

# **Little Malvern & Welland Parish Council**

**Minutes of the Parish Council Meeting held on Monday 18<sup>th</sup> August 2014**

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## **Present**

Cllrs. Mr D Atkinson (Chairman), Mr R Cousins, Mr W Guy, Mrs K Jefferies, Mrs M Pettit, Mr M Upright.

## **In Attendance**

Mr D Sharp (Clerk) and three members of the public.

Before the meeting it was noted that planning permission for the 'Bovis' sign at Lawn Farm had not been applied for and the MHDC enforcement officer was investigating.

Comments were also made about the importance of conducting a full environmental assessment on the proposals for the Lawn Farm site particularly with regards to the habitat and activity of the local bat population.

## **96/14 Apologies**

Cllrs. Mr B Downey, Mr P Hancock, Mrs B Hill, Mr S Sharrock (accepted).

## **97/14 Interests**

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
- ii. ***Notification of changes to the register of interests:*** There were none.
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:*** There were none.

## **98/14 Minutes**

***To consider for adoption the minutes of the Parish Council meeting held on 21<sup>st</sup> July:*** These were accepted as an accurate record and were to be signed by the Chairman at the next meeting.

## **99/14 Progress reports and other matters arising from these minutes**

The chairman had arranged for the telephone box near Welland Court Lane to be cleaned.

## **100/14 Reports by District and County Councillors and other Representatives.**

**County Cllr. Tom Wells:** distributed the new bus timetable that would be active from 1<sup>st</sup> September. The service would run approximately hourly with no evening service.

**District Cllr. Roger Cousins** confirmed that discussions over a shared Chief Executive with Wychaven was ongoing. Chris O'Donnell had been elected as the member representing the Wells ward, which includes Little Malvern, replacing Chris Cheeseman who died earlier this year. He expected that the additional sites to be included in the SWDP would be made public next month. Hopefully it would be submitted for examination in spring 2015 but would not be adopted until after the local elections next May.

## **101/14 Committee & Working Party Reports & Recommendations**

- i. **Neighbourhood Planning Group:**  
The questionnaire had been delivered to every household and so far 50 had been returned. The Clerk was to put a report in the Malvern Gazette urging residents to complete.
- ii. **Playing Fields:**  
The majority of the hedges had been cut and the Clerk was to arrange with the contractor to include the Pheasant and Days Farm on the schedule.  
Welland Juniors 25 year anniversary celebrations were to take place this weekend.  
Part funding for Spitalfields pitch maintenance had been received from The Football Foundation

## **102/14 Planning:**

***To consider a response to any late submitted applications:*** No applications had been received.

### 103/14 Highways and Footpaths

The Clerk was to report the overhanging trees on Marlbank which were restricting visibility for vehicles exiting Giffard Drive. The poor state of the footway between Upper Welland Road and the Marlbank Inn was to be reported also.

A meeting had been held with Dave Jew from WCC Highways and councillors. Requests had been made for crossing points between the church and village hall and also between Spitalfields and the school. Both sections of road were not wide enough to install refuges. The school signs were to be improved and alternative positions for the Gloucester Road bus stop were to be investigated.

### 104/14 Community Assets

**To review applications for community asset registration:** The Clerk gave an update on the applications:

**The Pheasant Inn** – This had now been approved as an Asset of Community Value.

**Pursers Orchard** – A TPO had now been issued.

### 105/14 Correspondence

**To review the following correspondence previously circulated:**

FROM	*email	SUBJECT
Grant Thornton		Completed Audit
Days Farm		Hedge
CALC	*	Updates
MHDC	*	TPO Mutlows Orchard
MHDC	*	Parish Conference 23 October 7pm
MHDC	*	Pheasant Asset Of Community Value
Bill Carver	*(i)	Village Hall

- (i) The Village Hall Committee would not allow the CAB community champions free use of the hall and the Clerk was to suggest the church as an alternative venue.

### 106/14 Finance

**To consider payment of the following invoices:**

The following payments were approved from the Neighbourhood Plan **Account**: (\* paid between meetings)

From/Due to	Date	Amount	Details
Printworks*	25/07	£684.00	Questionnaire (750 pcs)
RT Sumner	12/08	£140.00	Banners
<b>TOTAL</b>		<b>£824.00</b>	

The following payments were approved from the Fête **Account**:

From/Due to	Date	Amount	Details
Newsquest	-	£57.70	Car Boot Advert
<b>TOTAL</b>		<b>£57.70</b>	

The following payments were approved from the **Main Account**: (\* paid between meetings)

From/Due to	Date	Amount	Details
Jeremy Moore	07/08	£236.00	Lengthman Duties (July)
Grant Thornton UK LLP	14/08	£240.00	External Audit Fee
Phil Day Sports*	22/07	£420.00	Spitalfields Maintenance
S Maund*	28/07	£160.00	2 x Grass Cutting
Edwin Hardman	18/08	£72.00	Handyman (£90 gross)
DA Sharp	18/08	£368.94	Clerk's Fee (£393.36 Gross SP25) + £67.78 NDP
<b>TOTAL</b>		<b>£1,656.94</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	£96.88	£96.88	<b>Main Account B/F</b>	<b>£2,953.71</b>
<b>Reserves BOI B/F</b>	£2,866.19		WCC Lengthman	£236.00
Interest	0.25	£2,866.44		
<b>Fete Account</b>	£1,605.20		Church Car Boot	£24.00
August Payments	£57.70	£1,547.50	The Football Foundation	£1,813.00
<b>Buildings Account</b>	£3,132.51	£3,132.51		
<b>Neighbourhood Plan Account</b>	£5,751.50		August Payments	-£1,656.94
August Payments	-£824.00	£4,927.50		
<b>Total C/F</b>		<b>£12,570.83</b>	<b>Main Account C/F</b>	<b>£3,369.77</b>

**107/14 Any other matters for report or for future consideration**

It was noted that additional railway tracks were being stored on the Steam Rally land and the Clerk was to enquire if a further planning application was to be expected.

The Clerk was to contact Cllr. Downey regarding a meeting with Severn Trent Water to discuss the flooding problems at Brookend.

Car Booters were to be asked their opinion of how the events should be organised.

A resident had mentioned that syringes had been found outside the school. Clerk to investigate.

The Clerk was to try to obtain details regarding a section of land at the top of Hancocks Lane which it was believed had been donated to the Parish Council some years ago.

**108/14 Date of the next meeting**

Monday 15<sup>th</sup> September was confirmed.

There being no further business the meeting concluded at 9.30 pm.