivy and brambles along the eastern boundary of the cemetery. It was agreed to request a works specification and quotation for the clearance from the council's amenity contractor.

68 Allotment Gardens:

- a) The Clerk's project actions plan resulting from the meeting with potential allotment tenants on 24th June was agreed in principal and it was agreed that the project is commenced immediately. The Handyman will be requested to cut the eastern boundary hedge back to the far side of the existing field ditch and to burn all arisings on site. The existing trees to be dug up and replanted on the southern field boundary to allow the site to be mown and then sprayed with herbicide by the amenity contractor. Draft rental agreements and shed application forms will be considered at the August meeting. The clerk will enquire if section 106 funds can be applied retrospectively for the project.

69 Pebworth in Bloom:

- a) Cllr. Simon Shiers reported that the churchyard had received a great deal of clearance and tidying work by volunteers. The In Bloom Judging will take place on Thursday at 2.30pm starting with a presentation at the Church.

70 Correspondence for consideration: Stratford District Council consultation on their Core Strategy. Council noted the contents.

71 Correspondence noted: Clerks and Councils Direct.

72 Matters raised by members: none received.

73 Next Meeting:

It was confirmed the next ordinary meeting of the Council is scheduled for the 4th August at 7.00 in the Village Hall

There being no further business the Chairman closed the meeting at 10:35 pm.

Chairman

Date

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District Councillor & County Councillor Report - Pebworth Month: July 2014

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

Planning

1. **Appeal ref APP/H1840/A/13/2202364** – In my report last month, I reminded everyone that it was your last chance to write to Eric Pickles if you wanted to object to this planning. If you did write to him – well done. If you forgot to write, it is too late. He has announced his decision and it is not good news – he has upheld the Appeal, and given the go ahead to 380 new houses to be built next door to SIMS recycling plant which is in Pebworth Parish.
2. **Stratford District Council 14/01186/OUT 550 new houses on the Long Marston Army Base.** The above news does not bode well for this application. If this goes ahead too, then we will have a new town of over 1430 houses within 3 miles of Pebworth. If you want to comment on this planning go to <http://apps.stratford.gov.uk/eplanning/> And type in 14/01186/OUT as the Application number
3. **Pebworth Village Hall** – Further to the comments in the Pebworth Piper last month about the funding of improvements to the village hall, a meeting with Jem Teal of Wychavon District Council on 7th February 2013 in Pebworth did confirm how the section 106 monies can be used to improve the village hall. So I do hope that the monies from the recent Cala Homes development are put to good use, and the village hall does benefit from some major improvements – only fitting on its 60th Anniversary (Pebworth Village hall was built in 1954)

Flood alleviation

Annual village Fund - The £5000 from Cala Homes has now been paid to the Parish Council which is to be used for annual flood maintenance/alleviation work for the village. I have suggested to the Parish Council that the clearing of the brook from the bridge by Cala Homes site to the Friday Street Culvert as the first use of this money.

Green Lane A meeting took place at Worcester County Council on 17th June to discuss the plans to alleviate flooding in Priory Lane, Broad Marston. Work to start September/October. A full detail plan to be published. All parties involved, WCC, WDC, EA & Severn Trent.

Ditches June Hiden at WDC has confirmed more legal notices to be issued to landowners not clearing their ditches in Broad Marston

Highway Issues

Verge damage – Britain in Bloom preparations

I arranged for Cala Homes Site Manager to meet with the Britain in Bloom representatives to discuss repair of the verges around the village in preparation for the BIB inspection. I will remind Cala that the BIB inspectors are visiting Pebworth this Thursday 10th July

1. **Pavement in Elm Close needs tarmac repairs** –this will be repaired but no date confirmed
2. **Pebworth Holt – damaged bridge** –the bricks in the stream have been removed. An insurance claim is ongoing to repair the bridge.

Councillor's Divisional Fund

1. Cleeve Prior Heritage Fund awarded a grant to help with building works
2. St Marys & St Milburgh Church Offenham awarded a grant of for some tables to turn the church into a community centre/village meeting centre
3. Bretforton Silver Band awarded a grant to help build a new storage shed