

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU  
Tel/ Text/ WhatsApp: 07795 608892

Email: [hillandmoor@yahoo.co.uk](mailto:hillandmoor@yahoo.co.uk)

## Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

**Thursday 11th May 2017 at 7pm**

Present: Cllrs M. Yarnold, P. Hartley, P. Jeanes, A. Jeanes, D. Saunders, T. Betteridge and Mrs S. Roberts

Also present: J. Adams, Clerk

1. **Election of the Chairman:** Cllr A. Jeanes nominated Cllr Yarnold as Chairman. The nomination was seconded by Cllr Hartley. There were no other nominations and Cllr Yarnold was duly elected as Chairman and signed the Declaration of Acceptance of Office.
2. **Apologies:** Apologies had been received from County and District Cllr L. Tucker.
3. **To receive Declarations of Interest:** There were none.
4. **Election of the Vice-Chairman:** Cllr Betteridge nominated Cllr P. Jeanes as Vice-Chairman. The nomination was seconded by Cllr Hartley. There were no other nominations and Cllr P. Jeanes was duly elected as Vice-Chairman.

---

***The meeting was adjourned for Public Question Time***

*Notes can be found at the end of these minutes.*

---

5. **To confirm or amend the bank signatories:** Cllrs A. Jeanes, Betteridge and Yarnold confirmed they were happy to continue.
6. **To confirm members of the Urgent Decisions Group:** Confirmed as Cllr Yarnold, Cllr P. Jeanes and the Clerk.
7. **To confirm or appoint representatives to outside bodies**
  - a) PACT: Cllr P. Jeanes.
  - b) Fladbury Glasshouses: Cllr P. Jeanes
  - c) Neighbourhood Watch: Cllr Saunders
  - d) Landfill Site: Cllr Betteridge
  - e) Village Hall: Cllr A. Jeanes
  - f) Worcestershire CALC: Cllr Hartley
  - g) Chairman's Group of local Parish Councils: Cllr Yarnold
  - h) Parish Games: Cllr Saunders
8. **Minutes:** It was agreed that the minutes of the Parish Council meeting of the 6th April 2017 were a true and accurate record.
9. **Progress reports:** for information
  - a) Playing Field and mowing: Sandfields were now cutting the grass weekly. Cllr Roberts agreed to join the mowing volunteers. Another 'clear-up day' before Field Day was suggested.

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU  
Tel/ Text/ WhatsApp: 07795 608892

Email: [hillandmoor@yahoo.co.uk](mailto:hillandmoor@yahoo.co.uk)

- b) Play area: The annual safety report had been received. There were some gaps in the safety surface tiles but these would only require monitoring at present as the risk of injury was specified on the report as low. Cllr P. Jeanes would go and look. The timber fencing would also be monitored.
- c) PACT News: Speeding has discussed at the last meeting. One of the PCSOs was leaving but no replacement was planned.
- d) Flood / Drainage: Cllrs Yarnold and P. Jeanes had met with Mr Tapp who had put together a report of current drainage matters. One in particular was difficult to solve, as a drainage pipe was situated underneath a private property. Cllr P. Jeanes said that he would ask Mr Tapp to attend a Parish Council meeting to discuss the matter and seek a way forward.
- e) Footpaths: Nothing to report.
- f) Village Hall: The Village Hall Committee had agreed to make an application for a second defibrillator if this went ahead following the assessment by Hereford & Worcester First Responders. The Committee had also agreed to an outside tap which the Parish Council would pay for. It was agreed to go ahead with the tap. A budget of £250 was set.
- g) Neighbourhood Watch: Residents would be asked if they were interested in joining the SmartWater promotion. The Chairman of West Mercia Neighbourhood Watch, Paul Leopold, would be sending a form which could be copied and dropped through residents' doors asking if they would like to join a new NW scheme.
- h) Landfill Site: Nothing to report.
- i) Lengthsman: The repair to the steps up to the playing field would be done w/c 22<sup>nd</sup> May.
- j) Newsletter items: Nothing to report.
- k) Bus service: Nothing to report.

## 10. Planning

- a) New planning applications: There were none.
- b) To receive Decision Notices: There were none.
- c) To receive Planning Correspondence and Information: The District Council had acknowledged the Council's letter concerning breaches in planning at Hill and Moor Meadows concerning a CCTV pole and barrier gate.

**11. To agree a donation for Hereford and Worcester First Responders:** A donation of £100 was agreed.

**12. To discuss the next steps for the NHB and Section 106 funds:** The item would be discussed at the next meeting.

**13. To discuss the tree inspection and tree works on the playing field:** The tree inspection had identified some trees which needed removing for safety reasons. It was agreed to gather quotes for the work. These included trees T44 (Horse Chestnut), T18 (Elms) and (T36 Elms) on the report. The fallen tree would also be cleared away.

**14. To discuss the provision of a pension scheme:** The item would be discussed at the July meeting.

**15. To discuss Field Day:** Stalls now included a cake stall from the WI, tombola from the Village Hall Committee, a Fire Engine, penalty shoot-out and others. Zorb Balls and the Bouncy Castle would be confirmed in due course. With regard to insurance on the Bouncy Castle, there would not be an additional event charge unless 500 people or more were expected, or there were high risk activities taking place (like for the fireworks). The insurers had asked if the Bouncy Castle would be operated by the Parish Council or by an organisation / company that itself had public liability insurance.

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU  
Tel/ Text/ WhatsApp: 07795 608892

Email: [hillandmoor@yahoo.co.uk](mailto:hillandmoor@yahoo.co.uk)

Cllr P. Jeanes had been discussing the possibility of some live music being put on to help raise funds for breast cancer research. Local musicians had offered to give their time for free and a trailer was available to be used as a stage. Further enquiries into logistics to be made.

**16. To discuss the purchase of a second defibrillator:** Cllr P. Jeanes reported that the Hereford & Worcester First Responders had put a second defibrillator aside for Lower Moor in the event that a second application was made following the location assessment. Cllr P. Jeanes would chase this up.

**17. Finance:** To report on the financial situation of the Parish Council and to approve cheques for payment.

## Income since last report

Wychavon District Council	2nd half of precept	5,808.00	) £6,251 in total
Wychavon District Council	Grant	443.00	
Worcestershire County Council	Grasscutting reimbursement 2016/17	761.00	
Worcestershire County Council	Lengthsman reimbursement March '17	150.50	
Lloyds Bank	Bank Interest April 2017	0.44	

## Cheques for approval

			Cheque	
Oliver Kaye	Tree inspection	274	1108	
Playsafety Ltd	Playground inspection	79.80	1109	inc. VAT
Worcestershire CALC	Subscription 2017/18	389.76	1110	inc. VAT
Npower	Static charge Playing Field supply 24/1/2017 - 31/3/2017	17.81	1111	
Npower	Streetlighting electricity	205.77	1112	
Smart Cut	Grasscutting	288.00	1113	inc. VAT
P. Jeanes	Flower barrels	44.97	1114	
P. Jeanes	Bolts etc for mower	8.76	1114	
T. Hodges	Lengthsman work	224.00	1115	
J. Adams	Salary April '17	221.64	1116	
J Adams	Allowances: Phone/Computer April '17	17.50	1117	

## Balance as at 08/05/2017

Current account balance 21,964.70

## Balance as at 10/04/2017

Savings account balance 10,020.45  
(£10,000 Flood Alleviation)

Total cash assets 31,985.15

The Council resolved to approve the cheques for payment.

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU  
Tel/ Text/ WhatsApp: 07795 608892

Email: [hillandmoor@yahoo.co.uk](mailto:hillandmoor@yahoo.co.uk)

- 18. Correspondence for Information:** Notification of the upcoming Chairman's meeting on the 28<sup>th</sup> June; CALC Training dates; Notes from CALC regarding their subscription charges.
- 19. Clerk's report:** The Clerk reported that a recent CALC newsletter had hinted at the demise of the My Parish webpages meaning the Parish Council would need to set up its own. There was some funding available to do this however and clarification would be sought. Wychavon had contacted the Council for additional information regarding the application to list the pub as a community asset.
- 20. Councillors' reports and items for future agenda:** Cllr Yarnold gave apologies for the June meeting. Items for the next agenda would include an update on the Bridge Street footpath.
- 21. Date of next meeting:** Thursday 1st June 2017

The meeting was closed at 9.55pm.

## Public Questions

There were none.