

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 20th April 2020

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Due to the Covid 19 restrictions this meeting was held online.

Present

Cllrs. Mrs V Nelson (Chair), Miss J Biggs, Mr M Davies, Mrs Ann Davis, Mr P Hancock, Dawn Jammal, Dr J Mortimer, Mrs M Purser, Mrs M Sumner, Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and 7 members of the public.

42/20 Apologies

To consider acceptance of apologies for absence from Councillors: There were none.

43/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllrs. Nelson, Mortimer and Sumner declared ODIs on item agenda 9 concerning the Pheasant Inn since they owned properties neighbouring the site.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Dispensations for Cllrs. Nelson, Mortimer and Sumner to discuss the Pheasant Inn were already in place.

44/20 Planning

To consider responses to the following and any late submitted applications:

Application No	At	Details
20/00302/S106	Lawn Farm Drake Street	Application under Section 106a of The Town & Country Planning Act 1990 to include payment to Worcestershire County Council for Personal Travel Planning services for 50 dwellings.
20/00323/HP	Five Oaks, Kings Road	Rear kitchen extension, pitched roof to existing bay window and a ground floor balcony.
20/00390/HP 20/00391/LB	Lawn Farm Drake Street	Renovation of brick built barn, including reinstatement of roof structure, for use incidental to the dwelling house at Lawn Farm.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

20/00302/S106 – It was agreed to submit the same response that had been made to application 18/01634/OUT concerning this matter - "Further to the clarification provided by Worcestershire County Council the Parish Council has no objection to the application provided that the Sustainable Transport Contribution specified in the original S106 Agreement remains unaltered. For the avoidance of doubt, in that agreement, "Sustainable Transport Contribution" means the sum of £20,715.86 (twenty thousand seven hundred and fifteen pounds and eighty six pence) towards local passenger transport and walk and cycle link schemes within Welland Village to provide infrastructure to support local passenger transport services and improvements to walking and cycling connectivity within the existing network identified in the South Worcester Infrastructure Delivery Plan and serving the Development."

20/00323/HP, 20/00390/HP, 20/00391/LB - "The Parish Council has no objection to the application".

45/20 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th March: These were accepted as an accurate record and they were signed by the Chairman.

46/20 Progress reports and other matters arising from these minutes

Due to Covid 19 restrictions the Fête had been postponed. Also the appointment of the Community Facilitator.

Following the delivery of the latest newsletter the number of volunteers to help in the community during the current pandemic had risen to 50 and 12 requests for assistance from residents had been received. So far about 500 deliveries of either food or prescriptions had been made. Another newsletter detailing the current situation was to be delivered later this week.

It was noted that the MHDC enforcement team were investigating concerns raised over the lack of adherence to planning conditions on the St James Green site on Drake Street. However there were 30 cases being investigated in the Morton Ward alone and it would take some time to complete.

47/20 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies reported on the support that MHDC were providing during the Covid 19 pandemic. The meeting to be held on 1st May was to be online and streamed for the general public. The new Chief Executive was to be appointed at the meeting on 6th May. All other public meetings had been suspended but other committee meetings were taking place online.

Rubbish collections and the Planning system were continuing and 900 support grants had already been paid out.

Worcestershire County Council had closed recycling centres but were investigating ways in which they could be reopened and comply with 'social distancing' regulations.

48/20 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: 30 residents had responded (out of 730 households) commenting on sites that had been put forward for inclusion in the SWDP review. The revised draft of the Plan was awaiting the analysis of these consultations and the allocation of Green Spaces. Once completed and approved by the parish council it would be submitted to MHDC for formal consultation. The Groundworks grant period had ended at the end of March and the clerk had submitted a final report which indicated that £150 was to be repaid out of the £7,650 received. There was a possibility that more funding could be applied for.

ii. Communications Working Group: A newsletter was planned to be delivered later this week.

iii. Playing Fields/Open Spaces Working Group: The Clerk confirmed that he had securely locked the playground at the end of March when the 'lockdown' commenced. He had also sealed the dog bins and other waste bins in playing fields usually emptied by the village handyman, who was isolating since he lived with a vulnerable family member. MHDC were continuing to empty other waste bins sited on or near highways.

The Clerk was to enquire whether the glass recycling pods were to be emptied during the current situation.

iv. Orchard Working Group: The final bonfire of the year was lit today. A delivery of manure was still to be spread.

v. Highways Working Group:

Training for the community speed watch team had been postponed.

Due to the current situation the proposed footway on Gloucester Road was on hold.

It was thought that Drake Street would benefit from a speed indicating device when funds were available.

49/20 The Pheasant Inn

To consider any action required: The Clerk confirmed he had submitted the Asset of Community Value application to MHDC and it was being considered.

It was believed that the sale of the pub to Mr George had been completed and discussions over the future of the site were ongoing. A conference call had taken place between councillors and planning officers on 14th April to discuss options for the site. Further advice was to be sought before any agreement with Mr George could be made.

50/20 Emergency Measures

To review the current situation and consider any further actions necessary concerning the current Covid 19 pandemic: Much relating to this topic had already been discussed but particular thanks were paid to the shop and its staff for their work over this difficult time.

51/20 Parish Council Promotions

No events were to be planned until the isolation restrictions were relieved.

52/20 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
WCC	*	Worcestershire Roadworks Report
Misc	*	CORONAVIRUS —Information for Parish & Town Councils
MHDC	*	POSTPONED - Great British Spring Clean litterpicks
Clerk	*	Meeting with Hanley Trust Postponed
MHDC	*	Community Action Response Poster
MHDC	*	Cancelled: Councillor Training Programme 2019/20
MHDC	*	SWDP Review - Presentation
MHDC	*	Victim Support

53/20 Finance

To consider payment of invoices presented:

The following payment was made between meetings from the Funding Account and was ratified:

From/Due To	Date	Amount	Details
Live & Local (BACS)	19/02	£743.00	Ma Bessie Fee
TOTAL		£743.00	

The following payments were approved from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Peter Hamilton (BACS)	31/03	£812.50	Professional Fee
Groundwork UK (BACS)	-	£150.00	Grant Rebate
TOTAL		£962.50	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore (BACS)	20/03	£118.00	Lengthman Duties (March)
Broadleaf Tree Care (BACS)	30/03	£468.00	Grass Cutting
Playsafety Ltd. (BACS)	19/03	£111.60	Playground RoSPA Report
C3 Marketing (BACS)	16/03	£173.98	Web Hosting
Worcestershire CALC (BACS)	01/04	£982.85	Annual Subscription
HM Revenue & Customs (BACS)	-	£402.40	PAYE (Jan-Mar)
E Hardman (BACS)	20/04	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	20/04	£396.60	Clerk's Fee (£495.60 - 40 hrs @ SCP 17)
TOTAL		£2,757.43	

It was agreed that E Hardman, the handyman, would continued to be paid his full salary while in isolation. Consistent with government guidelines no claim would be made under the current 'furlough' job retention scheme.

Accounts Summary

Reserves Lloyds B/F	£2,975.83		Main Account B/F	£50,335.63
Interest	£0.13	£2,975.96		
Fête Account	£1,832.36	£1,832.36	Cemetery Fee	£140.00
Buildings Account	£804.47	£804.47	WCC (AONB NP Grant)	£750.00
Neighbourhood Plan Ac.	£1,807.15			
April Payments	-£962.50	£844.65	BT Group (Hall Broadband)	-£288.71
Funding Account	£1,646.83		April Payments	-£2,757.43
Event Income	£116.50			
Live & Local	-£743.00	£1,020.33		
Total C/F		£7,477.77	Main Account C/F	£48,179.49

54/20 Any other matters for report or for future consideration

A short discussion took place regarding local Green Spaces.

55/20 Date of next meeting

The Annual Parish Council Meeting was to be held on Monday 18th May 2020 at 7.30pm online.

There being no further business the meeting concluded at 9.05 pm.