

**Pebworth Parish Council**

**Minutes of the Ordinary Meeting of the Parish Council**

Held at the Pebworth Village Hall at 7:00 pm on Monday 5<sup>th</sup> October 2015.

**Present:** Cllrs. Pam Veal, David Lees, Sue Peace, Richard Weller, & Simon Shiers

**In attendance:** 10 member of the public.

In the absence of the Chairman and the Vice Chairman Cllr Simon Shiers was unanimously elected to chair the meeting

In the absence of the Clerk Cllr Pam Veal agreed to act as Clerk to the meeting.

**95. Apologies were accepted from:** Cllr John Hyde and David Cranage also Cllr Alistair Adams sent his apologies.

**96. Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – None declared.

**Other Disclosable Interests** – None declared.

**Chairman Moved:** The meeting be now adjourned for Open Forum.

**Open Forum:**

A long discussion on the consultation held in the VH on 26<sup>th</sup> September and the possible installation of a MUGA followed. Strong opinions were expressed for both sides of the argument. Some residents wanted another consultation as it was considered that the last one was flawed and some wanted to move on in the process. The outcome was that there was concern over possible aesthetics problems with a MUGA although there does need to be some sort of solution in the spending of 106 monies on the rec field. Some residents asked that care must be taken in decisions of how any equipment looks and where it is situated. One suggestion was that high hedges be planted to screen a MUGA if one is installed. Cllr Shiers said that all comments would be taken into consideration when a final solution was discussed by the Council. The Chairman confirmed the deadlines for the use of the Cala Homes section 106 monies as being 7 years from April and May 2013 (two separate 106 agreements) Councillor Pam Veal confirmed the agreement constraints for the use of section 106 funding.

One resident reported damage to the road in Friday Street and also requested more work to be done on the allotments to make the site look tidier

Cllr Adams report had been sent to Cllrs by email.

**97.** The Chairman closed the adjournment and reconvened the meeting at 7:50

**98. Minutes:** The Council agreed the wording of the minutes of the September ordinary meeting the Chairman signed them as a true record.

**99. The Clerk's Progress Reports.**

- a. It was noted that the Dog Waste bin to be placed in Friday Street was ordered from WDC on 16th September
- b. No one has volunteered to the Clerk as a Community Connector and it was agreed that the matter was now ended

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**100. Planning Applications to Consider:**

- a. **W/15/02361/PP:** Mr T Hayward Alveston Cottage, Broad Marston Road, Broad Marston, Proposal Replacement of original shed for a larger one more in keeping with wooden cart house building with oak farm log store attached. The Council has no objection or comment on the application.

**101. Planning Decision to note:**

- a. **W/15/01176/CU:** Mrs J Targett: The Rosary, Broad Marston Road. Proposal: Change of use of outbuilding from office/storage facility to overflow accommodation annexe for visiting family. **Granted** with 7 conditions

**102. Planning Matters to consider**

- a. Long Marston air field Cala development meeting, Cllr David Cranage was not available to give a report on the meeting.
- b. Council noted the Stratford District Council consultation on Gypsy and traveller local plan
- c. Persimmon Homes South Midlands invited the Council to attend a pre-application meeting- The Clerk's response email declining the offer was noted.

**103. Finance:**

- a) **Payments:** Council approved the Clerk's schedule of Payments receipts and balances which is appended to the minutes.
- b) The second quarterly Bank account reconciliation, Receipts & Payment and the budget was approved by Council and signed by the Chairman.
- c) The process of the new bank mandate for member's signatures is ongoing.
- d) The problems of receiving secondary bank statements is still unresolved and the Clerk will pursue the matter further.

**104. Highway Matters:**

- a) New highway matters to be reported.  
Two ruts in Friday Street between the property of Cllr Cranage and the Triangle. To be reported to Highways on the Clerk's return
- b) The County Councils proposed several options for the new bus shelter design to be sited on Broad Marston Road and it was agreed the matter will be carried over to the November meeting.
- c) The WDC Flood Alleviation Grant Scheme application for the enlargement of the culvert in Broad Marston ditch has been completed and lodged with WDC by Cllr Alistair Adams.
- d) Verges fronting Wesley Gardens and Orchard Close. The Council unanimously agreed not to re-open this issue. It could come back on to the agenda in six months' time. It was reported that the verge has now been flattened and is in a mowable condition.

**105. Public Rights of Way: PROW**

- a. PROW matters in need of attention. – None reported

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**106. Lengthsman/Handyman**

- a. It was reported that the following works are still outstanding and awaiting completion by the Lengthsman
  - i. Blocked gullies in Back Lane, water is emanating from gullies.
  - ii. Tree canopy lift to clear Chapel Road footway and The Close
- b. The acting Clerk reported that the Lengthsman's training for weed killer spray application had taken place and the exam passed
- c. New Lengthsman or Handyman matters.
  - i. A resident has requested that the loose gate to the allotments be mended, that the vacant allotments be weeded and that the whole area needs to be tidied up. These matters to be reported to the Handyman on his return.

**107. Section 106 funded Projects:**

- a. Cllr Veal gave an approximate breakdown on the forms received so far from the September public consultation event. More forms were handed in at the Council meeting so the figures need to be adjusted. It was agreed that the cut-off date for forms to be returned is 5th October, the date of the Council meeting.
- b. Cllr Lees reported that the Village Hall committee wish to keep open the 106 funding option until their consultation process is complete.
- c. A folder of information from the consultation event has been taken to the School for their information.
- d. The Village Hall public consultation is in progress and a mail shot has gone out to all households with the Church magazine

**108. Street Lighting:**

- a. Faulty lights to be reported. None at this time

**109. Cemetery:**

- a. A complaint from a resident had been received over three crosses being laid flat and that it was suggested this had been done by the mowing contractors. Cllr Veal had contacted Limebridge over this and was assured that they had nothing to do with the crosses position. However they had righted the crosses as a gesture of goodwill although they had not touched them in any way previously

**110. Allotments**

- a. Members reported that the water tank installation is now compliant with the council's specification and the payment cheque could be signed - matter resolved
- b. It was noted that Mr Ted Watson has requested the tenancy of plot 5 and the agreement will be concluded in November

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### 111. **Pebworth in Bloom:**

Cllr Simon Shiers gave the following PIB news update

- a. Pebworth has won Gold in our small village category for Britain in Bloom! This was a huge achievement for everybody who helped to make the village look so amazing on judging day and the Pebworth in Bloom committee wishes to thank everyone who has supported this initiative in any way.*
- Pebworth School also won Gold in the school garden category and St Peters Churchyard came 4th in our category in the Worcestershire Best Kept churchyard competition, only failing to do better through the obvious poor condition of the church footpaths.*
- Overall a fantastic summer and set of results all round!*
- PIB have taken on the organisation of the NGS Gardens Open scheme for 2016 and 10 people have entered their gardens (up from 8 on last year), including 3 who will be showing for the first time.*
- The PIB competition winner for best anti litter poster was won by Dan Harding, age 12. Dan's poster will feature on notice boards around the village.*
- PIB will be holding a "Pumpkin Party" in the Village Hall on Friday 30th October and organising a wildlife talk on the theme of "Hedgehogs" on 8th November*

### 112. **Matters Raised by Members:** for consideration and or items for future agendas.

- a.** The application for Local Council Award Scheme; it was agreed not to pursue the application
- b. Cllr David Lees:** Cllr Lees requested that, on his return, the Clerk write to the Editors of the Church magazine and the Piper informing them that the minutes of Council meetings should not be published any more. Instead he would send them a short report at the end of each meeting outlining the main points for insertion in the two publications

### 113. **Confirmation of meeting dates:**

- a.** Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 2<sup>nd</sup> November at 7.00 pm in the Village Hall.
- Cllr Lees gave his apologies for the November meeting

There being no further business the Chairman closed the meeting at 9.00 pm

Chairman \_\_\_\_\_ Date \_\_\_\_\_ .

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1566	Westhill Direct	Stationery	57.53	47.94
1567	Warwickshire College	Lengths Training	225.00	225.00
1568	HMPS	Cemetery Notice Board	144.53	120.44
1569	J Stedman	Clerks Salary and Expenses	***	***
1570	John Hyde	Lengthsman work	112.05	112.05
1570	John Hyde	Handyman Works	26.25	26.25