

# SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Meeting held in the Betteridge Room at Sedgeberrow Village Hall on July 13<sup>th</sup> 2016 at 7.15pm.

Present Cllr's Mrs S Morris, Mrs M Pratt [Chairman], Mr C Devereaux-Little, Mr R Hunt and Mr A Thomas.

In Attendance Ms J Shields (Clerk), Cllr G Mackison (District), Cllr E Eyre (County) and Mr M Parker.

The chairman congratulated Mike Parker and SeSaMe on winning the Community Group and Overall Intelligently Green Awards.

**1. Apologies: To receive apologies and approve reasons for absence.**

Apologies had been received and accepted from Cllr's Mr J De Paris (work commitments) and Mr A Stow (Holiday).

**2. Declaration Of Interests.**

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

**3. To Consider The Adoption Of The Minutes Of The Meeting Held On Wednesday 11<sup>th</sup> May 2016.**

The minutes having been previously circulated were agreed and signed as a true record.

*Meeting was closed.*

*Mr M Parker provided a report.*

*The meeting resumed.*

**4. To Review The Councils Financial Regulations and Risk Assessment.**

The Clerk to verify with CALC, re cheques and internet banking.

The risk assessment had been carried out by Cllr's Pratt and Hunt, the following items were brought to the attention of the council.

- Winchcombe Road notice board requires two further slabs to be placed in front of the board, Cllr Pratt with supply the slabs. The council agreed for Mr D Smith to carry out the work.
- School notice board, requires re varnishing and some minor maintenance, the council agreed for Mr I Lloyd Oswald to carry out the repairs.
- Bus shelter, the council agreed to ask Mr D Smith to cut back the ivy, repair and re paint the shelter.
- The grating over the culvert by the Bake House needs some repairs, Cllr De Paris to be asked to repair and secure.

**5. Correspondence.**

- No councillor is able to attend the following:-  
Parish / Town Council Briefing on 28 July 2016.  
Civic Service.

SWDP

- Cllr Morris to collect the free SWDP hard copy from Pershore.
- Rooftop inspection is taking place on the 31<sup>st</sup> August at 3.00pm.
- Invitation to Clean, green and safe places parishes' event - 15 September 2016 Cllrs Mrs S Morris, Mrs M Pratt, Mr C Devereaux-Little and Mr R Hunt would like to attend.
- The council agreed to pursue the transparency fund for a laptop – clerk to investigate and complete the form.

**6. To Discuss A Community Shop.**

Cllr Devereaux-Little had contacted the 'Plunket Foundation'

<https://www.plunkett.co.uk/community-shops>

The first step would be to get 150 people in Sedgeberrow to sign up to support the shop, 8 volunteers would be needed to run it and 20 volunteers to work in it.

The council would need to pay a £40.00 membership fee and a member from the foundation would do a half day study and it would go from there.

Cllr Devereaux-Little will put an article in the Sedgeberrow Post and take this forward.

**7. To Discuss Assets Of Community Value.**

Cllr Morris to complete the form to register the pub as an asset of community value.

**8. To Discuss the Play Area Inspection Report.**

The council agreed to replace the carabiners, the chairman will order the items and Cllrs Hunt, De Paris and Thomas will fit them.

The council agreed for Cllr Morris to hold a New Homes Bonus Meeting in the village to get ideas for using the monies. Cllr Morris will advertise the event. Clerk to supply templates for poster and forms.

**9. To Discuss Telephone Box Maintenance and Future Use.**

The Chairman will acquire a quote for the replacing of the glass in the box to the next meeting. Cllr Thomas will obtain the correct paint.

**10. Highway Matters.**

a) Community Speed watch Scheme Update.

Sedgeberrow is not eligible for the scheme.

b) HGV's using the Winchcombe Road.

Cllr Eyre is pursuing this along with other road issue in the parish.

c) Issues found when carrying out the risk assessment.

- Cllr Pratt to ask Lengthsman to clear the vegetation back and clean all highway signs.
- Clerk to forward to Cllr Morris details of the VAS duties and to check with the insurance company as to cover for this.
- Cllr Thomas to ask No 1 Winchcombe Road to cut back the greenery encroaching the footway.
- The parish still has no footpath warden.
- Clerk to ask Wychavon for some dog fouling stickers.
- The 'Clean up' bursary will be advertised in the Sedgeberrow Post – Cllr Hunt to organise.
- Clerk to report to highways.

- i. Verge by Bridewell drive, over grown.
- ii. Main Street Sign needs replacing.
- iii. Cheltenham road sign by no.s 11/13 has been twisted by vehicle.
- iv. Would it be possible to have a 30mph roundel on the Winchcombe Road, where the speed changes from 40 to 30?
- v. When will the rural grass cut take place as the verges In the Cheltenham road are very long?
- vi. When will the Winchcombe Road be resurfaced?
- vii. The ditch in the Winchcombe Road, has been filled in and not piped.

**11. To Receive the Following Reports.**

- a) Police.  
Reports have been circulated.
- b) County Councillor.  
Report circulated.
- c) District Councillor.  
Report circulated.

**12. Progress Reports For Information.**

- a) Clerk.  
Report circulated.

**13. Finance.**

- a) To Receive Bank Reconciliation As At 30<sup>th</sup> June 2016.  
Reconciliation had been circulated.  
Clerk to acquire bank forms to add signatories.
- b) To Receive Accounts To Date.  
Accounts to date was presented to the council.
- c) To Approve Payments.

The council approved the following payments:-

Wychavon District Council	Play Area Report	£87.74
New Look	Grass Cutting May	£30.00
New Look	Grass Cutting June	£90.00
Ian Selkirk	Audit	£90.00
HMCR	PAYE	£59.20
Sesame Seeds	Rent	£40.36

- d) Review of Clerks Salary.

The council agreed to increase the clerk's salary from April 1<sup>st</sup> 2016 as recommended by W. CALC.

**14. To Consider An Application For Rate Relief.**

- a) 500234520 Queens Head.  
The form was to be returned stating that the pub has changed hands.
- b) 500242545 Sedgeberrow Stores.  
The form was to be returned stating that the shop was no longer open.

**15. Planning.**

- a) To consider applications since last meeting.
  - I. W/16/01461 Land Off Winchcombe Road. The council had no reason to object.

II. W/16/01334 Sandfield farm, Sandfield Lane Sedgeberrow. The council felt it had insufficient information to be able to comment however when planning was applied for in 2009 no commercial storage was observed by the officers.

III. W/16/01012/CU. Sandfield Farm, Sandfield Lane, Sedgeberrow. The council has no reason to object to the application.

IV. W/16/01351 Sandfield Farm, Sandfield Lane, Sedgeberrow. Withdrawn.

b) To ratify decisions made between meetings.

c) To report decisions since last meeting.

Approved by Wychavon.

W/16/00862/PP 16 Cheltenham Road, Sedgeberrow.

W/16/01002/PN Closebourne, 47 Winchcombe Road, Sedgeberrow.

d) Neighbourhood Plan Update.

No report.

**16. Items For Future Agenda and Councillor Reports.**

- Wychavon Games entry forms had been sent in, Clerk to e mail website to Cllr Morris.
- Cllr Pratt had attended the recent Wychavon Area CALC meeting, where Reiss Sadler had given a presentation on neighbourhood planning.
- Cllrs Pratt and Hunt had attended the 'Intelligently Green awards' on the 17<sup>th</sup> June.
- The flood siren had been tested.
- Cllrs Morris, Mr C Devereaux-Little and Mr A Thomas had received Planning information from Mr J Edwards, Wychavon planning officer.
- The Isbourne Catchment Group had given a presentation to Evesham Town Council on the 27<sup>th</sup> June.

**17. Date Of Next Meeting.**

Wednesday 14<sup>th</sup> September 2016.

Wednesday 9<sup>th</sup> November 2016.