

# Bredon, Bredon's Norton and Westmancote Parish Council

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on Monday 6th March 2017 at 7.15pm.

Present: Cllr's Mrs Diane Kemple, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy (Chairman), Mr Mike Johns, Mr Ian Rowland-Hill, Mr Andrew Rhodes, Mr Declan Shiels and Mr Brod Whiting.

In Attendance Ms J Shields (Clerk), Lindsey Barton, Mr Martin Miles and Mr Adrian Hardman (County and District Councillor).

Lindsay Barton addressed the council on the 300 year anniversary of Bredon Hancock's Endowed Cof E First School, which falls in 2018.

Mr Martin Miles introduced himself as the new Chairman of BPCR.

## 1. Apologies For Absence.

Apologies were received and accepted from Cllr's Mr Richard Coghlan and Mr Rob Sly.

## 2. Declaration of Interests.

Cllr's were reminded to update their Register of Interests with Wychavon.

Cllr Darby registered a DPI as a neighbouring land owner, in item 13a (iii) and left the meeting for the duration of the item.

Cllr Rowland-Hill registered a prejudicial ODI, as a neighbour and friend of the applicant, in item 13a (iii) and left the meeting for the duration of the item.

Cllr Rhodes registered an ODI as a friend of the applicant, in item 13a (iii) and took no part in the discussion or decision.

Cllr Falvey declared an ODI in item 5 and took no part in the discussion or decision.

## 3. To Consider The Adoption Of The Minutes Of The Meeting Held On The Monday 6<sup>th</sup> February 2017.

Due to the wrong minutes being circulated this will be deferred to the next meeting.

## 4. Finances.

a) Invoices To Be Paid.

The following cheques were agreed for payment:-

VH		
A and E	Call out	147.98
Action On Hearing	Loop	£43.50
CW	Cleaning	54.94
J Lomasney	Feb	391.82
D Rosser	Feb	90.10
RPK	Maintenance	110.35
PC		
RCOH	Examination Advice	690.00
T Spry	Store NHB	1350.00
Lengthsman	Feb	264.00
CPRE		36.00
J Shields	Clerks Expenses	31.99

T Spry

Hedge

215.00

b)Financial Report.

Had been previously circulated.

**5. To Receive an Update on the Staffing Group Report and Advertising for New Clerk/RFO.**

The council approved the recommendation of the staffing group, Cllr Shiels to progress.

**6. To Update The Council On The Future Of The Village Hall Working Party.**

Ongoing.

**7. To Discuss The Councils Vision/Plan For The Four Year Term – Objectives.**

The council agreed to some amendments, this will be finalised at the next meeting.

**8. To Discuss Health And Safety At The Village Hall.**

This item is ongoing, the council may reconsider the tape option.

**9. To Discuss The Maintenance Of The Glebe Field Wall.**

Awaiting the quotes for coping stones, clerk to remind the tenant of the Glebe Field of his responsibilities according to the rent agreement which is to be reviewed at the next meeting.

**10. To Review The Lengthsman Scheme And Other Maintenance.**

- The council agreed to the continuation of the Lengthsman scheme.
- The council agreed the quote from Mr T Spry for the maintenance of the Carparks at £775.00 and footpaths and footways within the village including the village hall hedge of £675.00.
- The council agreed the cleaning of the existing bus shelters at the same rate of £200.00 per year per shelter. The new shelters will be reviewed at a later date.
- The cleaning of the windows and the guttering will be carried out by C W Cleaning.
- The front garden and courtyard maintenance will continue to be carried out by Mr M Farey.
- The council agreed for Mr T Spry to cut the hedge in the Eckington Road bordering the playing field.
- The maintenance of the dock excluding grass cutting will be addressed at a later date, clerk to confirm the boundaries.

**11. To Discuss New Homes Bonus 2017-2018.**

The council agreed to hold another round of applications; this will be advertised in April and May, with a closing date of the end of May, and will be on the agenda for June when the clerk will provide a summary of interest. The council will discuss its own ideas at the next meeting.

**12. Correspondence For Information.**

Rugby Club request agenda item for next meeting.

Mobile Coffee shop request agenda item for the next meeting.

The request for banners by Mary Danial's on behalf of Christian Aid was approved, as was the request by Annie Picking-Peck on behalf of the 'Drop in Café' and the Mustard Seed Café. On the condition they go up only three weeks before and are taken down immediately afterwards.

**13. Planning.**

a) Applications For Consideration.

Cllr Darby and Rowland Hill left the meeting for item 13 a(iii).

- I. 17/00157 Barns Close, Main Road, Bredon, Tewkesbury. Erection of a single storey and rear extension - as approved under planning permission reference number

- W/16/02800 but without compliance of condition number 3 (to amend list of approved plans). PC has made general comments
- II. 17/00227/HP 8 The Croftlands, Bredon, Tewkesbury. New front porch extension. PC has made general comments
  - III. 17/00142/FUL Stonewold, Lower Lane, Kinsham. New 3 bedroom dwelling dormer cottage to the rear of Stonewold, lower lane, Kinsham. Traditional oak frame cottage with approx. 215sqm of accommodation space with double bay garage and hard standing turning area. PC has made general comments
  - IV. 17/00220/FUL Land Rear Of Tudor Cottage And Including Part Of, Blackberry Barn, Manor Lane, Bredons Norton. Erection of a single dwelling house and creation of new access as allowed under permission reference number W/15/02864 but without compliance with condition number 12 (to amend list of approved plans). PC has made general comments
- b) Applications ratified by the council (Due to Wychavon Time Scale).
- I. 17/00259 Land Adjacent Inshallah, Manor Lane, Bredons Norton  
Double oak framed car port with rear storage. PC has made general comments.
  - II. 17/00322 Land Rear Of Tudor Cottage And Including Part Of, Blackberry Barn, Manor Lane, Bredons Norton  
Partial demolition of existing curtilage listed Boundary & Garden Wall to allow for creation of new site access as set out in approved application W/15/02864. Also includes for temporary removal of wall section/stones to allow for delivery vehicles to site, which is to be reinstated following completion. PC has made general comments.
  - III. 17/00353 Grange Farm, Main Road, Bredon, Tewkesbury, GL20 7EL  
Non- material amendment to planning permission reference W/16/01050/PP for erection of porch to house, Conversion of indoor swimming pool to home office and family room to remove ground floor window on East elevation and installation of two new windows.
  - IV. PC has made general comments  
17/00294 Millstone, Eckington Road, BREDON, GL20 7EX  
Conversion of existing building to a single dwelling house and associated works, not in accordance with condition 7 of permission ref.W/15/00280/CU with regards to changes to the external fenestration. PC has made general comments
- c) Decided By Wychavon.  
W/16/02808/PP - 1 Oak Lane, Bredon, Tewkesbury.  
W/16/02896/PP - Peppercorn Cottage, Chapel Lane, Westmancote, Bredon, Tewkesbury
- d) Neighbourhood Plan.  
The referendum will take place on the 8<sup>th</sup> June 2017.  
The Bredon Parish Neighbourhood Plan Group will be asked to organise all publicity.

#### **14. Progress Reports For Information.**

- a) Clerk. (Previously circulated)  
Reported to Highways - Three drains between Sideways and the Oak need jetting.  
Clerk to contact the surgery regarding the hedge.  
The office printer is not working correctly, Cllr Falvey volunteered to 'sort' it out.
- b) Bredon Village Hall.  
The boiler is being repaired, the contractor to be asked to prepare a maintenance contract.  
Clerk to contact the decorator one more time, if no response by the next meeting then the process will start again.  
The light has been adjusted outside the main door.

c) Bredons Norton Village Hall.

No report.

d) County and District Councillor.

The fallen dead trees will all be removed by the County Council.

The parliamentary review of boundaries is in progress, this may affect the parish.

e) Tennis Club Lease.

On going.

f) Assets of Community Value.

The part of the playing field that is leased from Adrian Darby has been recorded as an asset of community value.

Clerk to proceed with applications for the other sites identified by the Neighbourhood plan and the council.

g) BCPR.

The group to provide a plan for where the picnic benches will be situated.

Clerk to establish the exact position of maintenance planning of the playing field.

h) BHCG.

No report.

i) Website and Parish Magazine.

New Homes Bonus, Bus Shelters and 106 monies.

#### **15. Councillors Reports and Items for Future Agenda.**

300 year anniversary of Bredon Hancock's Endowed School.

Glebe Field.

Outside of the Village Hall.

Playing field picnic benches.

#### **16. Date Of Next Meeting.**

Parish Council Meeting 3<sup>rd</sup> April 2017.

Annual Parish Meeting 10<sup>th</sup> April 2017.