

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7.00 pm on Monday 6th October 2014.

Present: Cllrs. John Hyde (Chairman), David Cranage, Pam Veal, Albert Jeffrey, June Haycock & Simon Shiers.

In attendance: Cllr Alistair Adams, John Stedman (Clerk) and 1 member of the Public.

120. Apologies were accepted from: Cllr David Lees

121. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared

Other Disclosable Interests – None declared

122. Chairman Moved: The meeting be now adjourned for Open Forum.

Open Forum: Broad Marston flooding alleviation was raised as remedial works have been completed and the effectiveness will be monitored.

County & District Ward Member Cllr. Alistair Adams's report is appended to the minutes.

The Chairman closed the adjournment and reconvened the meeting at 7:15

123. Minutes: The Council agreed the wording of the minutes of the September meeting and the Chairman signed them as a true record.

124. The Clerk's Progress Reports.

- a) **Welcome Event:** Members reported that the new residents Welcome Event in the Village Hall on 27th September was very successful and well attended. The Chairman passed the Clerk several Sec106 funding questionnaires received at the event; the Clerk reported receiving more at the meeting and by post, the questionnaire results will be collated and added to the previous survey results. An updated report will be presented to the November meeting.
- b) **Historic Documents and ledgers.** The Clerk has received from a previous Clerk a tin trunk containing a large amount of parish documents, some dating back to 1868. It was agreed to bring the trunk to the Village Hall on Monday 13th October to allow members to inspect the contents and consider the future storage arrangements for the documents.

125. Planning Application to Consider:

- a) **W/14/01975/PP:** Rooftop Housing, 35 Broad Marston Road, single storey extension.
The Council has no objection or comment on the application.
- b) **W/14/01474/AC:** c/o Agent, New Agricultural Field Access: Land off Long Marston Road.
As this application is a re-submission the Council's original comments were re-submitted to the District Council planning department.
- c) **GPMB/14/01917/GPMB:** Mr K Thompson Orchard Cottage, Buckle Street, Ullington:
Change of use of agricultural building to dwelling house use and associated operational development.
Council considered that the proposals are of an inappropriate and of poor design standard and not in keeping with the local village character.

Pebworth Parish Council

126. Planning Decisions

- a. W/14/01357/CU: Mr T Longford, Farnold House, New Buildings Farm, Priory Lane. Proposed change of use of existing mixed agriculture and domestic building to holiday let accommodation. **Granted** with 12 conditions
- b. W/14/01793/CU, Land opposite, Sims Metals UK (South West) Limited, Long Marston, Pebworth: Change of use of existing gymnasium building to four terraced dwelling houses, together with associated external works. (Variation of extant consent ref: W/13/02451/CU for four 'live-work' residential units) **Granted** with conditions.

127. Neighbourhood Plan:

- a. Members considered that as the South Worcestershire Development Plan had moved to the next stage after formal approval of all the County's District Councils. The item will remain on the agenda for consideration until the NDP committee re-convenes.
- b. Members noted SWDP revision update which was circulated by an email from Cllr David Lees.

128. Planning matters

- a. The Clerk reported footway and verge reinstatement to be carried out by Cala Homes is in hand and will be completed by March next year.
- b. Members raised concerns regarding planning conditions for the new house built on the Charnwood site in Back Lane. Council requested the Clerk to bring the plans and planning conditions to the November meeting for consideration.

129. Policy:

- a. Members agreed to amend Standing Order 3(L) and replace the wording with: - "Deleted following the implementation of the Openness of Local Government Bodies Regulations 2014".

130. Finance:

- a. Council approved the Clerk's schedule of Payments, Receipts and Balances.
- b. Council approved the second financial quarter bank account reconciliation, account balances, income and expenditure budget headings as circulated by the Clerk.
- c. Council noted the receipt of the second precept and grant payment of £13,074.00

131. Pebworth Discretionary Fund.

- a. It was agreed the fund's Christmas gift would remain at £25.00 per parishioner over 80 years of age and the distribution arrangements will be made by Cllrs Pam Veal and June Haycock. An advert for the fund distribution will be placed in the Pebworth Piper and the Parish Magazine.

132. Honeybourne Road Street Signage:

- a. Correspondence received from District Council's solicitor indicating a further delay in resolving the matter. The Council now insist the matter is resolved as all legal requirements are fulfilled. The Clerk will instruct the District Council solicitor to have the appropriate officer install the Honeybourne Road signage without further delay. A formal letter of instruction will be sent to the District Council's solicitor and copied to Cllr Alistair Adams, The head of the legal department and the officer responsible for road signage.

Pebworth Parish Council

133. Highway Matters:

- a. New highway matters to be reported. –
 - i. Chase up the un-repaired potholes in the pavement in Broad Marston Road.
 - ii. Request a road sweeping schedule from County Highways and request a road sweeping to clear leaves and tree debris throughout the village.
 - iii. Water runoff from the Wesley Gardens access road is causing standing water on the Honeybourne Road, Cala Homes to be asked to resolve the matter.
 - iv. A raised manhole on the carriageway edge in back lane.
- b. No Parking Signs: The Clerk presented sign designs and a quote for the two A4 sized aluminium signs. Council agreed the quote was acceptable and required a change of wording; Delete “HERE” and add “PEBWORDH PARISH COUNCIL” Any small price adjustment for the changes would be acceptable. The Handyman will be requested to install the signs on the Bank Farm wall.

134. Drainage matters funded by Cala Homes.:

The Clerk reported on receiving a further quotation for the ditch clearance works adjacent to The Close. After careful consideration the Council agreed the quotation was financially unacceptable. Council agreed further quotations would be sought from the council’s amenity contractor and considered at the November meeting. Rooftop Housing to be requested to contribute 50% of the costs.

135. Lengthsman/Handyman

- a. Council noted the Lengthsman’s report on works carried out.
 - i. Clear all highway grips throughout the parish in readiness for winter. Ongoing
 - ii. Check and fill as necessary all parish Grit Bins. Ongoing
- b. Members commented on the excellent quality of workmanship in replacing the handrail post on the footpath near the Church.
- c. Council agreed the following Lengthsman or Handyman works.
 - i. Clear gullies of fallen leaves where necessary.
 - ii. Dig new verge grips where necessary to clear surface water.
 - iii. Clean highway signs where necessary.
 - iv. Return the restored wooden bench back to the cemetery.

136. Public Rights of Way:

- a. Clearance of PROW 555C in Broad Marston. The Chairman confirmed this was well cleared by unknown persons, matter resolved
- b. Footpath 540C through ‘Browns Wood’ The hand rail was broken at the eastern crossing point into Rainbow’s field. The Chairman confirmed this was repaired by the Handyman. Matter resolved.

137. The Close:

- a. Inspection: The Chairman’s report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- b. Elder removal: a requested was agreed to remove the large Elder bush on the boundary of The Close and the neighbouring property on School Street

Pebworth Parish Council

138. Street Lighting:

- a. Faulty lights to be reported. Streetlight No 9 on Broad Marston Road is not working and a quotation will be requested from the Council's streetlight engineer for the replacement of the lantern as the existing one is due for replacement.
- b. The Clerk reported the replacement of three streetlights and associated works carried out by E-on is now complete.
- c. Council considered and agreed a quotation from E-on for the replacement of streetlight #24 near the Church. Clerk to request the works to be carried out as soon as possible. The Clerk reported the council's insurers had been informed of the quotation and they are awaiting the invoice for the works. The Clerk will request the third party are charged for the insurance excess value.
- d. The Clerks report on streetlight #28 at Little Meadows which suffered a loss of power supply due to excavator damage to the supply cable. Western Power Distribution have now repaired the damage and the matter is resolved.
- e. Council considered and agreed a quotation from the Council's streetlight engineer to supply and fit part-night timers to the 3 new streetlights. Clerk to request the works to be carried out.

139. Allotment Gardens:

- a. Planning application: The Clerks report on the progress with the planning application for the allotment site is very slow due to planning officer workload. Clerk to pursue the matter with WDC
- b. Council considered and agreed a local contractor's quotation to remove the hedge back to the eastern boundary of the Recreation Field and reinstate the drainage ditch full width of the boundary. Clerk to issue a purchase order for the works.

140. Parish Projects:

- a. Having received the completed funding questionnaires from the residents of the Cala Homes developments the Clerk will collate the results and report to the November meeting.
- b. Cllr Simon Shiers presented a proposal from Pebworth in Bloom to make use of the Sec 106 public art funding allocation of £1,650 by installing a granite war memorial stone on the Recreation Field in the area of the agreed tree planting. The Council fully supported the proposal and agreed to lodge the funding application to Wychavon District Council immediately as the Pebworth in Bloom group wish the memorial to be installed before the end of November. Given the short time span the Council agreed to underwrite the project cost to enable it to be achieved by the November deadline. To expedite the project the Council agreed to delegate the project arrangements to the Clerk in consultation with the Chairman and Cllr Simon Shiers.

141. Cemetery

- a. Council noted the Clerks report on the cemetery plot sale and interment for Raymond Bennett.
- b. Council noted the Clerks report on the grave memorial for Fred Hands.

Pebworth Parish Council

142. Pebworth in Bloom:

Cllr. Simon Shiers reported that judges awarded Pebworth in Bloom a silver gilt award with marked improvement for the 2014 competition. The group gave out 40 certificates to good gardens and a further 20 for good hanging baskets. A village tidy up day is planned for 18th October.

143. Correspondence: Worcestershire Heritages Gardens Events Diary & application form. This was taken by Cllr Simon Shiers.

144. Matters raised by members:

- a. Cllr. A Jeffrey:** Trees on The Close and the large willow on the Rooftop Housing land. – Some larger trees on The Close are shorting- out to the high voltage power lines which have killed the ivy on a large Ash tree. The matter to be reported to Western Power Distribution requesting attention.
The large willow on the corner of School Street is deteriorating further and will be reported to Roof Top housing once again.

145. Next Meeting:

- a.** It was confirmed the next ordinary meeting of the Council is scheduled for the 3rd November at 7.00 in the Village Hall; apologise for the meeting were received from Cllrs David Lees, June Haycock and Pam Veal
- b.** The informal budget review and precept meeting is scheduled for 10th November at 7.30 at Cllr David Lees's residence.

There being no further business the Chairman closed the meeting at 9:53 pm.

Chairman

Date