

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 3th June 2019.

Present: Cllrs. Simon Shiers (Chairman), John Hyde, Richard Weller, Denise Meynell, David Cranage, James Pearson and SJ Morrow

In attendance: John Stedman (Clerk), Cllr Alastair Adams, Cllr Thomas Havemann-Mart and ten members of the public

38) Apologies were agreed from: All members present

39) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.

Cllr Simon Shiers Min 44b as business interest

- c) To declare any Other Disclosable Interests in items on the agenda and their nature. Disclosable Pecuniary Interests & Other Disclosable Interests – **None declared**

40) Open Forum: The chairman suspended the formal meeting for open forum

Summary of matters raised:

- Favourable comments were made regarding the completion of the table tennis table on the Recreation Field and it was suggested a small inauguration event is arranged for the council to formally accept the donation from the sponsors.
- Several members of the public expressed their concerns regarding the planning application for Orchard Dene Hall as the application is to enable a change in the access provision to the annex of the main dwelling and change its use to tourism. Concerns were expressed over highway safety and the intensification of vehicle movements over a very narrow private access track and the track junction with the public highway. The applicant outlined the details of the application and the reason for the changes to the access and annex and confirmed improvements to the access has negated the reasoning of the restrictive condition applied to the access use.

Ward Members Report:

Cllr Alastair Adams report is appended to these minutes if made available.

A question was put to Cllr Alastair Adams as to why the footway in Front Street is scheduled to have surface cracks filled in shortly when the footway on Broad Marston Road is in a far worse state of repair but is considered to be acceptable by the County Highways officers

Cllr Thomas Havemann-Mart report is appended to these minutes if made available.

Cllr Thomas Havemann-Mart reminded the Parish Council that the New Homes Bonus legacy fund is now open for declarations of interest for the £1m available for 2019-20

41) The Chairman reconvened the meeting at 7.32

42) Minutes: The Council agreed the wording of the Annual meeting of the council and May ordinary meeting minutes and the Chairman signed them as a true record of the meetings.

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43) The Clerk's Progress Reports were noted.

- a) Council representative for the John Cooper Foundation, it is confirmed a council representative is not required and Mrs Pam Veal is willing to remain as parish representative
- b) The damaged Aspen tree at Pebworth House has tree officer permission to be felled or pollarded and pollarding is the preferred option
- c) Safety signage ordered from Acorn Creative as agreed
- d) Rail link and traffic assessment letter sent to all requested recipients and acknowledgments received
- e) Audit documentation sent to PFK Littlejohn by email as required and confirmed
- f) Planning compliance issues raised by residents over Priory Lane traffic accessing the farm building residential development off Priory Lane.

44) Planning Application:

- a) **19/01057/FUL:** Location: Sunnyside, Back Lane, Description of Proposal: Demolition of lodge building and construction of new 2-bedroom single storey dwelling with access from lane leading off Back Lane and 2 off-street parking spaces Applicant: Mr Alastair & Mrs Dawn Adams

It was agreed to comment on the application: that if approved the external materials, finishes and landscaping are in keeping with the Pebworth conservation designs and aesthetics.

NOTE:

Cllr Simon Shiers having declared an interest in the next item left the room for the debate.

- b) **19/01208/CU:** Orchard Dene Hall, Broad Marston Road, Broad Marston, Pebworth Change of use of existing outbuilding to tourist accommodation and for owners' recreational purposes. Removal of condition 4 of 07/02211 in order to remove restrictions on existing vehicular access
It was agreed to comment on the application; that no significant changes have been made to improve the highway access to the site, therefore the removal of condition 4 should be considered by the highways consultation officer. The Parish Council has no comment on the change of use for the outbuildings

45) Planning Other Matters: Noted

- a) **19/00700/LB:** 2 St Peters Court, Dorsington Road, Dorsington, Pebworth: Proposal: Retrospective application for consent for ground floor timber casement window at rear, **Granted** with 2 condition

46) Neighbourhood Development Plan:

- a) Members noted the progress with the NDP draft plan now with WDC in readiness for the referendum on July 25th
- b) **Noted:** Brodie Planning has agreed to create an A4 flyer for the promotion of the NDP and referendum to be distributed with the Petrus whereby a charge may be made for printing and distribution.
- c) Council agreed to having a banner for the promotion of the NDP referendum, the design and wording to be agreed by Brodie Planning and the budget for the banner was agreed at £50.00

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47) Finance:

- a) **Payments:** Council approved the schedule payments list as appended to the minutes.
- b) **Cheque returned:** Council noted the cheque No 1857 to Candela Light for £14,895.84 was returned by the bank as the signatories did not match the bank mandate, the payment is re-issued on Chq No 1871
- c) **Mandate:** It was agreed that the bank mandate update would remove Mrs Pam Veal and Cllr John Hyde and the new signatories will be Cllrs. Simon Shiers, Richard Weller, David Cranage, James Pearson and SJ Morrow

48) Community & Council Matters:

- a) Members considered a letter received regarding the co-option/election of a new council member and it was agreed to reply confirming the election and co-option process and that the council makes every effort to represent the whole parish and all its settlements and inhabitants.
- b) Council considered the Lengthsman's feasibility report on relocating the Broad Marston Road/New Road litterbin along with the WDC costs for a new litterbin. After full consideration the council agreed no action will be taken and the existing litterbin will remain where it is.

49) Village Hall:

- a) The Clerk reported on the refurbishment project progress whereby the refurbishment working drawings are now completed in readiness for going out to tender. Following the tender process any funding shortfall for the project can be further considered for Parish Council support.
A meeting with the Village Hall Chairman, the WDC funding enablement officer and the Clerk is scheduled for Wednesday 5th June to progress the New Homes Bonus funding from WDC

50) Recreation Field

- a) **Table Tennis:** The Handyman confirmed the installation of the table tennis table is now completed and operational. The clerk has liaised with the sponsor regarding funding arrangements and a small inauguration event will be arranged by the sponsors shortly.
- b) **Flagpole:** The installation of the flagpole was completed on May 20th and a small inauguration event was held with the sponsor and council members. A list of flag flying dates is posted on the Village Hall noticeboard. The chairman confirmed that the keys for the flagpole mechanism is held by the sponsor and the chairman.
Members requested the Clerk to write a letter of sincere thanks to the sponsors of the table tennis table and flagpole for their generosity and community support
- c) **Signage:** The Handyman confirmed fixing the RoSPA recommended safety signage on the MUGA.

51) The Close:

- a) The Handyman's report on the monthly safety inspection found new no matters needing attention.
- b) The Handyman reported on the remedial works carried out to resolve matters in the RoSPA inspection report and fixing of the safety signage to the boundary fence. All high-risk issues are resolved, and several medium risks issues are in hand. The Handyman's list of recommended works was considered and agreed to be carried out with exception of covering the concrete on the slide embankment and restoring the surface wear under the Zip Wire runway.

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- c) The Handyman reported the replacement of the Timberplay ladder rungs is in hand and will be completed shortly
- d) No report was available for the resolve of the identified trip hazard on the new roundabout, Clerk to pursue the matter with Eibe.
- e) Members agreed to a request from Pebworth Village Hall Management Committee to make use of The Close for a marquee for an event on Saturday July 13th
- f) Council agreed to a request to fix signs to the northern boundary fencing stating- "Don't Feed the Horses"
- g) Council considered an amendment to the mowing contract to have the grass collected from The Close at each cut and it was agreed to leave the contract specification unchanged at this time as the contract is to be reviewed and renewed at the end of the mowing season.

52) Street Lighting:

- a) Faulty lights to be reported. – none reported
- b) Streetlight upgrade, it was agreed the Clerk to request a quotation from Candela Light for the upgrade of streetlight numbers 25, 27, 33, 34, 35, & 36

53) Highway Matters:

- a) New highway matters to be reported. – **none**
- b) **Speed Gun:** Members considered further information from Cllr Alastair Adams regarding his request to make an investment of £500 for a new police speed gun and declined the request as there was no clear benefit from the potential investment.
- c) **Drains Report:** The Chairman reported on drainage issues in Front Street dealt with by the Chairman and Cllr Alastair Adams whereby Severn Trent Water confirmed the foul water emanating onto Front Street was not caused by any sewer pipe problems. County Highways investigated the stormwater drains and found a blockage which was then cleared. It was noted that foul water from a nearby property was discharging into the stormwater drains, the property owners have been informed of the problem and requested to take remedial action to resolve the matter.
- d) **400 cyclists:** Member noted the advance notification of cycle event - Ride Warwickshire - 24/08/2019 passing through Front Street when some 400 cyclists will pass through the village.

54) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters. –
 - i) Town Pool fencing repair works – Cllr SJ Morrow will obtain a quotation from a metal worker to fabricate a new fence panel to match the existing dimensions.
 - ii) Weed spraying various locations – spraying throughout the parish is ongoing
 - iii) Clearance of base growth from the trees between Pebworth and Little Meadows – to be completed later this week
- b) New Lengthsman or Handyman works agreed by council: - None at this time

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55) Public Rights of Way matters –

- a) To report any new PROW matters in need of attention. – none reported

56) Cemetery

- a) **Dumped soil:** Council agreed the Clerk should write to all funeral directors and grave diggers reminding them of the need not to dump soil in the cemetery and to remove any surplus soil from the site.

57) Matters Raised by Members: none

58) Next meeting date:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 1st July 7.00 pm. at the Village Hall.

Cllrs Denise Meynell and Richard Weller confirmed apologies for the July meeting

There being no further business the Chairman closed the meeting at 9:40

Chairman _____ **Date** _____

Bank Accounts		Verified and Confirmed Account Balances	
Statement	15/05/19	Current Account Balance	£24,888.49
Date	09/05/19	Deposit Account Balance	£38,856.71

Payments Authorised				
Cheque Number	Payee	Details	Gross Payment	Net Payment
1870	Prostate Cancer UK	Donation request	20.00	20.00
1871	Candela Light	Streetlight upgrade	14,895.84	12,413.20
1872	John Hyde	Lengthsman Works	104.90	104.90
1872	John Hyde	Handyman works	192.09	192.09
1873	Limebridge RS	Amenity mowing contract	808.80	674.00
1874	J Stedman	Clerk's Salary and Expenses	***	***
1875	BPS	Equipment maintenance	40.09	33.41
1876	Acorn Creative	Safety Signage	79.80	66.50

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District Councillor & County Councillor report by Alastair Adams

June 2019

Reminder about weed-killing on pavements around the Parish

This time of the year grass and weeds are growing fast so please use your lengthsman to apply weed-killer to kill any growth on your pavements/kerbs.



Growth like above can destroy a pavement, especially if someone pulls it up and pulls the tarmac up with it! So please take preventative by applying weed killer regularly in the growing season.

Cut grass left on the Close and Recreation Field after being cut

Several residents have complained to me about the cut grass being left on top of the mowed grass;- can the Parish not instruct its contractor to collect the grass? I know several of my other 8 Parishes do collect the grass off their large public areas, and I can introduce our parish councillors to their representatives to find out how they do this. One village locally did buy its own mower and got village volunteers to cut the grass! So lets look at this again please.

Vale of Evesham Freight Quality Partnership Working Group

Worcestershire County Council has agreed to lead the resurrection of the VFQP Working Group (Vale of Evesham Freight Quality Partnership Working Group) with the support of Wychavon District Council who have agreed to provide secretarial support. The aim is to meet once or twice a year to discuss any issues.

Draft dates

Friday 26 July (pm)

Wednesday 21 August (pm)

Friday 6 September (pm)

Background

Over the last few years, I have been working with Kanex, Unipart, various hauliers, parish councils, the Police, Wychavon DC, Warwickshire CC, and Worcestershire Highways looking at HGV using the roads around the area. As a consequence we have reduced speed limits, or in places extended speed limits, imposed weight limits, promoted compliance to advisory lorry routes maps, and much more. However to have joined-up thinking it is consider that a meeting of all interested groups would help. I have spoken to following about re-starting the Vale of Evesham Freight Quality Partnership and there is widespread support;

- the main users of HGV's, ie hauliers, and local businesses like Unipart
- the Freight Transport Association - FTA, and the Road Haulage Association - RHA
- the West Mercia Police, Safer Road Partnerships, Warwickshire Police, Gloucestershire Police
- the Highways dept from Worcestershire, Warwickshire & Gloucestershire CC

Please be careful when driving along Buckle Street

Following another fatality along Buckle Street when a man died after a car crashed into a tree in Bickmarsh. on 17th April, I have asked Highways and the Police to re-look at what can be done on this road.

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PC Jamie Lee has been carrying out some speed checks near Bidford Gliding Centre in the last month.

Highways are looking at erecting reminder signs such as “Think! 10 casualties in 3 year” as installed in Warwickshire along the Fosseway. See below.



Next time you use this road, please watch your speed! The maximum speed is 60mph, and 40mph through Bickmarsh. However, always drive in anticipation of the unexpected, and when driving along this road; remember there are entrances into houses and crossroads, so drive slower than the speed limit – especially through Ullington.

Highways:

Worcestershire County Council’s road maintenance programme has started, and there will be a few road closures around the area whilst the roads are upgraded and improved. To keep up to date on the roads affected see

http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire

Or look at the national roadworks website below, and type in Honeybourne in the top right box to search.

www.roadworks.org

It is also that time of year when Highways cut grass verges – see attached leaflet

1. **Temporary Closure Stratford Rd Honeybourne- Bridge maintenance 8th July for 5 days.**
2. **Road Liable to Flooding' warning signs to be installed** either side of the bridges in Stratford Rd. No date yet when this work will start.
3. **Higher kerbs at the junction of Back Lane and School Lane** – programmed to be done but no date set.
4. **Cracks on the pavement along Chapel Rd, and Front Street** – Highways have sealed these cracks but used a road based sealant and not a pavement one. So the repairs are not satisfactory. I have flagged this to the Head of Maintenance, and he has confirmed that this financial year the pavement will be re-surfaced/top surfaced.
5. **The WCC Head of infrastructure, Nigel Hudson, has** written to Warwickshire CC adding his weight to concerns about traffic through Pebworth & Honeybourne that will be generated by the Long Marston airfield development and asking what is happening to the initial proposal about re-opening the Stratford to Honeybourne railway.
6. **Rubbish along Blakes Hill reported** – FCC to organise collection.
7. **Road drains outside Knoll, Front street have been jettied.** Illegal connection from a resident’s cess pit has been identified. Action being taken.

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As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Worcestershire Archives & Archaeology based at the Hive, Worcester

A little known gem of a department which contains all the historic paperwork of Worcestershire. A must to visit, but you can explore it on line by going to www.explorethepast.co.uk

County Council Divisional Fund

Divisional grants have re-opened in April, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received this month are

1. Badsey Soap Box Races – grant requested to help organise it
2. Cleeve Prior Annual Cricket Match – grant requested for new equipment
3. Badsey Carnival - grant requested to help organise it
4. Badsey Flower Show & Scouts – grant request towards a new marquee

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org