

**MINUTES OF THE INKBERROW PARISH COUNCIL MEETING HELD IN THE PAVILION, SANDS ROAD,
ON WEDNESDAY 15TH NOVEMBER, 2023.**

PRESENT: Councillors David Hunter, Chairman, Jane Neal, Robin Lunn, Dinah Griffin, Richard Jordan, Rodger Fooks, Anthony Hopkins.

District Councillors Nick Dawkes and Ben Hurdman.

IN ATTENDANCE: Janet Cresswell, Clerk.

APOLOGIES FOR ABSENCE HAD BEEN RECEIVED from Councillors Elizabeth Jordan, Christopher Burdett and Robert Wilcox, RFO.

EXPRESSIONS OF INTEREST. There were no declarations of interest.

Prior to the commencement of the meeting Mr. Jem Teal, Head of Emergency Planning at Wychavon DC, gave an instructive talk and guidance both for the making of an Emergency Plan for Inkberrow and for claiming any 106 Agreement monies that may be available in the future. It was noted that a Parish Council did not have a statutory obligation to prepare an Emergency Plan, but Parish Councils should be aware of the problems such as flooding that could occur. The setting up of an "Emergency Planning Group" was recommended with Jem Teal being kept in touch with the Group's plan. Jem agreed to give Members a copy of the Kempsey Plan to be used as a guide. He would also keep the PC informed of West Mercia's plans for vulnerable people. So far as 106 funds availability Jem advised that the key document would be the Neighbourhood Plan – the supply of infrastructure needs of the future further development needs of the village. Jem agreed he would forward the 106 Guide to the Chairman.

DEMOCRATIC PUBLIC QUESTION TIME. It was noted that volunteer help was becoming available by the formation of a team providing assistance in keeping public footpaths open within the Parish. This help was much appreciated and it was noted that a page on the Village Website would provide information. It was noted that the "land slide" at the bottom of Church Hill had been reported to the County Councillor. Being advised that the water leak in Stockwood Lane was not due to be repaired until February 2024, it was agreed the County Councillor should make CC Highways aware of the danger of frozen water on the Stockwood Lane through the winter months. It was noted that a property at Brookfields had suffered flood damage. Details would be passed to Jem Teal.

2562. **MINUTES.** It was Agreed that the Chairman should sign the minutes of the Parish Council meeting held on 18th October 2023, as a correct record.

2563. **MATTERS ARISING FROM PREVIOUS MEETING. Wychavon Rural Fund.** No report was received. **Playground/fence repairs.** The second quote was awaited and it was noted that repairs to the steps would be included. **ICC New Constitution.** The ICC was now registered as a CIO Charity. Thanks was expressed for the help Mr. John Bailey had given for the forming of this application. County Councillor Laura Gretton would be reminded that her Discretionary Fund contribution towards costs had not yet been received. Cncllr Rodger Fooks suggested a joint meeting to consider the issue of new Licenses.

School Crossing Lights. The light nearest to Sands Road was still not working. Clerk would remind Cnty. Cncllr. Laura Gretton. **School bus stop changes.** Cnty Cncllr. Laura Gretton would be asked for feedback. **Winter Grit.** Cncllr. Anthony Hopkins would purchase supplies of grit for the Morton Underhill bin. **Development Plan.** The vacancy for the work of formatting the Plan had not been filled. Maps for the Plan had now been received. The title of the Plan was questioned with the suggestion that it should have the title Neighbourhood Plan. It was noted that the members of the team producing the Plan had tried to put forward a picture of what the parish would look like in 2025.

2564. **LENGTHSMAN.** Signs had been cleaned and grips cut. Vegetation along Tuer Way would be cut back and a tree in Stockwood Lane would be dealt with.

2565. **ICC/SEVERN TRENT.** An update on the current position had been circulated.

2566. **POLICE REPORT.** A number of reg. plates had been stolen from locked vehicles in the village.

2567. **REPORT OF THE COUNTY COUNCILLOR.** There was no County Councillor report.

2568. **REPORT OF THE DISTRICT COUNCILLORS.** With so many planning amendments being received in respect of the new development in Stonepit Lane, PC asked for guidance. District Cncllr. Nick Dawkes advised that exactly the same rules apply to the amendments as was the case in the original outline application. District Cncllr. Ben Hurdman reported that £86,000 was available in the Rural Fund for solar panels – Village Halls etc. – the next round for applications would begin in March 2024. Cncllr Rodger Fooks would advise the ICC with the PC looking to help funding. Details would be required and the matter would be an item for the PC January 24 Agenda.

2569. **FINANCE.** The Report and Accounts had been received. The RFO had recommended a 2.5% increase in the Annual Precept but was currently awaiting advice on the Base Rate prior to confirmation of this figure. It was Agreed the RFO's recommendations be approved. The following outstanding accounts were Agreed for payment together with any other outstanding accounts received prior to the January meeting. Clerk and RFO salaries, Parfitt Services £60, Smartcut £295.33, St Peter's Church (2nd half donation) £568.50. Bowls Club (hire of room) £360.

2570. **PLANNING APPLICATIONS.** Reserved Matters in respect of **3 proposed dwellings in Stonepit Lane.** Members were concerned about the detail applications showing much larger buildings than those shown on the outline planning application. The following 2 applications were recommended for approval: W/23/02181 **Wychens, Holberrow Green**, use of caravan as a temporary dwelling (retrospective) W/23/02263. **4 Appletree Lane.** Proposed 2 storey front ext. (previously approved) and single storey rear ext.

W/23/02160 **Stockwood Lodge Farm.** Retention of annexe building for use ancillary to Stockwood Lodge Farm (retrospective). It was Agreed to approve in principle, but concern was expressed that this was the second retrospective application for this address. The definition of Annexe means connection to another building. The Annexe referred to in the application was some distance from the main building.

2571. **CHRISTMAS TREE ON THE GREEN.** Cncllr. Elizabeth Jordan had reported that plans for the tree were going ahead and that Inkberrow Young Farmers had offered assistance.

2572. **PUBLIC FOOTPATHS MAP AND CASE.** The case that had fallen into disrepair would be repaired and relocated by The Mens Shed Group.

2573. **ANY FURTHER COMMENTS FOM THE PUBLIC.** The grips along the lane to Stockwood Lodge would be cleared by the Lengthsman. Mrs. Elizabeth Collins volunteered assistance should an Emergency Plan be formed.

Signed.....Chairman. Date.....

