

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 24th May 2018

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Present

Cllrs. Mrs M Sumner(Vice Chair), Miss J Biggs, Mrs J Burford, Mr M Davies, Mr P Hancock, Dr J Humphries, Mrs M Purser.

In Attendance

District Cllr. Mrs C O'Donnell, Mr D Sharp (Clerk) and 5 members of the public.

55/18 Election of Chairman

Cllr. V Nelson was unanimously elected Chairman and would complete her 'acceptance of office' prior to the next meeting.

56/18 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Dr J Mortimer, Mrs V Nelson, Mr T Pettigrew, Mr J Whitehouse(accepted).

57/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

58/18 Election of Officers, Committees, Working Groups and Parish Council Representatives

The following were elected:

Vice Chairman	Cllr. Sumner
Communications Working Group	Cllrs. Davies, Nelson, Mortimer & Pettigrew
Playing Fields/Open Spaces Working Group	Cllrs. Davies, Nelson & Whitehouse
Neighbourhood Planning Working Group	All Councillors
Fete Working Group	Cllrs. Biggs, Purser & Sumner
Highways Working Group	Cllrs. Davies & Hancock
Finance Working Group	Cllrs. Burford, Davies, Hancock & Nelson
Planning Working Group	Cllrs. Hancock, Purser & Sumner
Orchard Working Group	Cllrs. Davies, Nelson, Purser & Sumner
Footpaths Wardens (WCC appointee)	Mrs Anne Brookes for Welland. Little Malvern vacant
Village Hall Committee Representatives	Cllrs. Hancock & Purser
Welland Charity Committee Representative	Cllr. Davies & Purser
4Cs Committee Representative	Cllr. Hancock
CALC Representative	Cllr. Sumner
Pavilion Representatives	Cllrs. Davies & Nelson

59/18 Planning

To consider response to any late submitted applications: No applications had been received.

60/18 To consider for adoption the minutes of the Parish Council meeting held on 16th April:

These were accepted as an accurate record and they were signed by the Chairman.

61/18 Progress reports and other matters arising from these minutes

The East Welland Community Fibre Partnership Scheme was progressing and the Parish Council was able to act as a conduit for funding by utilising the S137 allowance.

It was noted that the footway at the bottom of Garret Bank was now clear due to the efforts of a local resident.

62/18 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies reported on a survey being run by the economic development team for local businesses to help growth; in partnership with Malvern Hills Trust the council was running letterboxing orienteering events on 26th and 30th May; planning for the new reception building has been approved and decision to spend £250,000 on renovations to the Council Chamber was to be decided next week; on May 25th Cllr. Davies and Jim Burgin (Heritage Manager) were to visit businesses in Morton Ward. Finally Cllr. Davies expressed his intention not to stand for re-election next year.

63/18 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: A meeting of the group was planned for 4th June. One subject to be discussed was redrawing the development boundary to allow moderate future growth. Further reports and more future public consultations were to take place.

ii. Communications Working Group: The current newsletter had been circulated and it was hoped that a meeting of new residents could be arranged to inform and generate interest in local issues.

iii. Playing Fields/Open Spaces Working Group: The new platform for the zip wire had been installed and a RoSPA report received which required attention. Clerk to contact Kompan for recommendations.

TGMS had indicated that the football pitch could be handed over in early July if favourable conditions continued. An application of fertiliser was due.

Some fence rails required replacing and the two metal litter bins were to be removed.

iv. Orchard Working Group:

Jane Dalton had agreed to oversee the setting up of the Orchard Management Group who, it was hoped, could take over the running of the area once its purchase had been finalised. A meeting had been held with solicitors and a response to the original draft transfer document had been agreed and sent to the vendor's solicitor. The planning application for a new access had been approved and the application to remove two trees was pending. A meeting had also been held with a representative from Natural England who was supportive of the scheme and could facilitate both financial and technical help.

v. Highways Working Group: The speed indicating sign was due for delivery in early June. It was agreed to run it in blind mode for several weeks before fully commissioning so that a before and after comparison could be made.

It was also agreed to allow Birtsmorton to share some of the VAS equipment.

64/18 Parish Council Promotions

The next event was to be held in the evening following the village fête on 30th June and the Tredegar choir was scheduled for October.

65/18 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Rural Matters News Letter
Malvern Hills AONB	*	Catch up with projects in the Malvern Hills AONB
MHDC	*	Walkabout in Morton Ward on Friday 25 May
Playsafety	*	RoSPA Playground Report
UK Cycling Events	*	Advance notification of cycle event
Malvern Hills AONB	*	Management Plan Review Workshops - 22 nd and 24 th May
Malvern Town Council	*	Mayor's Garden Party
MHDC	*	Good Practice Request
Stephen Gatland	*	Spitalfields
MHDC	(i)*	Review of South Worcestershire Development Plan (SWDP) Background evidence updates- Village Facilities and Rural Transport Survey (VFRTS)
Wychavon District Council	*	Call For Sites
Kim Barton Community Led Housing Enabler	*	Annual Parish Meeting
Seafarers UK	(ii)	Fly the Red Ensign

(i) – Cllr. Davies to draft response and circulate.

(ii) – The request to fly the red ensign on 3rd September was not to be followed up due to practical difficulties.

66/18 Finance

i. To consider payment of invoices presented:

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	09/05	£118.00	Lengthman Duties (Apr)
Zurich Municipal	10/04	£1,318.47	Insurance Premium
Playsafety Ltd	01/05	£270.00	Playground Rospa Report
Worcestershire CALC	01/04	£795.77	Annual Subscription
Worcestershire CALC	24/03	£40.00	Training (Vat supplement)
Getmapping Plc	21/05	£36.00	Parish Online
HM Revenue & Customs	-	£100.97	PAYE adjustment
D Sharp	-	£175.00	Clerks 2 nd ½ Expenses 17/18
E Hardman	16/04	£104.00	Handyman (£130 Gross)
D Sharp	16/04	£384.48	Clerk's Fee (£480.48 Gross SP25)
TOTAL		£3,342.69	

Accounts Summary

Reserves Lloyds B/F		£2,972.86	Main Account B/F	£6,991.43
Fête Account	£974.30			
Cancelled Cheque	£100.00	£1,074.30	MHDC Precept	£14,100.00
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Acc	£5.65	£5.65		
Funding Account	£3,321.12	£3,321.12		
			May Payments	-£3,342.69
Total C/F		£8,178.40	Main Account C/F	£17,748.74

ii. To confirm appointment of Internal Auditor: Mr Steve Tustin was approved.

67/18 Any other matters for report or for future consideration

Details of the proposed litter pick were to be sent out to the mailing list.

Cllr. Purser was to contact Mr and Mrs Martin regarding the footpath that lay between their land and Lawn Farm.

68/18 Date of the next meeting

The next Parish Council Meeting was to be held on Monday 18th June at 7.30pm.

There being no further business the meeting concluded at 8.00 pm.