

**MINUTES OF INKBERROW PARISH COUNCIL'S ANNUAL MEETING HELD IN THE PAVILION,
SANDS ROAD, ON WEDNESDAY 15TH MAY, 2019.**

Present: Councillors Christopher Burdett, Roger Fooks, Dinah Griffin, Anthony Hopkins, David Hunter, Richard Jordan, Robin Lunn, Jane Neal and Mrs. Audrey Steel.

In attendance: Janet Cresswell Clerk, Robert Wilcox RFO and Mike Pashby Press Officer.

DEMOCRATIC FIFTEEN MINUTES PUBLIC QUESTION TIME. It was reported that the Development Group's Questionnaire had been circulated and it was hoped a good response would be received. Some questions relating to the Questionnaire, in particular to the road infrastructure of any new development, were raised and answered. CCTV footage of the road outside the Forge Shop in the village was circulated. It was noted that road parking did not appear to be a real problem as CCTV evidence showed that in the few times vehicles were parked on the road it was for a very short period.

All Members, following the recent Election, signed the Acceptance of Office as Parish Councillor.

2471. **ELECTION OF CHAIRMAN.** Cncllr. Robin Lunn was elected as Chairman of the Parish Council for the ensuing year, signed the Acceptance of Chairman's Office and took the Chair. Cncllr. Lunn thanked the outgoing Chairman, Cncllr. Christopher Burdett for his past Chairmanship.

2472. **ELECTION OF VICE CHAIRMAN.** Cncllr. Jane Neal was elected as Vice Chairman of the Parish Council for the ensuing year and signed the Vice Chairman's Acceptance of Office.

2473. ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES.

- a. Police Cncllr. Jane Neal
- b. Trees Cncllr. Dinah Griffin
- c. Allotments Cncllr. Anthony Hopkins
- d. Millennium Green Trust Cncllr. Dinah Griffin
- e. Parish Charities Cncllr. Robin Lunn
- f. School Governors Cncllr. Christopher Burdett
- g. ICC Cncllr. Roger Fooks
- h. ISLA Cncllr. Roger Fooks
- i. Press Officer Mike Pashby
- j. Public Rights of Way Cncllr. Dinah Griffin

2474. **TRUST DEEDS.** The Clerk read out the Trust Deeds in the Council's possession.

2475. **MINUTES.** The minutes of the last Parish Council meeting held on 17th April were agreed to be a correct record and were signed by the Chairman.

2476. **PROGRESS REPORTS. Highways.** The grass cutting at the beginning of this season was questioned and the Clerk would contact Smartcut Ltd. A note would be placed in Whats On re parking on pavements. It was noted that the Kissing Gate had been removed and that the extra grit bin was being pursued by Cncllr. Hopkins. **106/NHB UPDATE.** The Tennis Club LED lighting

had been installed and the pitches for the Football and Cricket Clubs had started with payment expected this week from the DC. Cncllr. Jane Neal would attend the meeting re the changes being made in Policies for NHB funding. **PLAY AREA.** It was noted to replace the fencing would be too expensive but the fencing would be repaired and made dog proof. The pipework was being inspected re the willow roots. The PC would not be responsible for any damage done by the willow as it did not form part of the play area. However it was agreed the matter would be included in the next PC Agenda. Clearance of the site was arranged for 6th June **NEIGHBOURHOOD PLAN.** The Questionnaire was out and was advertised on the website. A reminder of its importance would be placed in Whats On..

2477. **REPORT OF THE COUNTY COUNCILLOR.** Cncllr. Anthony Hopkins advised that temporary measures had been carried out by Severn Trent re the water problem but further attention was required. Speeding problems continued with many options being suggested and asked for. Cncllr. Hopkins would consider the cost of providing a VAS unit. The new footpath provided at the northern end of the village was causing concern regarding its need. Money spent on this provision could better be used by keeping the pavements throughout the village in good repair. PC had no knowledge that this new path had been requested. PC would provide Cncllr. Hopkins with a supporting letter asking which budget the funds for the new pavement came from. Cncllr. Hopkins would look further at the broken land drain in Appletree Lane.

2478. **LENGTHSMAN.** The Lengthsman would be asked to spray weeds on pavements.

2479. **PROVISION OF TOILETS IN THE SPORTS FIELDS.** This would be an item for the next Agenda.

2480. **PROVISION OF HEIGHT BARRIERS IN VILLAGE HALL CAR PARK.** It was noted the ICC were concerned access of emergency vehicles and service vehicles would be deterred, but were in favour of a barrier being placed across the opening between the car parks leaving space for pedestrians only. It was noted that clearance work was being arranged prior to SE Davis starting work.

2481. **FINANCIAL AFFAIRS.** The RFO presented the monthly balance sheet and the Governance Statement for signature of the Chairman and Clerk for direction to the Internal Auditor and on to the External Auditor. The Clerk was asked to seek information on the regularity of the grass cutting. It was agreed the following outstanding accounts be paid: Clerk £443.23, RFO £142.80, Lengthsman £200, Tapcast Ltd £60, Smartcut Ltd. £248.24, Bingham Groundwork UK £940, Exclusive Leisure (LED flood lighting) £42,540.

2482. **PLANNING APPLICATIONS.** 19/02018/HP- 53 Pepper Street. Ext. above existing garage to side and rear. Partial conversion of garage. Proposed fencing and planting at front and side. The Parish Council agreed the application be recommended for approval.

2483. **THUMBNAIL SKETCH OF MEMBERS FOR INCLUSION IN WHATS ON.** Members would send information with photographs to Mike Pashby.

2483. **SUPPORTING GIRLGUIDING TRIP TO ROMANIA.** It was agreed £50 should be sent as a donation towards costs.

2484. **FURTHER COMMENTS FROM THE PUBLIC.** It was noted that the inspection cover on the main road at the junction to Pepper Street required attention. Cnllr. Hopkins would report this to Highways.

2485. **MEMBERS AND CLERKS REPORTS/ITEMS FOR NEXT AGENDA.** Provision of electric charge unit in Village Hall car park. Sponsoership for Horse Show. Usage of the Church building by the community. It was noted that a meeting would take place on 17th May re outside painting of the Village Hall.

Signed.....date.....