

Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 19th June 2017

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Present

Cllrs. Mrs V Nelson (Chair), Miss J Dalton, Mr M Davies, Mr P Hancock, Dr J Humphries, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

In Attendance

County Cllr Mr T Wells, Mr D Sharp (Clerk) and twenty members of the public.

Before the meeting a group of teenage residents proposed the creation of an 'off road' pump track on unused ground on Spitalfields. The Clerk confirmed he had mentioned the proposal to the Spitalfield drainage contractor who could easily undertake the work. The proposal was to be considered later in the meeting.

A resident commented on the success of the scheme not to cut the grass on the village green until August.

62/17 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllr. Mr J Gibbs (accepted) also District Cllr. Mrs C O'Donnell.

63/17 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** Cllr J Dalton declared an ODI on planning application 17/00363/FUL since she was a neighbour.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** Cllr Dalton was granted a dispensation to discuss application 17/00363/FUL that would last until the next ordinary election.

64/17 Co-option

To consider applications for co-option onto the Parish Council: Ms Julie Biggs had forwarded her apology for absence but was duly elected and allowed to complete the 'acceptance of office' before or during the next meeting.

65/17 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
17/00623/HP	Inglenook Garrett Bank	Alterations to the roof from hip to gable roof extension and erection of side dormers
17/00108/FUL	Mrs Charlotte Morgan Broad Oak Trout Lakes Gilvers Lane	Change of use from recreational fishing lakes (D2) (previous approval 04/02015/FUL) to a mixed use of D2 and the siting of a Shepherds Hut for holiday accommodation (C3) part retrospective.
17/00363/FUL	Mr & Mrs Coyler Lyddington, Marlbank	Replacement dwelling and construction of detached garage

The following responses were agreed:

17/00623/HP - "The Parish Council believes these amendments to be satisfactory."

17/00108/FUL - "The application and the site notice indicate one hut is planned. The description on the website mentions two shepherds huts. Please clarify."

17/00363/FUL - "The Parish Council has no objection"

66/17 To consider for adoption the minutes of the Parish Council meeting held on 26th April:

These were accepted as an accurate record and they were signed by the Chairman.

67/17 Progress reports and other matters arising from these minutes

The Clerk reported that he had moved the waste bin from the Jubilee Gates to outside the playground and had ordered a mountable one to place on the bridge railings opposite Giffard Drive.

68/17 Reports by District and County Councillors and other Representatives.

County Cllr. Tom Wells was pleased to see that the footways in the Avenue and on Marlbank had been resurfaced. He voiced concerns that year on year cuts to the Council budget would reduce the efficiency and safety of its activities.

District Cllr. Mick Davies confirmed that the turnout for the recent general election had been 76%. There was a review of off street parking provision which was almost exclusively provided in Malvern and Upton. Most Council staff had now moved back into the remodelled Council House and Brunel House would be either sold or leased. Finally he mentioned to ongoing consultation for the Police commissioner to take control of the local Fire and Rescue Service.

69/17 Pheasant Inn.

To receive a progress report from the Welland Pheasant Group: Three work streams had been set up to investigate the viability of buying and renovating the pub: Costs, Marketing and Fundraising. Support was being sought from The Plunkett Foundation who were sending an advisor to meet the group next Monday. Consultations with residents would take place on the web site and via the next summer newsletter.

70/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Progress was being made and a revised plan should be available soon.

ii. Communications Working Group: A newsletter was planned for next month. A request for news reports for the website was also made.

iii. Playing Fields/Open Spaces Working Group:

a. To consider ways to deter dog fouling: A request was to be put in the next newsletter and more signs were to be obtained from MHDC.

b. To consider creation of an off road bike pump track on Spitalfields: It was agreed to consult with neighbours before a decision was made.

iv. Orchard Working Group: A meeting was planned for Friday 23rd June.

v. S106 Projects Working Group

a. Update on installation of Welland Children's Play Area: Work to raise the zip wire was ongoing.

b. Update on Spitalfield drainage project: The grass had been treated and work was to start next week. Several errors had been found in the draft contract and a revision was expected.

c. Update on Spitalfield Gym Equipment: Three suppliers had revisited the site and the fourth was expected next week. The final quotations would be reviewed early July.

vi. Highways Working Group:

To review signage in the village: Cllr Davies and the Clerk had met with Hannah Davies, the new highways liaison officer, who was to prioritise the new signage and gates at Castlemorton Common. She was also attending to some road drainage issues by the hall and school and was to send new vehicle speed figures when they were available.

Funding for the new VAS had reached £421 with an additional £600 from the recent concert. The financial viability of the scheme was under consideration.

Cllr Davies confirmed that the redundant VAS from Hanley Castle was now in his possession.

71/17 Rural Communities Program

To consider further involvement in the scheme: Cllr Davies confirmed that Rachel Vann, Community Services Physical Activity and Well Being Officer, was to attend the next meeting to advise on fitness programs that the council could encourage. Follow up meetings with residents could be planned.

72/17 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
Calc	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Kompan	*	Playground
Safer Roads Partnership	*	Community Speedwatch
Calc	*	Malvern Hills Area Committee
WCC	*	Broadband Update
Upton Police	*	Newsletter
WCC	*	Rural Communities Programme
MHDC	*	Notice of Adoption of Community Infrastructure Levy for the South Worcestershire Councils
Clerk	*	Internal Audit Report

73/17 Finance

i. Completion of 'Annual Governance Statement': This was completed and signed by Chair.

ii. Approval of Annual Accounts: These were approved and signed by Chair and Clerk.

iii. To consider payment of invoices presented:

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
Solo Press	31/03	£153.00	Printing
J Moore	02/06	£236.00	Lengthman Duties (May)
Steve Maund	18/06	£195.00	Grass Cutting (May-Jun)
Broadleaf Tree Care	06/06	£540.00	Grass Cutting May
Welland Parish Hall	14/06	£211.56	Library Expenses 16/17
D Sharp	-	£175.00	2 nd ½ Annual Expenses 16/17
E Hardman	15/05	£72.00	Handyman (£90 Gross)
D Sharp	15/05	£385.86	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£1,968.42	

The following payment was approved from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Get Mapping	22/05	£33.60	Parish Online
	TOTAL	£33.60	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£51,059.91
Reserves BOI B/F	£2,874.17			
Interest		£2,874.17	Pavilion Insurance	£363.84
Fête Account	£723.80	£723.80		
Buildings Account	£804.47	£804.47	June Payments	-£1,968.42
Neighbourhood Plan Account	£39.25			
Get Mapping	-£33.60	£5.65		
Total C/F		£4,504.97	Main Account C/F	£49,455.33

The bank had requested written confirmation for the opening of 'funding' account and the application for a charge card. This was approved.

74/17 Any other matters for report or for future consideration

The concert held on 16th June in the church had been a great success and over £600 raised.

Cllr. Dalton to contact the Three Counties Showground regarding advertising on Parish Council property.

Contact was to be made with Welland Steam Rally regarding this year's event.

75/17 Date of the next meeting

The next Parish Council Meeting on Monday 17th July at 7.30pm was confirmed.

There being no further business the meeting concluded at 10.00 pm.