

SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Annual meeting held at the Betteridge Room at Sedgeberrow Village Hall on Wednesday 15th May 2013 at 7.15pm.

Present Cllr's Mrs M Pratt [Chairman], Mr R Hunt and Mr J De Paris.
In Attendance Ms J Shields (Clerk), Cllr R Kirke (District), Mr M Parker and Mr M Woodhouse.

1. Election of Chairman.

Cllr Hunt proposed and Cllr De Paris seconded and it was agreed to elect Cllr Pratt as Chairman, who duly signed the acceptance of office.

2. Apologies: To receive apologies and approve reasons for absence.

Apologies were received and accepted from Cllr A Stow and Cllr E Eyres (County).

3. Declaration Of Interests.

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

The council agreed that as the majority of the councillors are also involved with the Village Hall Committee, and therefore have an ODI, they will be able to participate in all discussions regarding the hall.

4. To Consider The Adoption Of The Minutes Of The Meeting Held On Wednesday 20th March 2013.

The minutes were agreed and signed.

The meeting was adjourned.

Mr Parker asked if the meetings could be held earlier in the month to allow for an article to appear in the Post. The public meeting held by SeSaMe on the 10th April was well supported and three residents have agreed to have green deal Assessments. SeSaMe with the aid of Mary Unwin and Rachael Jones at Wychavon will be carrying out an energy survey.

Various groups within the village have combined to form SHAPE, with the aim of helping the proposed development in Main Street be as energy efficient and have the least impact on Sedgeberrow residents as possible.

5. Police.

No report.

6. County Councillor.

No report.

7. District Councillor.

Cllr Kirke stated that Sedgeberrow was a very good example of a community working together. A ward walk will be carried shortly.

Report enc.

8. Election Of Vice Chairman.

Cllr Pratt proposed and Cllr De Paris seconded and it was agreed to the election of Cllr Hunt as Vice Chairman.

9. To Appoint Representatives To The Following.

- a) Worcestershire Association of Local Councils.
Cllr's Pratt and De Paris.

- b) Village Hall.
Cllr De Paris.
- c) Police Group.
Cllr Hunt.
- d) Transport.
Mrs Sylvia Brown
- e) Footpath.
Mr D May.
- f) Tree Warden.
Cllr De Paris.
- g) Flood Warden.
Cllr Hunt.

Clerk to write to Mrs Brown and Mr May to confirm their appointment and to thank them for the previous years work.

10. To Review The Councils Financial Regulation, Risk Assessment And Insurance Requirements.

The Council agreed to update the Financial Regulations to include internet banking, to enable transfer of monies between accounts and statements only, be operated by the clerk.

The Risk Assessment was updated; Cllr Pratt and Hunt would inspect the council's assets.

11. Progress Reports For Information.

- a) Clerk.

The Clerk had completed and returned the Lengthsman contract with Highways and submitted PAYE.

- b) Jubilee Play Area.

The swing taken down by Cllr De Paris is not fit to be put back up. The council will review the situation after the official play ground inspection has been carried out.

- c) Notice Board.

The notice board has been repaired by Mr Ian Lloyd-Oswell, at a total cost of £116.02.

12. Correspondence.

Mr Alan Johnston gave the parish council £48.00 that had been collected by Alice Robin and Alan Johnston from a 'sing song' held in the pub, the council will put this towards the cost of new swings for the Jubilee play area. Clerk to write and thank Mr Johnston.

The council had completed and returned the Wychavon Flood Measure questionnaire.

13. Highway Matters.

- a) VAS.

The New Homes Bonus Grant for the VAS has been received and the council is awaiting delivery.

- b) Main Street Bus Problem and Yellow Lines.

Over hanging greenery and the bank caused by build up of soil will be cleared to widen the road. Cllr E Eyres has arranged and paid a maximum of £300.00 for this work from her County budget.

A meeting had been held with Sedgeberrow School head teacher, Cllr Hunt and Cllr Eyre to try and alleviate the parking problem at the school, the re scheduled Bus Time table may halt the problem.

To ensure a continued bus service for the village, some yellow lines will be inevitable. Cllr Hunt has some parking signs to go at key locations.

- c) Litter Bins.
All bins are now in situ.
- d) Items to report to Highways.
Overgrown trees in Winchcombe Road.

14. To Ratify The Council Continuation in the WCC Lengthsman Scheme.

The council ratified the decision to continue with the County Council Lengthsman Scheme and Mr Woodhouse agreed to continue as lengthsman. Clerk to forward paperwork.

15. Finance.

- a) To Receive Bank Reconciliation As At 30th April 2013.

Statement to 30th April 2013 was presented.

- b) To Receive Accounts To Date.

The following remittance had been received:- Vat £709.13, Precept £4,750.00 and £1,000.00 New Homes Bonus.

- c) To Approve Payments.

The following payments were approved:- Clerks monthly DD £151.57, Notice Board ABM £71.94 and Materials £44.08, New Farms £181.44, W CALC £352.94, Insurance £465.90, N Power £176.87, Clerks expenses £39.73.

- d) To Approve Accounts 2012/2013.

The council agreed the accounts and the audit form was duly signed by the chairman. The accounts will be taken to the auditor next week and will be sent to Grant Thornton the external auditor at the end of June.

- e) To Approve Application for Grant for Glebe Meadow Grass Cutting.

The council agreed a £1,000.00 grant which will be paid at the next meeting, Clerk to inform the Village Hall committee.

16. Planning.

- a) To consider applications since last meeting.

W/13/00751/OU Land Adjacent, Forge Cottage, 58 Winchcombe Road, Sedgeberrow. Outline application for 4 no. dwellings, 2 no. detached and a pair of semi detached houses, with access from Winchcombe Road. No objection. This application will be going to the Wychavon Full Planning Committee.

- b) To report decisions since last meeting.

None received.

17. Items For Future Agenda and Councillor Reports.

At the recent meeting of PACT Cllr Hunt had reported the parking problem.

A Flood Group Meeting had taken place; further 'red tape' is needed before the warning siren can be used. The flood volunteer register is being updated. Areas are being inspected to create 'holding ponds'.

The entry forms for the Parish Games had been received and distributed.

18. Date Of Next Meeting.

Thursday 4th July